



CITY OF NILES

NOTICE TO RESPONDERS

MEDICAL MARIHUANA PROPOSERS

RFP

ADDENDUM #1

This addendum provides clarification on several questions which have come up recently.

- Q. On page 13 of the ordinance, paragraph b., i., it states that an application that is submitted that is in full compliance of the ordinance will be granted a provisional license from the city of Niles. In the following paragraph, ii., it lists the different categories of licenses that will be granted if the applicant has provided all of the information to the city and that it meets with the city's requirements. It does not include on this list "Provisioning Center".

The question arises that if I submit an application to the city for a provisioning center and I have provided everything that is required in the ordinance and everything else checks out, will I receive a provisional license from the city that I can take to the state to apply for a license from the state?

If, for example, you receive 10 applications for a provisioning center and 6 of them have everything that is required, will you issue a provisional license to all 6 of these applicants or is it your intention to just pick two of them? If your intention is to just pick two of them what will use as parameters? Will this decision be subjective? Is this decision yours alone to make? If not who else would be involved in this decision?

- R. You have discovered an error in the "opt in ordinance". Section 3.C, A.,b.,ii should include Provisioning Center. We will accept and process RFP's as if provisioning centers are included. The ordinance will be revised to reflect provisioning centers.

The RFP process is intended to narrow down the number of applications to the number of available licenses. Provisional licenses will be issued for the number of licenses available. Should a provisional license not be issued a license by the state then the next highest qualified respondent to the RFP process will be issued a provisional license. Proposals will be ranked by several of the City's staff using the criteria listed in the RFP. This ranking will be given to the City Council who will either approve or revise the list.

- Q. I am starting work on an RFP, and wanted to have you confirm my interpretation that the RFP process and Dec 1 submission is separate from, and should not include, any materials for the ultimate SLU Permit Application, and that the

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Special Land Use Permit Application would only be filed later if and when the RFP is accepted.

- R. The RFP submission should include as many of the documents you have or can obtain in response to the RFP.
- Q. The background check the RFP is asking for is that with or without fingerprints? Would Trusted Traveler information pass in place of a Michigan background check? This is done through Homeland and FBI.
- R. Michigan record checks can be completed through the State of Michigan ICHAT portal http://www.michigan.gov/msp/0,4643,7-123-1878_8311---,00.html The process for the FBI Identity History Summary Checks can be found at <https://www.fbi.gov/services/cjis/identity-history-summary-checks> however the FBI is estimating a 12-14 week response time. Due to this the FBI check will not be required to be submitted along with the RFP, but it will be required prior to a City of Niles license being issued.
- Q. In the RFP, it requires a "certified statement" in many sections including the insurance requirements, past licensing, consent to background checks. Do you simply want a signed statement from all owners agreeing to the requirements or do you require a notarized statement?
- R. A certified statement is a statement by the appropriate individuals which includes a notarized signature.

No future addendums will be posted after 4:00pm on November 22, 2017.

Until the close of the addendum period, please send your questions to the City Administrator's office via email: cityadministrator@nilesmi.org .

CITY OF NILES

Richard Huff
City Administrator

11/16/17