

# CITY OF NILES

## CITY COUNCIL MEETING AGENDA

### September 25, 2017

**5:55 P.M. PUBLIC HEARING: Proposed SMCAS Special Assessment District**  
**6:00 P.M. REGULAR COUNCIL MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**CITIZEN PARTICIPATION:**

**PRESENTATIONS:**

**CONSENT AGENDA:**

1. Consideration of approving the City Council Minutes of September 11<sup>th</sup>, 2017.
2. Consideration of approving the Bills dated September 19, 2017.
3. Consideration of approving a request from the Niles High School Student Council to conduct the annual Homecoming Parade on Friday, September 29<sup>th</sup> at 1:15 pm beginning at 15<sup>th</sup> and Merrifield Streets and ending at the High School's north parking lot and consideration of providing a fire truck for the parade and the assistance of police officers for traffic control.
4. Consideration of approving the acceptance of recreational vehicle dumping at the Wastewater Treatment Plant for a fee of \$20 per discharge.
5. Consideration of accepting the quote of \$2,647.00 from Power Line Supply of Reed City, MI for the purchase of one Ritz current transformer to be stored in inventory so as to minimize down time in the event of failure to one of the critical transmission circuits.
6. Consideration of approving the emergency replacement of Western Well's old valve assembly, mounts, etc. and installation of a new assembly, support brackets, etc. by Peerless Midwest of Mishawaka at a cost of \$3,550.00.
7. Consideration of approving the purchase of TIMS records management training for all police department employees from Caliber Public Safety of Lansing, MI at a cost of \$3,800.00 and consideration of authorizing the Police Chief to sign the Quote of Acceptance.
8. Consideration of accepting the quote of \$5,000.00 from Allied Mechanical Services (AMS) to provide engineering services to include three dimensional scans of the Primary Clarifiers at the Wastewater Treatment Plant.
9. Consideration of approving the emergency expenditure of \$6,188.00 to T&R Service Company of Colman, SD for disposal of PCB filled transformers that were removed from service.
10. Consideration of approving the emergency purchase of material from ETNA Supply of Grand Rapids, MI at a cost of \$6,453.72 for the upgrade of 21 water meter settings.

**ADMINISTRATOR’S REPORT:**

**Introduction of Items for Discussion**

**Items for Council Action**

- 11. Consideration of adopting a resolution to confirm the special assessment roll for the Special Assessment District (District 1) and to set the special assessment at \$20 per parcel/unit for Emergency Medical Services through the Southwestern Michigan Community Ambulance Service.
- 12. Consideration of approving an amendment to the FY2017 City of Niles Expense Budget.
- 13. Consideration of approving the implementation of a surcharge rate schedule for the Wastewater Treatment Plant
- 14. Consideration of authorizing a deviation from the Niles City Purchasing Policy in order to accept the quote of \$10,482.20 from Ferguson Enterprises, Inc. of Granger, IN for the purchase of one (1) sewer inspection camera.
- 15. Consideration of approving entering into a five-year lease agreement with US Business Systems, Inc. of Elkhart Indiana to provide copiers & maintenance for offices on the 2<sup>nd</sup> floor of City Hall at a cost of \$2,016.24 annually and consideration of authorizing the city administrator to sign the lease agreement.
- 16. Consideration of approving entering into a lease agreement with Word Systems, Inc. of Indianapolis, IN for the purchase of an iRecord interview room recording system at a cost of \$5,413.94 annually for the next five years with the Michigan State Police sharing in the cost for years 2 through 5.
- 17. Consideration of entering into an Energy Services Agreement with the Michigan Public Power Agency and consideration of designating the Utility Manager as the City’s “Member Authorized Representative, and consideration of authorizing the mayor to sign the agreement.
- 18. Consideration of accepting the proposal from Abonmarche of Benton Harbor, MI to provide design and construction engineering services at a cost of \$27,000.00 for improvements to 17<sup>th</sup> Street from Broadway to East Main Street and considering of authorizing the mayor to sign the proposal

**CITY ATTORNEY’S REPORT:**

- 19. **Second Reading and Enactment** of a Proposed Ordinance to revoke ordinances 2-101 through 2-141, such portions of the Code of Ordinances of the City of Niles, Michigan, pertain to Retirement Plan “A” and Retirement Plan “B” for employees of the City of Niles, Michigan.

**COUNCIL MEMBER’S REPORT:**

Council Member Boggs

Council Member Bertschy

Council Member VandenHeede

Council Member Durm

Council Member McAfee

Council Member Weimer

Council Member DiCostanzo

Council Member Skalla

**MAYOR’S REPORT:**

**Mayor Sets & Announces the Official Time & Date for Neighborhood Trick or Treat:**

→ Neighborhood Door to Door Trick or Treat: Tuesday, October 31<sup>st</sup> from 6pm to 7:30pm

→ Downtown Safe Trick or Treat: Saturday, October 28<sup>th</sup> from 4pm to 5pm sponsored by the Niles Downtown Merchants

**ADJOURNMENT**