

**CITY OF NILES
SIGN PERMIT APPLICATION**

application fee: \$25

Sign Location	Address _____	Zoning District _____
Property Owner	Name _____	Phone: _____
	Address _____	Email: _____
Sign Contractor/ Installer	Name/Business _____	Phone: _____
	Address _____	City _____ Zip _____
	Note: certain signs require sealed plans by a registered Michigan architect or engineer	

Contractor/Applicant Signature _____ **Date** _____

Required Information:	Type of Sign:	Detail:
Road Frontage (feet) _____	<input type="checkbox"/> Pole	<input type="checkbox"/> Single-Faced
Setback _____	<input type="checkbox"/> Wall	<input type="checkbox"/> Double-Faced
(property line to the nearest edge of the sign)	<input type="checkbox"/> Ground	
Sign Dimensions Length _____ Width _____	<input type="checkbox"/> Monument	Illumination:
Area L x W = _____	<input type="checkbox"/> Projecting	<input type="checkbox"/> None
Height (from grade) _____	<input type="checkbox"/> Marquee	<input type="checkbox"/> Internal*
Area of first floor wall _____	<input type="checkbox"/> Awning	<input type="checkbox"/> External*
(if wall sign)		
Weight (lbs) _____		

* if checked, please provide electrical contractor information below and complete a separate electrical permit

Electrical Contractor	Name _____	Phone: _____
	Address _____	
	Note: Michigan Electrical Contractor's License must be provided	

Existing signs currently on premises to be retained: list type and sizes of all signs and attach additional sheets if necessary

Please submit plans which show the following (provide digital copies if available):

- Dimensions of all proposed signs (height, width, length)
- Construction materials
- Site plan with location of sign (show surrounding streets)
- Size of wall where sign(s) will be located
- Electrical equipment and lighting

OFFICE USE

Permit approved by: _____ Date: _____

Permit #