



CITY OF NILES

July 07, 2020

Honorable Nick Shelton, Mayor
Members of the City Council
Citizens of the City of Niles
333 N. 2nd Street
Niles, Michigan 49120

Dear Mayor Shelton and Members of the City Council:

In accordance with the requirements of the Michigan Uniform Budget Act and the City of Niles' Charter, I submit to you the City's proposed budget for fiscal year 2021. Total proposed operating funds' expenditures are \$16,685,528, a decrease of \$889,378 from FY 2020, with a projected ending operating funds' balance of \$40,272,444, an increase of \$1,298,965 over FY 2020, and total proposed enterprise funds' expenditures of \$19,774,071, a decrease of \$1,848,354 from FY 2020 with projected enterprise funds' retained earnings of \$30,026,428, a decrease of \$242,943 from FY 2020. The City's total FY 2021 expenditures are estimated to be \$36,459,599, a decrease of \$2,737,732 from FY 2020.

Since the Great Recession the City has overcome many challenges to prepare a balanced annual budget and to complete each fiscal year within the available revenues. Besides the devastating economic impact of the recession, which still affects the City and will for decades to come, the City has overcome the financial challenges of extreme weather events such as tornados and flooding exceeding 500-year estimates. Now the City is challenged with the financial impact and uncertainty of COVID-19.

No financial precedent exists for current fiscal conditions that can be used as a tool to build the municipal financial assumptions necessary for the formation of next year's fiscal budget. In light of this, some municipalities have decided to adopt their previous fiscal year's budget and fully expect to make multiple amendments throughout the year as financial information becomes available. Your staff has taken the approach of using the limited resources, past experiences, and professional intuition combined with a critical review of services to present you with budget that reflects the anticipated financial resources while meeting the immediate needs of the community.

Revenues

Overall the City is experiencing growth and investment, however this momentum does not have a direct correlation to revenues. General Fund revenues are projected to decrease \$34,020 and Enterprise Fund revenues are projected to decrease \$2,792,663. General Fund revenues come from a variety of sources. The major sources are Taxes (real property, personal property, PILOT, and IFT) \$2,756,780, Shared Revenue (grants, PPT reimbursement, sales & use, METRO Act) \$1,576,700, Charges for Services (use fees, service fees, reimbursement for services rendered) \$583,300, and Interfund Transfers (utility PILOT, equipment rental to and services for the state, tax revolving fund) \$2,734,700. Enterprise Fund revenues come from the sale of commodities and services. The major sources are Electric Division \$13,230,106, Wastewater Division \$3,151,426, Water Division \$2,235,696, Cemetery \$170,300, Airport \$588,500, and Golf Course \$153,813.

The City's real and personal property taxable value increased \$9,019,047 over last year to \$202,812,675. This is the second year in a row of close to \$10 million in increased taxable value. The combination of the Headlee Amendment to the Michigan Constitution (1978) and Proposal A (1994) makes it virtually impossible for the community to benefit from this increased value. As property value increases the Headlee rollback is triggered capping a tax increase to the rate of inflation or 5% whichever is less. The result is the millage rate for the entire community is rolled back with the result being less tax dollars received than the rate of inflation. The maximum tax rate for the City is 15 mils. This rate has been rolled back several times over the years and this year it was rolled back to 13.9213 mils. Following the completion of several large developments in the community I recommend the Council consider proposing a Headlee override ballot question. If approved this would return the City to 15 mils and start the process all over.

The State of Michigan Sales and Use Tax Revenue Sharing is another financial challenge for the City. There are two types of state revenue sharing. Constitutional Revenue Sharing which requires that 15% of the first 4% of all imposed sales taxes are to be used to assist local municipalities and City, Village, and Township Revenue Sharing. This later version is at the discretion of the legislature with a long history of broken funding promises to local governments. Since 2003 \$8.6 billion has been diverted from local municipalities to shore up state spending. The City's share of this lost revenue is \$8,505,284. There is very little enthusiasm among the State Legislature to address this issue and there is no solution on the horizon.

Due to the COVID-19 emergency the Department of Treasury is recommending cities reduce their expenses by approximately 10% over the previous year's budget. However, the department is quick to say they do not have a model for what the post COVID-19 financial picture will look like and have very little data available to base their 10% recommendation on. Following this guidance your staff has attempted to reduce their department budgets as much as possible without drastically affecting services provided to the community. The General Fund's expense budget has been reduced by 4% and the General Fund revenue budget includes a 4% surplus. Enterprise Fund expenses have been reduced by 8.5%.

Historically the City of Niles has observed a conservative financial approach. In the early stages of the Great Recession the City Council directed staff to do everything possible to reduce expenses with minimal impact to services. This directive resulted in the reduction and in some cases the elimination of capital replacement programs and a 30% reduction in staffing. The City has never financially recovered from the effects of the Great Recession and now faces a new financial challenge that is unprecedented in modern history. This budget, like previous budgets, limits employment positions, capital purchases, and trims costs in creative ways that allow the City of Niles to continue the delivery of essential services to its citizens.

The City of Niles Budget consists of three main categories. They are the General Fund, the additional 20 Operating Funds, and the Enterprise Funds. The budget document contains a detailed description of expenses and revenues. The following paragraphs provide a general overview of each fund and its individual components.

GENERAL FUND

Administrative Services: (Includes expense budgets for the City Council, Administration, Assessor, Legal, Clerk, Treasurer and Management Services.)

Overall this category of the General Fund increased 6.1%. Payroll cost is estimated to increase 2%. Other employment costs such as health care and pension have increased. There are many reductions within this category to help control costs. Assessing increased 20%, however this additional expense is reimbursed by Indeck, and Management Services increased 20% driven largely by rapidly increasing software licensing fees and technology security features.

Public Works: (Includes expense budgets for Buildings, Streets/Engineering, Sanitation, Parks & Recreation, Tree Trimming and Tree Removal.)

Overall this category of the General Fund decreased 7.2%. Payroll cost is estimated to increase 2%. Other employment costs such as health care and pension have increased. Capital expenses have been mostly eliminated. Building maintenance and city-wide tree trimming have been significantly curtailed.

Public Safety: (Includes expense budgets for Police, Fire and Emergency Operations)

Overall this category of the General Fund decreased 4.4%. Payroll cost is estimated to increase 2%. Other employment costs such as health care and pension have increased. These costs are a substantial portion of the Public Safety funds (80+%). Public Safety accounts for 55% of the General Fund expenses. This remains consistent with the previous fiscal years. These expenses are well within the national average. As budgets tighten and non-essential services are reduced; I have seen Public Safety become 70% or more of other cities' general fund budgets.

Community Development: (Includes expense budgets for Museum and Community Development.)

Overall this category of the General Fund decreased 10.3%. Payroll cost is estimated to increase 2%. Other employment costs such as health care and pension have increased. This reduction is due to transferring more of the department head's hours to CDBG program management and a reduction in education and training expenses.

Miscellaneous: (Includes expense budgets for Property and Liability Insurance and Miscellaneous Expenses.)

Overall this category of the General Fund increased 0.8%. This decrease is due to anticipated increased insurance costs.

ADDITIONAL OPERATING FUNDS

Includes funds for Major Highway, Local Highway, TIFA, Building Department, Community Development Grant Loans, Community Development Non-Grant Loans, Community Housing Improvement, HUD Entitlement Program, Economic Development Grants and Loans, Capital Improvement, Equipment Replacement, Industrial Park, Sewer Maintenance, Dial-A-Ride, Delinquent Tax Revolving, Local Improvement Revolving, Riverfront Amphitheater, Insurance, Cemetery Perpetual Care and Pension.

Combined, the expenses in these funds increased 5.3%. This increase is most directly related to increase roadway spending due to increased state funding for roadway maintenance and employment costs associated with payroll, health care, and pension.

GENERAL FUND SUMMARY

The General Fund expenses are estimated to decrease 4% and revenues are estimated to decrease 0.04%. When you consider the General Fund in addition to all of the Operating Fund's 20 divisions and departments, the total General Fund/Operating Fund expenses decreased 5.1%. You should use some caution when considering all Operating Funds together. The Pension Fund represents 75% of the total fund balance. This fund alone easily can skew the overall fund balance at any given moment in time depending on the market at that moment in time.

It is anticipated that the General Fund will return \$299,276 in revenue to General Fund reserves at the conclusion of FY 2020, which would result in a General Fund reserve balance increase to \$4,262,200. Again, I encourage you to use caution. At this time, it is not prudent to consider this as revenue available for budgeted expenses. This surplus is approximately 4% of the General Fund budget and when combined with the approximate 4% overall reduction in expenses this proposed budget represents an 8% reduction in expenses bringing the City close to the Department of Treasury suggestion of reducing expenses by 10%. If revenue reductions are realized near the Department of Treasury's estimates or possibly even worse than estimated it will require budget adjustments and amendments as the fiscal year progresses.

ENTERPRISE FUNDS**Cemetery**

Operational expenses in the Cemetery have been reduced over recent years. This year the budget increased 1.1%. For the third year in known history there is a transfer from the General Fund to the Cemetery fund of \$30,000 to meet the expense needs for this fiscal year.

Airport

Operational expenses at the Airport have increased 1.2%. This increase is due to obstruction clearing expenses, easement acquisitions.

Golf

Operational expenses at the Golf Course have decreased 2.1%. This decrease is the result of decreasing staff costs and reducing capital purchases required by three years of reduced play time due to extreme weather conditions and the required closure due to COVID-19.

Electric Utility

Operational expenses are expected to decrease 8.8%. This decrease is attributed to reduced power purchase costs, a reduction in capital investment and anticipated reduced sales due to COVID-19.

Wastewater Utility

Operational expenses are expected to decrease 1.2%. This is due to many of the capital replacement projects reaching completion.

Water Utility

Operational expenses are expected to decrease 8.7%. This is due to reduced capital investment and anticipated savings due to new procedures related to lead and copper rules.

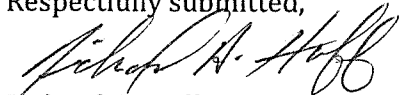
ENTERPRISE FUND SUMMARY

Combined Enterprise Fund expenses decreased 8.5%. This decrease is mostly related to decreased purchase power costs, and reduced capital investment in the Electric, Water, Wastewater Divisions.

Please keep in mind that the budget is our operating plan for the fiscal year. Your staff is committed to working diligently toward following the plan but occasionally it will require amendments as we encounter unforeseen obstacles in carrying out the plan. Your staff's goal is to operate financially conservative while providing timely and quality services to the citizens of Niles.

The City of Niles is facing many challenges but this really isn't anything new. This City has faced many challenges in the past and will in the future. No matter how big or small the challenge the one thing to remember is that the City's mission of meeting the community's needs does not change. Niles City's staff is committed to reducing costs while minimizing the impact on services. Your City staff works hard to keep the best interests of the City of Niles at the forefront of every decision they make. The City remains in a stable and sound financial condition due to the City Council's leadership and the dedication and the hard work of all your employees.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard A. Huff". The signature is written in a cursive style with a large, stylized initial "R".

Richard A. Huff, City Administrator

TABLE OF CONTENTS

BUDGET MESSAGE

City Administrator's Budget Message

BUDGET OVERVIEW

| | |
|--|---|
| City of Niles Organization Chart | 1 |
| Annual Budget Summary | 2 |
| Operating Funds Balance Summary | 3 |
| Enterprise Funds cash and Investment Balance Summary | 4 |
| General Fund Revenues Graph | 5 |
| General Fund Expenditures Graph | 6 |
| General Fund Expenditures Summary | 7 |
| General Fund Departmental Expenditure Summary | 8 |

GENERAL FUND

| | |
|---|----|
| General Fund Summary | 9 |
| General Fund Revenues | 10 |
| City Council | 12 |
| Administration | 14 |
| Assessor | 16 |
| Legal | 18 |
| City Clerk | 20 |
| Treasurer/Director of Finance | 23 |
| Management Services | 25 |
| Buildings and Grounds | 27 |
| Police Department | 29 |
| Fire Department | 33 |
| Emergency Operations Center | 36 |
| Department of Public Works (Streets) | 38 |
| Sanitation | 41 |
| Parks | 43 |
| Niles History Center | 45 |
| Tree Planting/Trimming/Removal | 47 |
| Community Development (Planning/Grant Administration) | 49 |
| General Insurance | 51 |
| Miscellaneous | 53 |

TABLE OF CONTENTS (Continued)

OTHER FUNDS

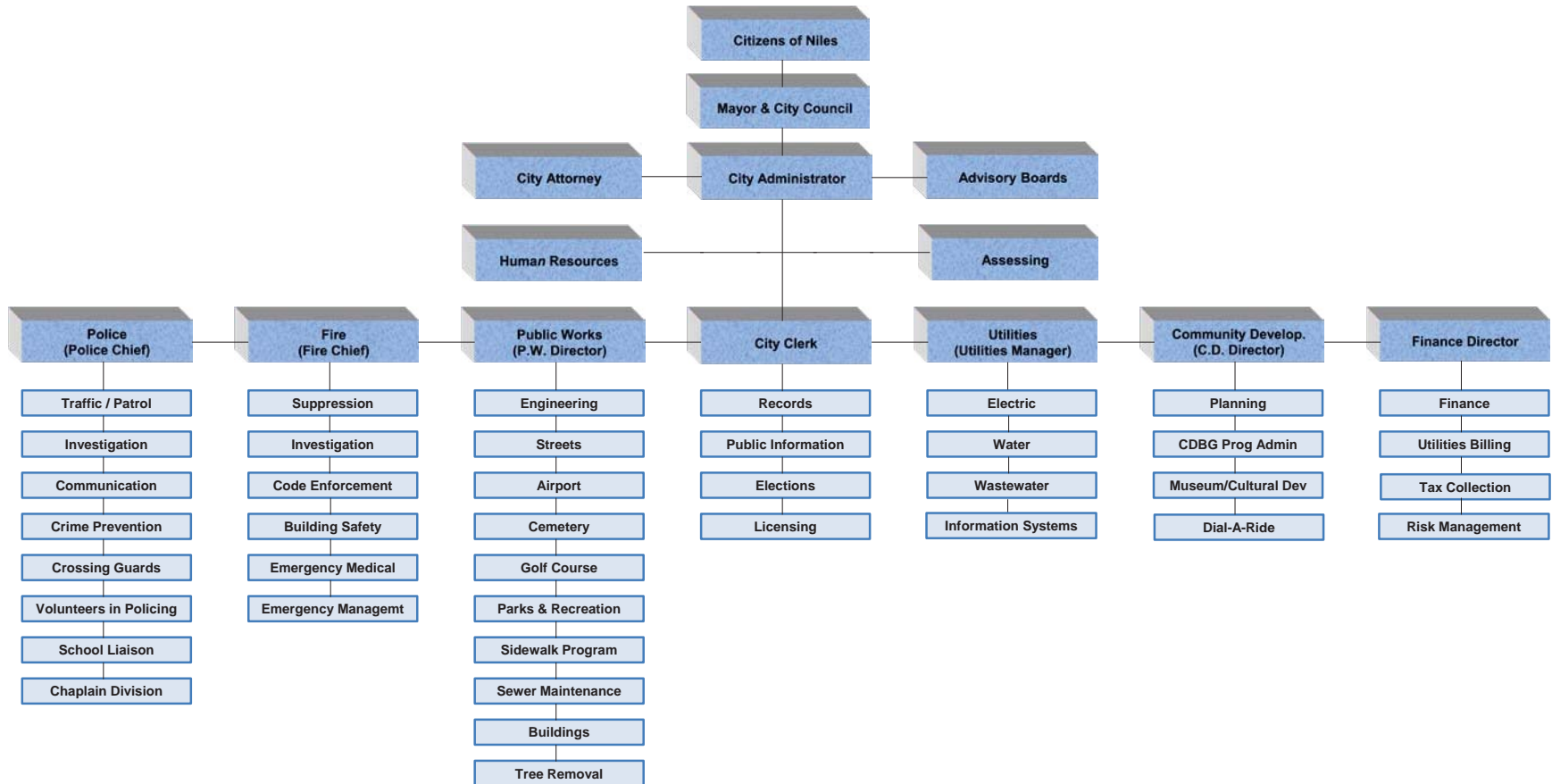
| | |
|--|-----|
| Major Street | 55 |
| Local Street | 59 |
| Cemetery | 61 |
| TIFA (Tax Increment Financing) | 64 |
| Brownfield Redevelopment Authority | 71 |
| Building Department | 73 |
| Community Development | 76 |
| Downtown Development | 78 |
| HUD CDBG Entitlement Community Program | 80 |
| Economic Development | 83 |
| Capital Improvement | 85 |
| Equipment Replacement | 87 |
| Industrial Park | 89 |
| Sewer Maintenance | 91 |
| Airport | 93 |
| Golf Course | 95 |
| Dial-A-Ride | 98 |
| Tax Revolving | 103 |
| Local Improvement Revolving | 105 |
| Insurance | 107 |
| Cemetery Perpetual Care | 109 |
| Pension | 111 |

UTILITY FUNDS

| | |
|-----------------------------------|-----|
| Utilities Department Introduction | 113 |
| Utilities Condensed Budget | 114 |
| Electric Division | 115 |
| Water Division | 121 |
| Waste Water Division | 128 |
| Utilities Department 5-year Plans | 133 |

City of Niles Organizational Chart

1



**CITY OF NILES
FISCAL YEAR 2020-2021
ANNUAL BUDGET**

| Fund # | Fund Name | Actual | Actual | Actual | Actual | Budgeted | Budgeted | Projected | Proposed | Proposed | Proposed | Proposed |
|--------|--|---------------------|-------------------|-------------------|---------------------|-------------------|-------------------|---------------------|-------------------|-------------------|------------------|---------------------|
| | | 2017/2018 | 2018/2019 | 2018/2019 | 2018/2019 | 2019/2020 | 2019/2020 | 2019/2020 | 2020/2021 | 2020/2021 | 2020/2021 | 2020/2021 |
| | | Ending | Revenue | Expenditures | Ending | Revenue | Expenditures | Ending | Revenue | Expenditures | Net Rev (Exp) | Ending |
| | | Balance | | | Balance | | | Balance | | | | Balance |
| | OPERATING FUNDS | Fund Balance | | | Fund Balance | | | Fund Balance | | | | Fund Balance |
| 101 | General | 3,101,711 | 8,567,850 | 7,723,888 | 3,945,673 | 7,931,900 | 7,914,649 | 3,962,924 | 7,897,880 | 7,598,604 | 299,276 | 4,262,200 |
| 202 | Major Highway | 868,376 | 1,048,092 | 969,181 | 947,286 | 2,087,412 | 2,067,848 | 966,850 | 1,214,650 | 1,210,599 | 4,051 | 970,901 |
| 203 | Local Highway | 428,939 | 643,113 | 520,935 | 551,117 | 521,003 | 546,386 | 525,734 | 566,849 | 622,834 | (55,985) | 469,749 |
| 211 | Tax Incremental Finance Authority (TIFA) | 86,974 | 255,608 | 290,702 | 51,880 | 169,565 | 152,277 | 69,168 | 179,565 | 154,273 | 25,292 | 94,460 |
| 243 | Brownfield Redevelopment Authority | 0 | 0 | 0 | 0 | 100 | 100 | 0 | 270,900 | 230,900 | 40,000 | 40,000 |
| 249 | Building Department | 62,903 | 176,256 | 137,611 | 101,548 | 168,800 | 168,800 | 101,548 | 133,800 | 176,900 | (43,100) | 58,448 |
| 280 | Community Development Grant Loans | 117 | 2 | 0 | 119 | 0 | 0 | 119 | 0 | 0 | 0 | 119 |
| 281 | Downtown Development Non-Grant Loans | 1,722 | 29 | 0 | 1,751 | 0 | 0 | 1,751 | 0 | 0 | 0 | 1,751 |
| 283 | HUD Entitlement Program Fund | 18,839 | 465,311 | 444,406 | 39,744 | 448,140 | 544,174 | (56,290) | 289,075 | 287,815 | 1,260 | (55,030) |
| 297 | Economic Development Grants & Loans | 484,620 | 9,254 | 0 | 493,874 | 5,100 | 0 | 498,974 | 8,150 | 0 | 8,150 | 507,124 |
| 401 | Capital Improvement | 35,754 | 612 | 0 | 36,366 | 300 | 0 | 36,666 | 300 | 0 | 300 | 36,966 |
| 402 | Equipment Replacement | 218,670 | 62,229 | 66,846 | 214,053 | 144,000 | 0 | 358,053 | 25,000 | 0 | 25,000 | 383,053 |
| 412 | Industrial Park | 56,513 | 968 | 77 | 57,404 | 700 | 0 | 58,104 | 700 | 0 | 700 | 58,804 |
| 491 | Sewer Maintenance | 47,216 | 218,289 | 221,721 | 43,784 | 297,375 | 296,525 | 44,634 | 302,092 | 301,092 | 1,000 | 45,634 |
| 588 | Dial-A-Ride | 688,945 | 804,176 | 725,360 | 767,761 | 687,711 | 686,347 | 769,125 | 683,981 | 680,010 | 3,971 | 773,096 |
| 616 | Delinquent Tax Revolving | 584,283 | 208,693 | 213,514 | 579,462 | 233,700 | 209,100 | 604,062 | 192,200 | 208,000 | (15,800) | 588,262 |
| 679 | Local Improvement Revolving | 61,906 | 1,060 | 0 | 62,966 | 700 | 0 | 63,666 | 700 | 0 | 700 | 64,366 |
| 706 | Insurance | 883,755 | 2,120,124 | 2,278,936 | 724,943 | 2,095,900 | 2,011,200 | 809,643 | 2,293,600 | 2,177,000 | 116,600 | 926,243 |
| 711 | Cemetery Perpetual Care | 651,055 | 36,856 | 6,435 | 681,476 | 20,000 | 10,000 | 691,476 | 50 | 0 | 50 | 691,526 |
| 731 | Pension | 31,309,379 | 1,938,855 | 3,142,462 | 30,105,772 | 2,329,000 | 2,967,500 | 29,467,272 | 3,925,000 | 3,037,500 | 887,500 | 30,354,772 |
| | Total Operating Funds | 39,591,264 | 16,557,377 | 16,742,074 | 39,406,979 | 17,141,406 | 17,574,906 | 38,973,479 | 17,984,492 | 16,685,528 | 1,298,964 | 40,272,444 |
| | | Retained | | | Retained | | | Retained | | | | Retained |
| | ENTERPRISE FUNDS | Earnings | | | Earnings | | | Earnings | | | | Earnings |
| 209 | Cemetery | 803 | 164,060 | 159,497 | 5,366 | 167,200 | 167,000 | 5,566 | 170,300 | 168,869 | 1,431 | 6,997 |
| 581 | Airport | 1,291,235 | 374,572 | 326,661 | 1,339,146 | 583,600 | 575,920 | 1,346,826 | 588,500 | 656,537 | (68,037) | 1,278,789 |
| 584 | Golf | 167,198 | 124,004 | 149,530 | 141,672 | 163,500 | 157,201 | 147,971 | 155,100 | 153,813 | 1,287 | 149,258 |
| 582 | Electric Utility | 11,168,603 | 14,217,691 | 14,257,999 | 11,128,295 | 15,510,613 | 15,110,069 | 11,528,839 | 13,230,106 | 13,774,349 | (544,243) * | 10,984,596 |
| 590 | WasteWater Utility | 10,211,159 | 3,917,795 | 3,318,491 | 10,810,463 | 3,651,464 | 3,440,780 | 11,021,147 | 3,151,426 | 3,038,201 | 113,225 * | 11,134,372 |
| 591 | Water Utility | 5,855,622 | 2,394,886 | 2,107,445 | 6,143,064 | 2,247,414 | 2,171,455 | 6,219,023 | 2,235,696 | 1,982,302 | 253,394 * | 6,472,416 |
| | Total Enterprise Funds | 28,261,264 | 21,193,007 | 20,319,622 | 29,568,005 | 22,323,791 | 21,622,425 | 30,269,371 | 19,531,128 | 19,774,071 | (242,943) | 30,026,428 |
| | | | | | | | | | | | | |
| | GRAND TOTAL | | 37,750,384 | 37,061,696 | | 39,465,197 | 39,197,331 | | 37,515,620 | 36,459,599 | 1,056,021 | |

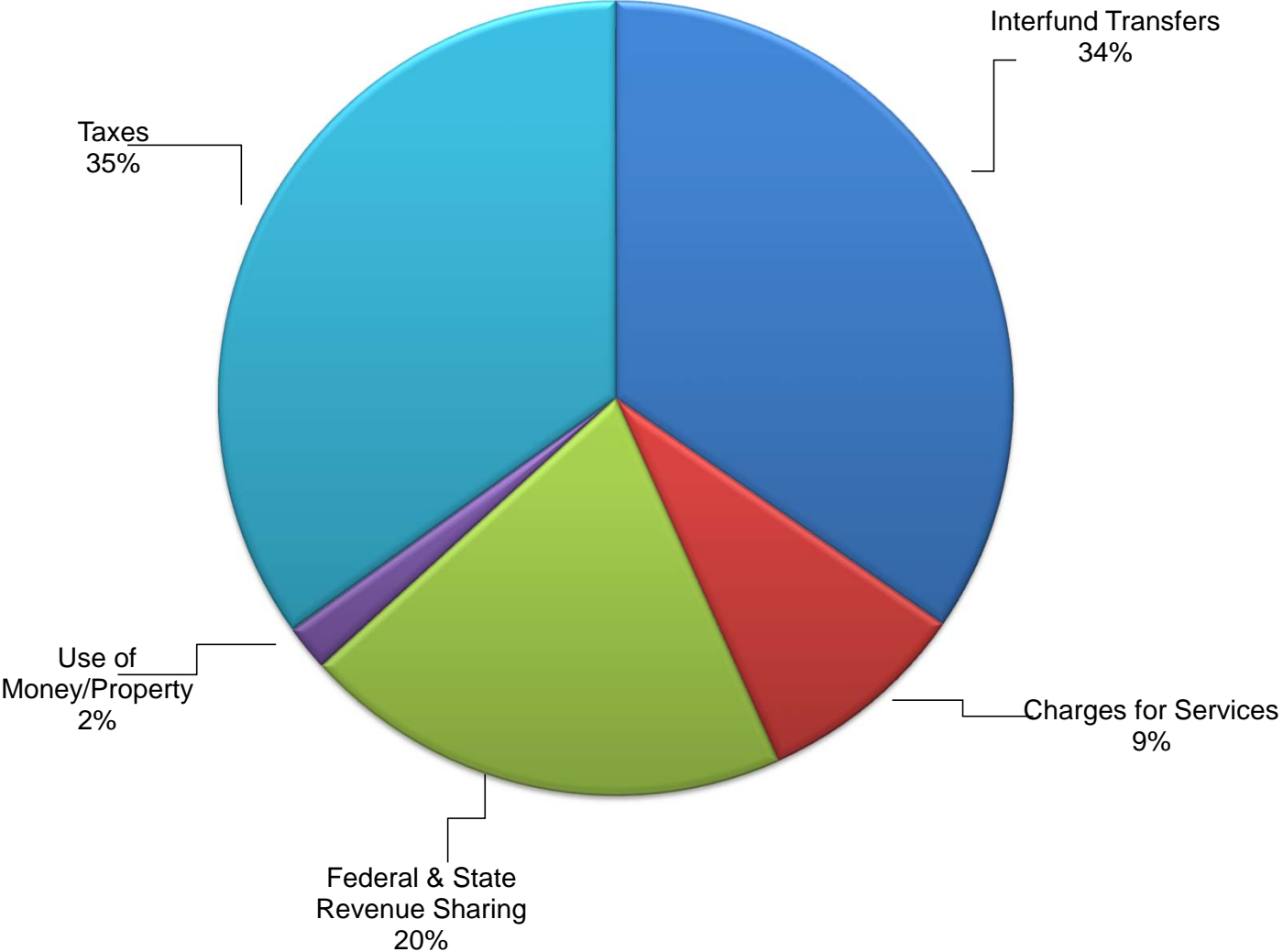
CITY OF NILES
FISCAL YEAR 2020 - 2021
OPERATING FUNDS BALANCE SUMMARY

| Fund # | Fund Name | Actual 2017/2018 Ending Balance | Actual 2018/2019 Ending Balance | Projected 2019/2020 Ending Balance | Proposed Budget 2020/2021 Revenue | Proposed Budget 2020/2021 Expenditures | Projected 2020/2021 Ending Balance | Fund Balance As % of Operating Revenues |
|---------------|-------------------|--|--|---|--|---|---|--|
| 101 | General | 3,101,711 | 3,945,673 | 3,962,924 | 7,897,880 | 7,598,604 | 4,262,200 | 54% |
| 202 | Major Highway | 868,376 | 947,286 | 966,850 | 1,214,650 | 1,210,599 | 970,901 | 80% |
| 203 | Local Highway | 428,939 | 551,117 | 525,734 | 566,849 | 622,834 | 469,749 | 83% |
| 491 | Sewer Maintenance | 47,216 | 43,784 | 44,634 | 302,092 | 301,092 | 45,634 | 15% |
| 588 | Dial-A-Ride | 688,945 | 767,762 | 769,126 | 683,981 | 680,010 | 773,097 | 113% |
| | TOTAL | 5,135,187 | 6,255,622 | 6,269,268 | 10,665,452 | 10,413,140 | 6,521,580 | 61% |

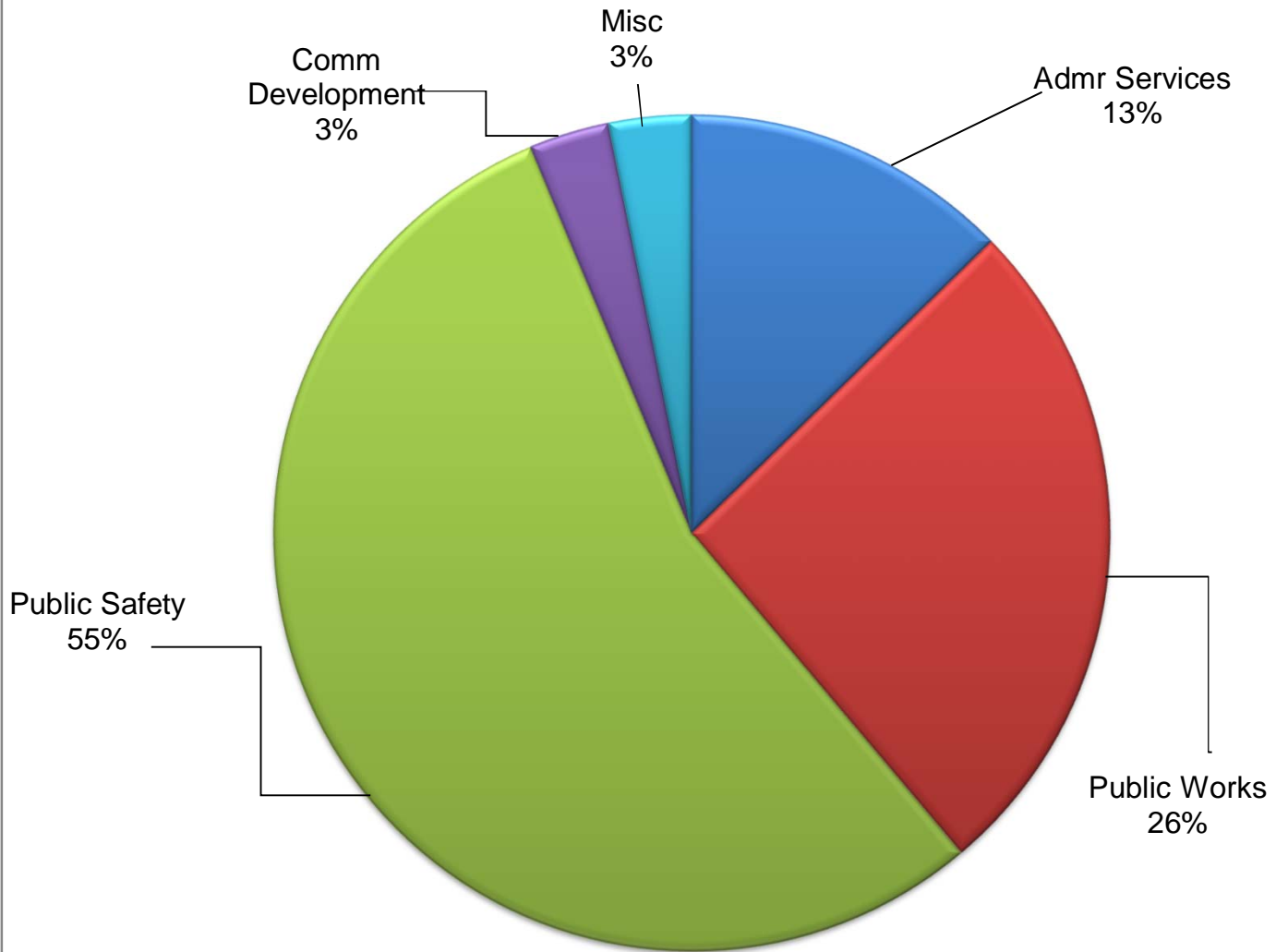
CITY OF NILES
FISCAL YEAR 2020 - 2021
ENTERPRISE FUNDS CASH AND INVESTMENT BALANCE SUMMARY

| Fund # | Fund Name | Actual 2017/2018 Ending Balance | Actual 2018/2019 Ending Balance | Projected 2019/2020 Ending Balance | Projected 2020/2021 Receipts | Projected 2020/2021 Expenditures | Projected 2020/2021 Depreciation | Projected 2020/2021 Cash Flow | Projected 2020/2021 Ending Balance | Cash Balance as Percentage of Operating Receipts |
|---------------|--------------------|--|--|---|---|---|---|--|---|---|
| 209 | Cemetery | 28,828 | 11,769 | 12,969 | 170,300 | 168,869 | 1,000 | 2,431 | 15,400 | 9% |
| 581 | Airport | 115,358 | 181,358 | 349,038 | 588,500 | 656,537 | 160,000 | 91,963 | 441,001 | 75% |
| 584 | Golf | 102,741 | 84,097 | 95,396 | 155,100 | 153,813 | 5,000 | 6,287 | 101,683 | 66% |
| 582 | Electric Utility | 4,622,429 | 9,238,547 | 10,106,091 | 13,230,106 | 13,774,349 | 454,000 | (90,243) | 10,015,848 | 76% |
| 590 | WasteWater Utility | 4,075,593 | 4,831,297 | 5,729,981 | 3,151,426 | 3,038,201 | 686,000 | 799,225 | 6,529,206 | 207% |
| 591 | Water Utility | 504,190 | 756,394 | 1,221,853 | 2,235,696 | 1,982,302 | 389,500 | 642,894 | 1,864,747 | 83% |
| | | | | | | | | | | |
| | TOTAL | 9,449,139 | 15,103,462 | 17,515,328 | 19,531,128 | 19,774,071 | 1,695,500 | 1,452,557 | 18,967,886 | 97% |

FY 2021 GENERAL FUND REVENUES (PROPOSED)



FY 2021 GENERAL FUND EXPENDITURES (PROPOSED)



CITY OF NILES

FISCAL Year 2020- 2021

General Fund Expenditures Summary

| Department/Program | 2017 Actual | 2018 Actual | 2019 Actual | 2020 Budget | 2021 Proposed | % of Change From FY 20 |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|---------------------------|
| Administrative Services | | | | | | |
| Council | 150,833 | 133,314 | 169,796 | 159,974 | 145,974 | -9% |
| Administration | 137,125 | 106,846 | 106,216 | 110,044 | 111,547 | 1% |
| Assessor | 69,626 | 62,380 | 63,822 | 66,131 | 79,633 | 20% |
| Legal | 58,645 | 57,892 | 72,331 | 60,000 | 60,000 | 0% |
| Clerk | 112,029 | 134,314 | 127,654 | 153,537 | 151,846 | -1% |
| Treasurer | 90,711 | 89,234 | 95,122 | 95,419 | 99,129 | 4% |
| Management Services | 257,856 | 272,627 | 315,247 | 264,840 | 317,339 | 20% |
| Subtotal | 876,825 | 856,607 | 950,188 | 909,945 | 965,468 | 6.1% |
| Public Works | | | | | | |
| Buildings | 339,690 | 370,664 | 370,057 | 419,880 | 379,574 | -10% |
| Streets/Engineering | 1,198,646 | 1,534,721 | 1,231,925 | 1,434,381 | 1,343,902 | -6% |
| Sanitation | 42,891 | 40,812 | 47,643 | 51,000 | 47,000 | -8% |
| Parks & Recreation | 141,066 | 151,918 | 116,850 | 155,097 | 143,405 | -8% |
| Tree Trimming | 25,345 | 42,895 | 49,762 | 35,000 | 22,900 | -35% |
| Tree Removal | 37,989 | 44,851 | 53,274 | 46,000 | 50,000 | 9% |
| Subtotal | 1,785,627 | 2,185,861 | 1,869,511 | 2,141,358 | 1,986,781 | -7.2% |
| Public Safety | | | | | | |
| Police | 2,900,240 | 2,777,769 | 2,697,006 | 3,082,781 | 2,994,801 | -3% |
| Fire | 1,198,616 | 1,116,214 | 1,179,774 | 1,276,418 | 1,172,281 | -8% |
| Emergency Operation Center | 13,090 | 8,007 | 462 | 1,000 | 1,000 | 0% |
| Subtotal | 4,111,946 | 3,901,990 | 3,877,242 | 4,360,199 | 4,168,082 | -4.4% |
| Community Development | | | | | | |
| Niles History Center | 159,055 | 165,067 | 271,207 | 172,477 | 154,757 | -10% |
| Community Development | 101,751 | 168,607 | 526,663 | 89,670 | 80,517 | -10% |
| Subtotal | 260,806 | 333,674 | 797,870 | 262,147 | 235,273 | -10.3% |
| Miscellaneous | | | | | | |
| Prop/Liab Insurance | 119,713 | 124,305 | 132,232 | 150,000 | 140,000 | -7% |
| Miscellaneous | 183,840 | 77,286 | 96,853 | 91,000 | 103,000 | 13% |
| Subtotal | 303,553 | 201,591 | 229,085 | 241,000 | 243,000 | 0.8% |
| TOTAL | 7,338,757 | 7,479,723 | 7,723,896 | 7,914,649 | 7,598,604 | -3.99% |

CITY OF NILES
FISCAL YEAR 2020-2021
GENERAL FUND DEPARTMENT BUDGET EXPENDITURE SUMMARY REPORT

| Number | Department | 2017 | | 2018 | | 2019 | | 2020 | | | | 2021 | | | |
|--------|-----------------------|------------------|----------------|------------------|----------------|------------------|----------------|-----------------------------|----------------|------------------|----------------|--------------------|----------------|------------------|---------------|
| | | Actual | Percent | Actual | Percent | Actual | Percent | YTD Actual thru Mar 2020 | Percent | Budget | Percent | Proposed Budget | Percent | Budget Variance | |
| | | | | | | | | | | | | | | Dollars | Percent |
| 101101 | Council | 150,833 | 2.06% | 133,314 | 1.82% | 169,796 | 2.27% | 52,282 | 1.36% | 159,974 | 2.02% | 145,974 | 1.92% | (14,000) | -8.75% |
| 101172 | Administration | 137,125 | 1.87% | 106,845 | 1.46% | 106,216 | 1.42% | 56,674 | 1.48% | 110,044 | 1.39% | 111,547 | 1.47% | 1,503 | 1.37% |
| 101209 | Assessor | 69,626 | 0.95% | 62,380 | 0.85% | 63,822 | 0.85% | 58,834 | 1.53% | 66,131 | 0.84% | 79,633 | 1.05% | 13,502 | 20.42% |
| 101211 | Legal | 58,645 | 0.80% | 57,892 | 0.79% | 72,331 | 0.97% | 31,838 | 0.83% | 60,000 | 0.76% | 60,000 | 0.79% | 0 | 0.00% |
| 101215 | Clerk | 112,029 | 1.53% | 134,314 | 1.83% | 127,654 | 1.71% | 73,871 | 1.92% | 153,537 | 1.94% | 151,846 | 2.00% | (1,691) | -1.10% |
| 101253 | Treasurer | 90,711 | 1.24% | 89,235 | 1.22% | 95,122 | 1.27% | 42,045 | 1.09% | 95,419 | 1.21% | 99,129 | 1.30% | 3,710 | 3.89% |
| 101254 | Management Services | 257,856 | 3.51% | 272,627 | 3.71% | 315,247 | 4.21% | 140,780 | 3.67% | 264,840 | 3.35% | 317,339 | 4.18% | 52,499 | 19.82% |
| 101265 | Buildings | 339,690 | 4.63% | 370,666 | 5.05% | 370,057 | 4.95% | 164,444 | 4.28% | 419,880 | 5.31% | 379,574 | 5.00% | (40,306) | -9.60% |
| 101300 | Police | 2,900,240 | 39.52% | 2,777,770 | 37.85% | 2,697,006 | 36.05% | 1,478,336 | 38.50% | 3,082,781 | 38.95% | 2,994,801 | 39.41% | (87,980) | -2.85% |
| 101335 | Fire | 1,198,616 | 16.33% | 1,116,215 | 15.21% | 1,179,774 | 15.77% | 617,881 | 16.09% | 1,276,418 | 16.13% | 1,172,281 | 15.43% | (104,137) | -8.16% |
| 101426 | EOC | 13,090 | 0.18% | 8,007 | 0.11% | 462 | 0.01% | 349 | 0.01% | 1,000 | 0.01% | 1,000 | 0.01% | 0 | 0.00% |
| 101440 | Streets/Engineering | 1,198,646 | 16.33% | 1,534,721 | 20.91% | 1,231,925 | 16.47% | 620,318 | 16.15% | 1,434,381 | 18.12% | 1,343,902 | 17.69% | (90,479) | -6.31% |
| 101520 | Sanitation | 43,388 | 0.59% | 41,514 | 0.57% | 47,643 | 0.64% | 41,027 | 1.07% | 51,000 | 0.64% | 47,000 | 0.62% | (4,000) | -7.84% |
| 101690 | Parks & Recreation | 141,066 | 1.92% | 151,916 | 2.07% | 116,850 | 1.56% | 37,365 | 0.97% | 155,097 | 1.96% | 143,405 | 1.89% | (11,692) | -7.54% |
| 101746 | Niles History Center | 159,055 | 2.17% | 165,067 | 2.25% | 271,207 | 3.63% | 85,442 | 2.22% | 172,477 | 2.18% | 154,757 | 2.04% | (17,720) | -10.27% |
| 101781 | Tree Trimming | 25,345 | 0.35% | 42,895 | 0.58% | 49,762 | 0.67% | 49,762 | 1.30% | 35,000 | 0.44% | 22,900 | 0.30% | (12,100) | -34.57% |
| 101782 | Tree Removal | 37,989 | 0.52% | 44,851 | 0.61% | 53,274 | 0.71% | 38,746 | 1.01% | 46,000 | 0.58% | 50,000 | 0.66% | 4,000 | 8.70% |
| 101800 | Community Development | 101,751 | 1.39% | 168,606 | 2.30% | 526,663 | 7.04% | 48,308 | 1.26% | 89,670 | 1.13% | 80,517 | 1.06% | (9,153) | -10.21% |
| 101953 | Prop/Liab Insurance | 119,713 | 1.63% | 124,305 | 1.69% | 132,232 | 1.77% | 134,998 | 3.52% | 150,000 | 1.90% | 140,000 | 1.84% | (10,000) | -6.67% |
| 101999 | Miscellaneous | 183,840 | 2.50% | 77,286 | 1.05% | 96,853 | 1.29% | 67,000 | 1.74% | 91,000 | 1.15% | 103,000 | 1.36% | 12,000 | 13.19% |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | Totals | 7,339,254 | 100.00% | 7,480,425 | 101.92% | 7,723,896 | 103.25% | 3,840,300 | 100.00% | 7,914,649 | 100.00% | 7,598,604 | 100.00% | (316,045) | -3.99% |

GENERAL FUND SUMMARY
(101)

The function of the General Fund is to record all revenues and expenditures of the City, which are not accounted for in other funds. The General Fund receives revenue from many sources, which are used to finance a wide range of city activities.

Property taxes generate about 35% of the total revenues recorded in the General Fund. The City currently assesses its maximum 15 mills as determined by the City Charter. However, the mills assessed were rolled back to 14.1334 mills for many years and this year the millage rate was rolled back to 13.8705 due to the Headlee Amendment requirements. Approximately 20% of the total General Fund revenues come from state shared revenues, which are determined by the State of Michigan. The remaining 45% of the revenue come from interest income, miscellaneous fines and fees and interfund transfers.

The major areas that are financed by the General Fund include the police and fire departments (approximately 55%), public works, streets and highways (approximately 26%) and the general city administration (including finance, clerk, assessor, planner, legal, parks and museum).

SIGNIFICANT CHANGES:

FY 2019

- Pension plan management has been transferred to MERS. This change has reduced costs for this fiscal year and is expected to help control costs into the near future. More than half of the City's employees are taking advantage of the high deductible health care insurance option. This has helped control ever increasing health insurance costs. The City is expecting a small increase in taxable value for FY 2019. This will break a multi year trend of decreasing taxable value. Employee legacy expenses (pension and OPEB) continue to be a burden on the City's financial resources.

FY 2020

- There is an increase in pension expenses corresponding to financial projections. The number of employees taking advantage of the high deductible health care option continues to increase, however, the national trend of increasing healthcare costs is eliminating much of the savings. The City is expecting a slight increase in tax revenue and shared revenue, which will offset the increased employment expenses.

FY 2021

- The City is experiencing increased investment throughout the community but due to the Headlee Amendment very little of this growth results in increased tax revenue. Almost all employees are now voluntarily participating in the high deductible healthcare plan. This has reduced benefit costs but the savings have been largely negated by increasing healthcare costs. The Department of Treasury has advised municipalities to expect a 10% reduction in revenue due to COVID-19. This budget reduces expenses from the previous year by 4.2% and has a projected surplus of 4%.

| | | | | | | | |
|--------------------------------|-----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF Revenues | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| GENERAL FUND REVENUES | | | | | | | |
| TAXES | | | | | | | |
| 101-100-402-001 | REAL PROPERTY TAXES - CURRENT | 2,473,117 | 2,432,425 | 2,442,078 | 2,530,478 | 2,524,300 | 2,605,280 |
| 101-100-402-006 | REAL PROPERTY TAXES - CASS COU | 3,966 | 3,944 | 3,143 | 3,159 | 3,200 | 59,000 |
| 101-100-402-008 | SPECIAL TAXES - WEEDS, DEMO, E | 7,735 | 7,237 | 5,535 | 5,126 | 8,000 | 6,000 |
| 101-100-411-001 | DEL. REAL PROPERTY TAXES - CIT | 158 | 1,385 | 865 | 351 | 0 | 500 |
| 101-100-411-010 | DELINQUENT REAL TAXES - SEWER | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-420-001 | DEL. PERSONAL TAXES - CITY | 2,220 | 2,562 | (653) | 71 | 500 | 500 |
| 101-100-437-001 | IFT/CFT'S | 20,652 | 22,885 | 10,574 | (3,375) | 30,000 | 27,000 |
| 101-100-444-001 | PAYMENT IN LIEU OF TAXES-PILOT | 47,431 | 48,824 | 47,074 | 0 | 50,000 | 50,000 |
| 101-100-445-001 | INTEREST & PENALTY - REAL PROP | 8,698 | 8,465 | 6,054 | 7,819 | 8,500 | 8,500 |
| 101-100-445-003 | INTEREST & PENALTY - PERSONAL | 0 | 37 | 0 | 59 | 0 | 0 |
| TOTAL TAXES | | 2,563,977 | 2,527,764 | 2,514,670 | 2,543,688 | 2,624,500 | 2,756,780 |
| LICENSES AND PERMITS | | | | | | | |
| 101-100-451-001 | MULTIPLE DWELLINGS | 37,128 | 35,698 | 39,195 | 3,670 | 36,000 | 38,000 |
| 101-100-454-001 | TAXI, BIKE & MISC LICENSES | 2,666 | 2,496 | 3,309 | 1,159 | 3,000 | 3,000 |
| 101-100-462-001 | SEWER PERMITS | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL LICENSES AND PERMITS | | 39,794 | 38,194 | 42,504 | 4,829 | 39,000 | 41,000 |
| SHARED REVENUE | | | | | | | |
| 101-100-501-001 | FEDERAL GRANTS | 18,275 | 15,512 | 82,246 | 0 | 14,000 | 0 |
| 101-100-501-029 | FEDERAL GRANT- POLICE | 0 | 4,125 | 1,963 | 0 | 5,000 | 5,000 |
| 101-100-539-001 | STATE GRANTS | 3,783 | 67,013 | 190,862 | 46,507 | 0 | 0 |
| 101-100-539-002 | STATE GRANT - LOANS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-539-003 | STATE GRANTS - MI HUMANITIES | 5,056 | 0 | 0 | 0 | 0 | 0 |
| 101-100-539-006 | STATE GRANT - PA 302 - JUSTICE | 3,091 | 2,865 | 2,753 | 1,431 | 2,500 | 2,600 |
| 101-100-539-029 | STATE GRANTS - POLICE | 0 | 0 | 0 | 0 | 7,000 | 8,000 |
| 101-100-553-001 | LIQUOR LICENSES | 9,076 | 110 | 17,845 | 83 | 8,500 | 0 |
| 101-100-573-001 | LCSA - PP TAX REIMB | 193,631 | 117,827 | 170,147 | 0 | 180,000 | 180,000 |
| 101-100-574-004 | SALES & USE | 1,328,006 | 1,352,708 | 1,394,928 | 493,094 | 1,442,900 | 1,340,100 |
| 101-100-574-007 | TELECOMMUNICATIONS RIGHTS-OF-W | 40,981 | 41,290 | 41,376 | 0 | 41,000 | 41,000 |
| 101-100-574-008 | TCPS REVENUE SHARING (POLICE) | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-576-001 | IFT'S/CFT'S | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL SHARED REVENUE | | 1,601,899 | 1,601,450 | 1,902,120 | 541,115 | 1,700,900 | 1,576,700 |
| CHARGES FOR SERVICE | | | | | | | |
| 101-100-607-001 | FEES | 135,072 | 174,533 | 224,733 | 62,336 | 130,000 | 130,000 |
| 101-100-607-006 | TAX COLLECTION FEES | 84,853 | 79,765 | 85,852 | 36,295 | 80,000 | 80,000 |
| 101-100-607-007 | FEES - POLICE DEPARTMENT | 1,080 | 260 | 700 | 180 | 0 | 0 |
| 101-100-607-009 | FEES - STREETS & HIGHWAYS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-607-010 | BAIL BOND PROCESSING FEES | 6,290 | 7,830 | 6,565 | 3,760 | 4,000 | 4,000 |
| 101-100-607-035 | FIRE DEPT CPR TECH FEES | 332 | 325 | 505 | 130 | 200 | 200 |
| 101-100-607-050 | PARK APPLICATION FEES | 750 | 1,125 | 6,815 | 60 | 600 | 600 |
| 101-100-607-055 | TYLER FIELD FEES | 18,920 | 13,755 | 8,805 | 2,385 | 7,000 | 5,000 |
| 101-100-607-065 | HISTORY CENTER MEMBERSHIPS | 85 | 40 | 0 | 0 | 0 | 0 |
| 101-100-607-070 | GATE ENTRY FEES | 0 | 2,537 | 3,254 | 0 | 0 | 0 |
| 101-100-626-001 | SERVICES RENDERED | 3,294 | 5,210 | 31,923 | 7,761 | 28,000 | 10,000 |
| 101-100-626-002 | SERVICES RENDERED-UTILITY | 32,751 | 30,089 | 35,190 | 17,937 | 25,000 | 25,000 |
| 101-100-626-003 | SERVICES RENDERED - POLICE DEP | 241,703 | 243,055 | 240,428 | 139,020 | 310,900 | 298,000 |
| 101-100-626-004 | SERV RENDERED-SALVAGE VEH INSP | 2,500 | 3,800 | 1,100 | 0 | 2,000 | 0 |
| 101-100-626-010 | SERV RENDERED-CENTRAL MAINT | 52,980 | 52,743 | 26,750 | 18,080 | 50,000 | 30,000 |
| 101-100-626-040 | SERVICES RENDERED - MUSEUM | 1,002 | 455 | 469 | 345 | 500 | 500 |
| 101-100-630-001 | SERVICES RENDERED - UTILITY PILOT | 0 | 0 | 1,587,256 | 705,145 | 0 | 0 |

| | | | | | | | |
|--------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF Revenues | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| TOTAL CHARGES FOR SERVICE | | 581,612 | 615,522 | 2,260,345 | 993,434 | 638,200 | 583,300 |
| FINES AND PENALTIES | | | | | | | |
| 101-100-650-004 | SALE OF MISCELLANEOUS ITEMS | 175 | 49 | (4) | 391 | 500 | 500 |
| 101-100-650-040 | MUSEUM GIFT SHOP SALES | 823 | 794 | 598 | 239 | 500 | 500 |
| 101-100-655-001 | ORDINANCE FINES & PENALTIES | 60,423 | 47,911 | 51,329 | 22,475 | 55,000 | 55,000 |
| 101-100-655-002 | PARKING FINES & PENALTIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-655-003 | FORFEITED PROPERTY | 7,158 | 25,209 | 367 | 7,599 | 4,000 | 4,000 |
| 101-100-655-004 | FEDERAL FORFEITED PROPERTY | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL FINES AND PENALTIES | | 68,579 | 73,963 | 52,290 | 30,704 | 60,000 | 60,000 |
| INTEREST | | | | | | | |
| 101-100-664-001 | INTEREST | 8,240 | 20,481 | 141,309 | 89,382 | 70,000 | 90,000 |
| 101-100-664-002 | INTEREST-SALE OF PROPERTY | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL INTEREST | | 8,240 | 20,481 | 141,309 | 89,382 | 70,000 | 90,000 |
| OTHER | | | | | | | |
| 101-100-667-001 | RENTAL OF PROPERTY | 1,200 | 1,250 | 1,250 | 1,250 | 1,300 | 1,300 |
| 101-100-671-001 | MISCELLANEOUS | 21,057 | 20,437 | 26,392 | 15,101 | 30,000 | 30,000 |
| 101-100-671-002 | CHAPIN MANSION FUNDRAISING | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-673-001 | SALE OF PROPERTY | 28 | 13,020 | 468,408 | 33,161 | 1,000 | 1,000 |
| 101-100-673-002 | STREET DEPARTMENT SALES | 7,724 | 3,610 | 2,265 | 49 | 1,000 | 1,000 |
| 101-100-673-003 | SALE OF EASEMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-673-004 | SALE OF BRICKS - VET MEMORIAL | 175 | 550 | 725 | 0 | 100 | 100 |
| 101-100-687-001 | REFUNDS & REBATES | 17,700 | 367,545 | 66,863 | 79,047 | 12,000 | 15,000 |
| 101-100-695-016 | LOAN PROCEEDS | 23,910 | 0 | 0 | 0 | 0 | 0 |
| 101-100-706-001 | GAIN OR LOSS ON INVESTMENT | 0 | 0 | 559 | (59) | 0 | 0 |
| TOTAL OTHER | | 71,794 | 406,412 | 566,462 | 128,549 | 45,400 | 48,400 |
| CONTRIBUTIONS | | | | | | | |
| 101-100-674-001 | CONTRIB FROM PRIVATE SOURCES | 820 | 140,025 | 2,200 | 0 | 5,000 | 0 |
| 101-100-674-002 | CONTRIB PRIVATE SOURCE-POLICE | 20,985 | 45,600 | 825 | 62,595 | 3,500 | 3,500 |
| 101-100-674-003 | CONTRIB FROM PRIVATE SOURCES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-674-004 | CONTRIBUTIONS - DARE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-674-005 | SPECIAL RESPONSE TEAM CONTRIBU | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-674-027 | CONTRIBUTIONS - CRO | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-674-040 | CONTRIB FROM PRIVATE-MUSEUM | 7,306 | 8,090 | 67,469 | 24,478 | 3,000 | 3,000 |
| 101-100-674-041 | CONTRIBUTIONS-ARCHEOLOGY CAMP | 0 | 600 | 0 | 0 | 0 | 0 |
| 101-100-674-050 | CONTRIB PRIVATE SOURCE-PUB WKS | 36,924 | 200 | 40,325 | 45,050 | 1,000 | 0 |
| 101-100-674-060 | CONTRIB PRIVATE SOURCE-PAC | 1,255 | (400) | 0 | 0 | 1,000 | 500 |
| 101-100-674-061 | CONT PRIVATE-PAC GENERATIONS | 4,500 | (4,246) | 0 | 0 | 0 | 0 |
| TOTAL CONTRIBUTIONS | | 71,790 | 189,869 | 110,819 | 132,123 | 13,500 | 7,000 |
| INTERFUND TRANSFERS | | | | | | | |
| 101-100-667-202 | EQUIPMENT RENTAL - MAJOR | 231,417 | 300,239 | 210,116 | 38,150 | 386,500 | 398,700 |
| 101-100-667-203 | EQUIPMENT RENTAL - LOCAL | 231,949 | 263,525 | 265,734 | 64,051 | 284,900 | 309,300 |
| 101-100-667-491 | EQUIPMENT RENTAL - SEWER | 47,039 | 81,498 | 48,187 | 11,175 | 82,200 | 81,700 |
| 101-100-668-202 | WINTER MAINTENANCE - MAJOR | 34,708 | 44,995 | 39,468 | 0 | 65,000 | 45,000 |
| 101-100-668-203 | WINTER MAINTENANCE - LOCAL | 0 | 257 | 435 | 0 | 0 | 0 |
| 101-100-699-001 | INTERFUND TRANSFER | 2,803 | 0 | 66,846 | 886 | 0 | 0 |
| 101-100-699-002 | INTERFUND TRANSFER - UTILITY | 1,667,046 | 1,795,780 | 146,545 | 0 | 1,721,800 | 1,700,000 |
| 101-100-699-003 | INTERFUND TRANSFER - SEWER MAI | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-100-699-004 | INTERFUND TRANSFER - TAX REVOL | 200,000 | 200,000 | 200,000 | 0 | 200,000 | 200,000 |
| 101-100-699-020 | INTERFUND TRANSFER - INDUSTRIA | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL INTERFUND TRANSFERS | | 2,414,962 | 2,686,294 | 977,331 | 114,262 | 2,740,400 | 2,734,700 |
| | | | | | | | |
| | | | | | | | |
| Total GENERAL FUND REVENUES: | | 7,422,647 | 8,159,949 | 8,567,850 | 4,578,086 | 7,931,900 | 7,897,880 |

COUNCIL
(101-101)

The Council consists of eight (8) elected council members and an elected mayor. The Council budget includes expenditures for council members to attend Michigan Municipal League conferences and seminars and receive pertinent subscriptions. The budget also includes membership dues paid to various organizations such as: The Michigan Municipal League, the Chamber of Commerce and the Niles Area Transportation Study to name a few.

Community promotions include such expenses as advertisement needs and support of community wide activities that contribute to the overall quality of life for our residents.

This department also has traditionally budgeted a contingency amount. History has shown that there are always one or two major projects, which require funding but were not known at budget time. Such projects have included special studies, storm sewer breakages, underground storage tank removals, special assessments and cable television analysis in the past. While the actual cost may get charged to the applicable department, an “allowance” for such emergencies is included here.

SIGNIFICANT CHANGES:

FY 2019

- SMEGA membership has increased \$3,200. For the first time most members are paying the same rate based on population.
- Transfers Out includes transfers to the DDA of \$15,000 reimbursement for lost income on 322 E. Main Street, \$14,500 for the director’s health insurance, and \$5,000 for the Gallery Building loan.
- Increase in professional services of \$30,000 for a salary and wage study.

FY 2020

- Decrease in professional services.

FY 2021

- Communications was increased to reflect actual historical expenses, Community Promotions was decreased \$10,000 to near the historical expenses of around \$12,000, Contingency was decreased \$5,000 to closer reflect actual contingency expenses, DDA transfer was decreased \$3,000 due to reduced expenses.

| | | | | | | | |
|-------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (101) Council | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| COUNCIL | | | | | | | |
| 101-101-702-001 | SALARIES & WAGES - FULL TIME | 200 | 450 | 50 | 0 | 0 | 0 |
| 101-101-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-101-703-001 | SALARIES & WAGES - PART TIME | 51,000 | 50,400 | 50,400 | 25,200 | 50,400 | 50,400 |
| 101-101-714-001 | FRINGES-FICA | 4,086 | 4,111 | 4,184 | 2,118 | 3,900 | 3,900 |
| 101-101-714-012 | FRINGES-W/C INS PREMIUMS | 67 | 74 | 66 | 28 | 74 | 74 |
| 101-101-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-101-727-001 | OFFICE SUPPLIES | 435 | 68 | 190 | 139 | 0 | 0 |
| 101-101-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 321 | 95 | 386 | 467 | 0 | 0 |
| 101-101-736-001 | POSTAGE EXPENSE | 0 | 373 | 0 | 0 | 0 | 0 |
| 101-101-756-005 | CAR ALLOWANCE/MILEAGE | 257 | 12 | 390 | 20 | 200 | 200 |
| 101-101-801-001 | PROFESSIONAL SERVICES | 1,749 | 2,036 | 295 | 0 | 1,000 | 500 |
| 101-101-820-001 | TRAVEL, TRAINING & CONFERENCE | 367 | 39 | 980 | 55 | 500 | 500 |
| 101-101-830-001 | DUES & SUBSCRIPTIONS | 8,654 | 7,283 | 6,479 | 0 | 7,000 | 7,000 |
| 101-101-830-002 | NATS DUES | 2,640 | 2,692 | 2,361 | 2,361 | 2,700 | 2,700 |
| 101-101-850-001 | COMMUNICATIONS | 6,388 | 9,147 | 7,149 | 4,368 | 5,000 | 8,500 |
| 101-101-880-001 | COMMUNITY PROMOTIONS | 18,013 | 13,166 | 11,401 | 1,653 | 20,000 | 10,000 |
| 101-101-900-001 | PRINTING & PUBLISHING | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-101-932-018 | DISASTER REC - PR & COSTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-101-956-008 | MISCELLANEOUS | 29 | 631 | 1,172 | 684 | 1,000 | 1,000 |
| 101-101-956-017 | DISASTER PREPAREDNESS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-101-956-018 | CONTINGENCY | 14,011 | 3,133 | 5,374 | 6,778 | 15,000 | 10,000 |
| 101-101-956-020 | PURCHASE OF PROPERTY | 8,596 | 904 | 2,680 | 0 | 0 | 0 |
| 101-101-956-023 | DDA CONTRIBUTION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-101-956-024 | SMEGA CONTRIBUTION | 14,020 | 17,200 | 18,229 | 0 | 17,200 | 18,200 |
| 101-101-974-006 | LAND PURCHASE | 0 | 0 | 9,718 | 536 | 0 | 0 |
| 101-101-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-101-999-001 | TRANSFERS OUT | 20,000 | 21,500 | 48,292 | 7,875 | 36,000 | 33,000 |
| TOTAL EXPENDITURES | | 150,833 | 133,314 | 169,796 | 52,282 | 159,974 | 145,974 |

ADMINISTRATION
(101-172)

One full-time Executive Assistant supports the City Administrator. Both of these employees' wages and related benefits are included in this department's budget. A portion of the City Administrator's salary is paid by the Utilities Department as provided for in service agreements and because supervision of the Utilities Department is the responsibility of the Administrator's office.

SIGNIFICANT CHANGES:

FY2019

- There is a small savings realized this fiscal year due to decreased health insurance costs and pension costs.

FY 2020

- Employment expenses were the sole contributors to the increase this fiscal year.

FY 2021

- No significant changes.

| | | | | | | | |
|--|--------------------------------|----------------|----------------|----------------|---------------|----------------|----------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (172) Administration | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| ADMINISTRATION | | | | | | | |
| 101-172-702-001 | SALARIES & WAGES - FULL TIME | 68,976 | 56,261 | 57,769 | 26,477 | 65,800 | 66,300 |
| 101-172-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-172-714-001 | FRINGES-FICA | 6,225 | 4,882 | 6,428 | 2,520 | 5,100 | 5,200 |
| 101-172-714-004 | FRINGES-GROUP MEDICAL INS | 26,950 | 18,906 | 16,615 | 11,667 | 20,000 | 22,500 |
| 101-172-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-172-714-012 | FRINGES-W/C INS PREMIUMS | 212 | 241 | 178 | 60 | 178 | 176 |
| 101-172-714-017 | FRINGES-PENSION CONTRI EXPENSE | 10,281 | 4,961 | 5,862 | 3,527 | 8,416 | 9,171 |
| 101-172-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-172-717-008 | PAYROLL - VACATION ALLOCATION | 9,094 | 5,321 | 5,286 | 3,254 | 0 | 0 |
| 101-172-717-009 | PAYROLL - HOLIDAY ALLOCATION | 2,683 | 2,296 | 2,242 | 1,288 | 0 | 0 |
| 101-172-717-010 | PAYROLL - PERSONAL HOL ALLOC | 1,084 | 610 | 1,055 | 554 | 0 | 0 |
| 101-172-717-011 | PAYROLL - SICK ALLOCATION | 197 | 1,436 | 1,003 | 1,934 | 0 | 0 |
| 101-172-717-012 | PAYROLL - WORK INJURY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-172-717-013 | PAYROLL - FUNERAL ALLOCATION | 0 | 134 | 254 | 1,076 | 0 | 0 |
| 101-172-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-172-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-172-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-172-727-001 | OFFICE SUPPLIES | 710 | 281 | 233 | 146 | 500 | 500 |
| 101-172-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 990 | 3,176 | 1,498 | 210 | 1,000 | 500 |
| 101-172-736-001 | POSTAGE EXPENSE | 0 | 0 | 0 | 0 | 50 | 0 |
| 101-172-740-001 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-172-756-005 | CAR ALLOWANCE/MILEAGE | 3,047 | 1,261 | 1,227 | 612 | 1,500 | 1,200 |
| 101-172-801-001 | PROFESSIONAL SERVICES | 0 | 65 | 65 | 0 | 0 | 0 |
| 101-172-820-001 | TRAVEL, TRAINING & CONFERENCE | 1,408 | 2,791 | 1,343 | 1,437 | 2,000 | 1,500 |
| 101-172-830-001 | DUES & SUBSCRIPTIONS | 84 | 173 | 443 | 0 | 500 | 500 |
| 101-172-850-001 | COMMUNICATIONS | 4,757 | 3,469 | 4,098 | 1,597 | 5,000 | 4,000 |
| 101-172-880-001 | COMMUNITY PROMOTIONS | 0 | 30 | 50 | 0 | 0 | 0 |
| 101-172-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 0 | 291 | 146 | 0 | 0 |
| 101-172-932-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-172-956-008 | MISCELLANEOUS | 427 | 552 | 276 | 169 | 0 | 0 |
| TOTAL EXPENDITURES | | 137,125 | 106,846 | 106,216 | 56,674 | 110,044 | 111,547 |

ASSESSOR
(101-209)

The Assessor is responsible for preparing and maintaining the assessment roll, property classifications, property descriptions, exemption status, transfer of ownership, and other assessment records. The State Tax Commission requires the Assessing Office to develop, maintain, and update land value and neighbor economic condition factor studies and maps on an annual basis. Property split and combinations are processed by the Assessor's office. The March, July and December Board of Reviews are put together and monitored by the Assessor. Tax Tribunal hearings require additional preparation and time dedication by the Assessor when a taxpayer does not feel the local Board of Review has given them enough relief.

SIGNIFICANT CHANGES:

FY 2019

- There was a reduction in this budget due to the Assessor being a part time employee and not eligible for pension benefits.

FY 2020

- This budget is substantially unchanged from the previous year. The budget may require modification during the fiscal year due to new expenses associated with Indeck and a possible expansion of the assessor's office hours.

FY 2021

- Professional Services has been increased \$15,000 for assessing of the Indeck project. This increased expense is paid for by the project.

| | | | | | | | |
|--------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (209) Assessor | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| ASSESSOR | | | | | | | |
| 101-209-702-001 | SALARIES & WAGES - FULL TIME | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-703-001 | SALARIES & WAGES - PART TIME | 31,688 | 32,448 | 36,279 | 24,266 | 32,500 | 32,500 |
| 101-209-714-001 | FRINGES-FICA | 2,411 | 2,482 | 2,731 | 1,857 | 2,500 | 2,500 |
| 101-209-714-004 | FRINGES-GROUP MEDICAL INS | 1,283 | 0 | 0 | 0 | 0 | 0 |
| 101-209-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-714-012 | FRINGES-W/C INS PREMIUMS | 275 | 225 | 111 | 47 | 131 | 133 |
| 101-209-714-017 | FRINGES-PENSION CONTRI EXPENSE | 7,421 | 0 | 0 | 0 | 0 | 0 |
| 101-209-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-717-008 | PAYROLL - VACATION ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-717-009 | PAYROLL - HOLIDAY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-717-010 | PAYROLL - PERSONAL HOL ALLOC | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-717-011 | PAYROLL - SICK ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-717-012 | PAYROLL - WORK INJURY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-717-013 | PAYROLL - FUNERAL ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-727-001 | OFFICE SUPPLIES | 496 | 335 | 243 | 248 | 500 | 500 |
| 101-209-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 330 | 1,553 | 1,875 | 2,022 | 1,500 | 500 |
| 101-209-736-001 | POSTAGE EXPENSE | 1,929 | 1,941 | 1,954 | 1,903 | 2,000 | 2,000 |
| 101-209-756-004 | GASOLINE & OIL | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-209-801-001 | PROFESSIONAL SERVICES | 22,267 | 21,843 | 18,727 | 27,891 | 25,000 | 40,000 |
| 101-209-820-001 | TRAVEL, TRAINING & CONFERENCE | 15 | 0 | 379 | 200 | 0 | 0 |
| 101-209-830-001 | DUES & SUBSCRIPTIONS | 340 | 0 | 0 | 0 | 500 | 0 |
| 101-209-850-001 | COMMUNICATIONS | 569 | 694 | 663 | 254 | 500 | 500 |
| 101-209-900-001 | PRINTING & PUBLISHING | 482 | 784 | 569 | 0 | 900 | 900 |
| 101-209-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 0 | 291 | 146 | 0 | 0 |
| 101-209-956-008 | MISCELLANEOUS | 120 | 75 | 0 | 0 | 100 | 0 |
| 101-209-977-001 | OFFICE EQUIPMENT CAPITAL OUTLA | 0 | 0 | 0 | 0 | 0 | 100 |
| TOTAL EXPENDITURES | | 69,626 | 62,380 | 63,822 | 58,834 | 66,131 | 79,633 |

LEGAL
(101-211)

The City Attorney is appointed by the City Council. The City Attorney is not an employee of the City but rather is hired on a fee basis. The legal budget includes fees and related expenses of the City Attorney and the Deputy City Attorney. Their work includes general legal support for the City and the City Council as well as ordinance reviews, police and code enforcement issues and attendance at meetings.

Fees for attorneys hired for other and/or more specific issues are also included for General Fund departments.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- None

FY 2021

- None

| | | | | | | | |
|-----------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (211) Legal | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| LEGAL | | | | | | | |
| 101-211-736-001 | POSTAGE EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-211-801-001 | PROFESSIONAL SERVICES | 58,645 | 57,892 | 72,331 | 31,838 | 60,000 | 60,000 |
| 101-211-801-002 | PRO SERV - CODIFICATION & ORDI | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-211-801-003 | PROFESSIONAL SERVICES-POLICE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-211-820-001 | TRAVEL, TRAINING & CONFERENCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-211-830-001 | DUES & SUBSCRIPTIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-211-900-001 | PRINTING & PUBLISHING | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 58,645 | 57,892 | 72,331 | 31,838 | 60,000 | 60,000 |

CITY CLERK
(101-215)

The office of the City Clerk serves as the general recorder and custodian of various official city records. This includes minutes of the council, boards and commissions, ordinances, resolutions, city-owned property deeds, contracts, insurance policies and cemetery records. In addition, this office answers a variety of questions, and offers assistance and general information to the public.

The City Clerk administers all oaths of offices required by law or by the ordinances of the City and is the custodian of the City seal, which is affixed to all required documents.

This office is responsible for all elections, maintenance of related records, and the 9,000+ voter registration roll. Currently there are about 43 election workers paid as part-time employees for each election.

The voting booths that are currently being used in the precincts are approximately thirty plus years old. Most of them have broken parts and need to be replaced. I have decided to forego the replacements of 32 voting booths with the purchase cardboard dividers on 6-foot tables to cut the budget. The electronic poll-books replacement has been eliminated with use of refurbished laptops that were used by other departments in order to cut the cost.

Other duties include the receipt and verification of election petitions, conducting all bid openings for the City, issuing licenses or permits as required by City ordinances, and publishing required notices and ordinances. Codification for various newly enacted ordinances get submitted to Michigan Municipal Code.

The City Clerk also acts as a clearinghouse, routing event requests to the various departments for their input prior to placing the item on the City Council Agenda. Most event holders are cancelling their annual events due to the pandemic.

Transient Merchant and Peddlers Licenses are down because of the pandemic. Food Truck vendors are thankful for the lowering of the fee. Hopefully we will see an increase in the number of food truck vendors in Niles.

SIGNIFICANT CHANGES:

FY2021

- Code of Ordinances are codified under my department. Many of the ordinances need to be replaced or revoked. This would take significant amount of time for someone to go through and make recommended changes. *The Sewer Use Ordinance (65 pages) will be a significant cost for codification.* Municipal Code charges \$19/page to codify the ordinances plus \$35/ordinance to place the ordinance within the website. *101-215-801-001 Professional Services.*
- The State has placed high demands on local clerks to implement Proposal 18-3. Some of the highlights included:

- Correction of registration deadline is 15 days instead of 30 days.
 - Registration in-person at local clerk's office can be made on Election Day. *Requires someone to be in the Clerk's office from 7am-8pm on Election Day. 101-215-703-001 Salaries & Wages.*
 - No reason Absent Voter Ballot. *Places a high volume on postage costs.*
 - Extended hours for registration and absentee voter the weekend before the election. *Requires to be open Saturday or Sunday and/or both.*
- Absent Voter Ballot has brought on a significant change to the high volume of people requesting to be placed on the automatic absent voter file, almost double. *101-215-726-001 Postage*
 - Berrien County Clerk has placed the cost of printing ballots back to the local clerks which adds an additional \$5,000 for the Primary and General Elections. *101-215-727-003 Election Supplies.*
 - With the passage of Proposal 18-2 the redistricting of boundaries for Senate, House Representatives, and U.S. Congress, I anticipate an increase in postage because I will be required to send everyone a new Voter Registration Card. We currently have 9,525 registered voters in the City of Niles. Also, with the passage of Proposal 18-3 no reason absentee ballot there will be an increase on the number of people who will be voting by mail: *101-215-726-001 Postage.*

| | | | | | | | |
|-----------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (215) Clerk | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| CLERK | | | | | | | |
| 101-215-702-001 | SALARIES & WAGES - FULL TIME | 53,400 | 62,736 | 53,997 | 31,191 | 58,171 | 59,334 |
| 101-215-702-002 | OVERTIME WAGES | 871 | 0 | 991 | 126 | 1,500 | 1,500 |
| 101-215-702-012 | STREET DEPARTMENT LABOR ONLY | 434 | 356 | 273 | 0 | 1,000 | 500 |
| 101-215-703-001 | SALARIES & WAGES - PART TIME | 6,836 | 17,508 | 23,967 | 14,281 | 25,000 | 25,500 |
| 101-215-714-001 | FRINGES-FICA | 4,450 | 5,885 | 5,959 | 3,304 | 6,000 | 6,000 |
| 101-215-714-003 | FRINGES - MESC | 0 | 0 | 144 | 0 | 0 | 0 |
| 101-215-714-004 | FRINGES-GROUP MEDICAL INS | 17,967 | 15,125 | 14,500 | 13,333 | 15,400 | 18,000 |
| 101-215-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-714-012 | FRINGES-W/C INS PREMIUMS | 155 | 171 | 169 | 89 | 217 | 209 |
| 101-215-714-017 | FRINGES-PENSION CONTRI EXPENSE | 7,419 | 4,637 | 5,338 | 3,546 | 7,814 | 9,223 |
| 101-215-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-717-008 | PAYROLL - VACATION ALLOCATION | 4,653 | 1,016 | 4,521 | 3,143 | 4,760 | 4,855 |
| 101-215-717-009 | PAYROLL - HOLIDAY ALLOCATION | 1,937 | 2,089 | 2,045 | 1,175 | 1,975 | 2,025 |
| 101-215-717-010 | PAYROLL - PERSONAL HOL ALLOC | 812 | 960 | 0 | 705 | 800 | 0 |
| 101-215-717-011 | PAYROLL - SICK ALLOCATION | 0 | 226 | 1,411 | 0 | 0 | 0 |
| 101-215-717-012 | PAYROLL - WORK INJURY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-717-013 | PAYROLL - FUNERAL ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-727-001 | OFFICE SUPPLIES | 2,093 | 891 | 785 | 381 | 2,000 | 2,000 |
| 101-215-727-003 | ELECTION SUPPLIES | 1,999 | 12,133 | 7,419 | 1,285 | 10,000 | 5,000 |
| 101-215-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 832 | 964 | 0 | 0 | 5,000 | 5,000 |
| 101-215-736-001 | POSTAGE EXPENSE | 102 | 400 | 5 | 0 | 0 | 1,000 |
| 101-215-756-005 | CAR ALLOWANCE/MILEAGE | 161 | 0 | 0 | 0 | 700 | 500 |
| 101-215-801-001 | PROFESSIONAL SERVICES | 4,234 | 5,649 | 3,225 | 0 | 5,000 | 5,000 |
| 101-215-814-001 | HIRED SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-820-001 | TRAVEL, TRAINING & CONFERENCE | 106 | 493 | 143 | 53 | 1,000 | 500 |
| 101-215-830-001 | DUES & SUBSCRIPTIONS | 744 | 858 | 507 | 159 | 600 | 600 |
| 101-215-850-001 | COMMUNICATIONS | 1,637 | 1,170 | 1,294 | 643 | 800 | 800 |
| 101-215-880-001 | COMMUNITY PROMOTIONS | 449 | 430 | 128 | 0 | 800 | 800 |
| 101-215-900-001 | PRINTING & PUBLISHING | 431 | 617 | 768 | 170 | 2,000 | 2,000 |
| 101-215-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 0 | 0 | 0 | 2,000 | 1,000 |
| 101-215-932-018 | DISASTER REC - PR & COSTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-932-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-956-008 | MISCELLANEOUS | 307 | 0 | 65 | 287 | 1,000 | 500 |
| 101-215-977-001 | OFFICE EQUIPMENT CAPITAL OUTLA | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-215-999-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 112,029 | 134,314 | 127,654 | 73,871 | 153,537 | 151,846 |

TREASURER/DIRECTOR OF FINANCE
(101-253)

The primary responsibility of the City Treasurer/Director of Finance is the receipt of all general City revenues, most importantly the billing and collection of property taxes. The office is responsible for the City's investments, as well as overseeing the Management Services functions. This office is also responsible for accounts payable processing, general ledger maintenance and other bookkeeping functions. This department specifically accounts for all expenses relating to the collection of personal and property taxes.

SIGNIFICANT CHANGES:

FY 2019

- This budget includes a 2% wage increase that was approved by Council in FY2017. In addition, 1/3 of the cost of insurance for the tax clerk was added this FY.

FY 2020

- This budget includes a 2% wage increase.

FY 2021

- This budget includes a 2% wage increase.

| | | | | | | | |
|---------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (253) Treasurer | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| TREASURER | | | | | | | |
| 101-253-702-001 | SALARIES & WAGES - FULL TIME | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-703-001 | SALARIES & WAGES - PART TIME | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-709-001 | SALARIES & WAGES - CLERICAL | 7,883 | 8,650 | 8,736 | 4,711 | 9,900 | 10,100 |
| 101-253-710-001 | SALARIES & WAGES - ADMIN | 36,673 | 37,011 | 37,575 | 20,197 | 45,500 | 46,400 |
| 101-253-714-001 | FRINGES-FICA | 3,782 | 3,916 | 3,991 | 2,051 | 4,300 | 4,400 |
| 101-253-714-003 | FRINGES - MESC | 813 | 0 | 0 | 0 | 0 | 0 |
| 101-253-714-004 | FRINGES-GROUP MEDICAL INS | 8,983 | 7,563 | 7,250 | 4,667 | 13,280 | 14,940 |
| 101-253-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-714-012 | FRINGES-W/C INS PREMIUMS | 105 | 95 | 87 | 15 | 109 | 88 |
| 101-253-714-017 | FRINGES-PENSION CONTRI EXPENSE | 6,758 | 4,091 | 4,860 | 2,928 | 6,930 | 7,601 |
| 101-253-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-717-008 | PAYROLL - VACATION ALLOCATION | 4,416 | 4,570 | 5,152 | 1,456 | 0 | 0 |
| 101-253-717-009 | PAYROLL - HOLIDAY ALLOCATION | 1,764 | 1,869 | 1,847 | 1,060 | 0 | 0 |
| 101-253-717-010 | PAYROLL - PERSONAL HOL ALLOC | 698 | 628 | 771 | 136 | 0 | 0 |
| 101-253-717-011 | PAYROLL - SICK ALLOCATION | 307 | 706 | 782 | 521 | 0 | 0 |
| 101-253-717-012 | PAYROLL - WORK INJURY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-717-013 | PAYROLL - FUNERAL ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-727-001 | OFFICE SUPPLIES | 1,234 | 1,160 | 1,183 | 766 | 800 | 1,000 |
| 101-253-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 0 | 0 | 983 | 0 | 500 | 500 |
| 101-253-736-001 | POSTAGE EXPENSE | 2,968 | 3,567 | 3,503 | 1,777 | 3,500 | 3,500 |
| 101-253-740-001 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-756-005 | CAR ALLOWANCE/MILEAGE | 206 | 209 | 293 | 97 | 100 | 100 |
| 101-253-801-001 | PROFESSIONAL SERVICES | 0 | 65 | 0 | 0 | 0 | 0 |
| 101-253-813-001 | CONTRACTUAL SERVICES | 7,060 | 8,040 | 8,189 | 880 | 8,500 | 8,600 |
| 101-253-820-001 | TRAVEL, TRAINING & CONFERENCE | 12 | 32 | 0 | 0 | 100 | 100 |
| 101-253-830-001 | DUES & SUBSCRIPTIONS | 105 | 155 | 200 | 235 | 200 | 200 |
| 101-253-850-001 | COMMUNICATIONS | 1,133 | 1,060 | 1,088 | 430 | 1,500 | 1,000 |
| 101-253-900-001 | PRINTING & PUBLISHING | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-253-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 0 | 242 | 121 | 100 | 500 |
| 101-253-956-008 | MISCELLANEOUS | 5,768 | 5,811 | 8,338 | 0 | 100 | 100 |
| 101-253-956-015 | BANK SERVICE FEES | 0 | 30 | 30 | 0 | 0 | 0 |
| 101-253-965-004 | CASH OVER/SHORT | 43 | 6 | 22 | (3) | 0 | 0 |
| 101-253-977-001 | OFFICE EQUIPMENT CAPITAL OUTLA | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 90,711 | 89,234 | 95,122 | 42,045 | 95,419 | 99,129 |

MANAGEMENT SERVICES
(101-254)

Management Services serves all departments within the City. This office's primary responsibilities are personnel services, which includes the City's group health insurance plan, Information Technology, and accounting.

Supplies and services that benefit all City departments are included in this department's budget, including such items as copier supplies and maintenance, computer network maintenance and annual audit fees.

The human resources manager handles personnel services under the direction of the City Administrator. Fifty percent (50%) of the salary for the human resources specialist is paid by the Utilities Department due to the fact that 50% of the employees that the human resources specialist serves work for that department.

In addition, the Information Services position is partially budgeted in this department. The payroll cost for this department is split 60% (Utility Department) and 40% (City). This person is responsible for all computer functions of the City.

The accounting staff is also partially budgeted in this department, primarily on a 60%/40% basis, Utilities Department and City.

SIGNIFICANT CHANGES:

FY 2019

- There is a 2% wage increase included in this budget, which was negotiated by the union in FY 2017.

FY 2020

- There is a 2% wage increase included in this budget, which has not been negotiated with the unions, but was included as a contingency.

FY 2021

- There is a 2% wage increase included in this budget.
- Budget last year was understated by approximately \$30,000 due to the exclusion of IT wages charged to City services.
- A \$16,000 increase is being budgeted for computer expenses (contracts for software licenses) and office equipment maintenance (contracts for copiers, postage and folding machines, and service support for billing and accounting software).

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (254) Management Services | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| MANAGEMENT SERVICES | | | | | | | |
| 101-254-702-001 | SALARIES & WAGES - FULL TIME | 44,849 | 42,089 | 52,049 | 31,272 | 27,200 | 44,600 |
| 101-254-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-709-001 | SALARIES & WAGES - CLERICAL | 25,869 | 26,707 | 27,169 | 13,883 | 31,800 | 32,600 |
| 101-254-710-001 | SALARIES & WAGES - ADMIN | 16,843 | 21,649 | 41,468 | 16,947 | 49,400 | 62,600 |
| 101-254-714-001 | FRINGES-FICA | 7,005 | 7,190 | 9,639 | 5,043 | 8,300 | 10,700 |
| 101-254-714-003 | FRINGES - MESC | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-714-004 | FRINGES-GROUP MEDICAL INS | 16,170 | 21,175 | 15,467 | 8,400 | 32,960 | 37,080 |
| 101-254-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-714-012 | FRINGES-W/C INS PREMIUMS | 198 | 198 | 198 | 69 | 255 | 281 |
| 101-254-714-017 | FRINGES-PENSION CONTRI EXPENSE | 11,644 | 7,470 | 8,237 | 2,986 | 9,125 | 8,678 |
| 101-254-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-717-008 | PAYROLL - VACATION ALLOCATION | 6,685 | 6,372 | 13,609 | 1,492 | 0 | 0 |
| 101-254-717-009 | PAYROLL - HOLIDAY ALLOCATION | 2,633 | 2,989 | 3,467 | 2,536 | 0 | 0 |
| 101-254-717-010 | PAYROLL - PERSONAL HOL ALLOC | 594 | 1,311 | 1,356 | 791 | 0 | 0 |
| 101-254-717-011 | PAYROLL - SICK ALLOCATION | 2,117 | 2,124 | 16,061 | 1,885 | 0 | 0 |
| 101-254-717-012 | PAYROLL - WORK INJURY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-717-013 | PAYROLL - FUNERAL ALLOCATION | 54 | 0 | 390 | 342 | 0 | 0 |
| 101-254-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-727-001 | OFFICE SUPPLIES | 4,780 | 6,039 | 3,541 | 2,722 | 3,500 | 3,500 |
| 101-254-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 54,140 | 65,465 | 64,246 | 17,297 | 50,000 | 58,000 |
| 101-254-736-001 | POSTAGE EXPENSE | 11,503 | 10,223 | 9,594 | 4,965 | 12,000 | 10,000 |
| 101-254-740-001 | OPERATING SUPPLIES | 0 | 90 | 0 | 0 | 0 | 0 |
| 101-254-756-005 | CAR ALLOWANCE/MILEAGE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-801-001 | PROFESSIONAL SERVICES | 9,558 | 83 | 259 | 249 | 0 | 0 |
| 101-254-801-005 | AUDIT FEES | 9,850 | 10,000 | 10,000 | 10,613 | 10,500 | 11,100 |
| 101-254-801-007 | ARMORED CAR SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-803-001 | CITY ADMINISTRATIVE EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-820-001 | TRAVEL, TRAINING & CONFERENCE | 2,185 | 1,701 | 2,782 | 6,328 | 2,000 | 3,000 |
| 101-254-830-001 | DUES & SUBSCRIPTIONS | 1,827 | 5,204 | 3,404 | 818 | 3,000 | 2,000 |
| 101-254-850-001 | COMMUNICATIONS | 3,353 | 3,415 | 4,155 | 1,962 | 3,500 | 4,000 |
| 101-254-851-001 | TELEPHONE EXPENSE | 644 | 551 | 926 | 183 | 500 | 500 |
| 101-254-880-001 | COMMUNITY PROMOTIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-900-001 | PRINTING & PUBLISHING | 53 | 0 | 0 | 0 | 0 | 0 |
| 101-254-930-001 | MTNCE - OFFICE EQUIPMENT | 24,746 | 24,969 | 18,621 | 9,853 | 20,000 | 28,000 |
| 101-254-930-002 | MTNCE - COMPUTER EQUIPMENT | 0 | 4,887 | 4,704 | 243 | 500 | 500 |
| 101-254-932-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-254-956-008 | MISCELLANEOUS | 309 | 726 | 905 | (99) | 300 | 200 |
| 101-254-956-015 | BANK SERVICE FEES | 247 | 0 | 0 | 0 | 0 | 0 |
| 101-254-977-001 | OFFICE EQUIPMENT CAPITAL OUTLA | 0 | 0 | 3,000 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 257,856 | 272,627 | 315,247 | 140,780 | 264,840 | 317,339 |

BUILDINGS AND GROUNDS
(101-265)

Street Division personnel as well as private contractors perform routine maintenance and repair of buildings and grounds at City Hall and the Street Division garage. Natural gas bills, electric bills, sewer bills, trash collection and landfill fees, janitorial work, display flags, grounds maintenance and all other miscellaneous building maintenance and repair projects are paid for through this department.

All work is overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- Budget includes an increase of \$21,000 to cover the increase costs of electricity.

FY 2020

- Budget includes an increase of \$10,000 to cover the increase costs of electricity.

FY 2021

- Reduction of +/- \$40,000 for Building Maintenance.

| | | | | | | | |
|---------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (265) Buildings | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| BUILDINGS | | | | | | | |
| 101-265-702-001 | SALARIES & WAGES - FULL TIME | 3,906 | 3,691 | 3,681 | 1,959 | 4,000 | 4,000 |
| 101-265-702-002 | OVERTIME WAGES | 235 | 164 | 126 | 109 | 300 | 300 |
| 101-265-702-008 | CITY HALL & GROUNDS | 5,903 | 19,590 | 22,875 | 6,485 | 20,000 | 20,000 |
| 101-265-714-001 | FRINGES-FICA | 407 | 629 | 914 | 408 | 2,332 | 2,332 |
| 101-265-714-004 | FRINGES-GROUP MEDICAL INS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-714-012 | FRINGES-W/C INS PREMIUMS | 19 | 44 | 54 | 18 | 68 | 129 |
| 101-265-714-017 | FRINGES-PENSION CONTRI EXPENSE | 818 | 285 | 327 | 198 | 480 | 513 |
| 101-265-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-717-008 | PAYROLL - VACATION ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-717-009 | PAYROLL - HOLIDAY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-717-010 | PAYROLL - PERSONAL HOL ALLOC | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-717-011 | PAYROLL - SICK ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-717-013 | PAYROLL - FUNERAL ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-727-001 | OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-740-002 | OPERATING SUPPLIES - ALL BUILD | 6 | 0 | 99 | 0 | 100 | 100 |
| 101-265-740-008 | OPERATING SUPPLIES - CITY HALL | 1,325 | 1,029 | 2,389 | 680 | 2,000 | 2,000 |
| 101-265-740-009 | OPERATING SUPPLIES - STREETS | 731 | 2,589 | 1,248 | 270 | 3,000 | 2,800 |
| 101-265-784-004 | VEHICLE MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-801-001 | PROFESSIONAL SERVICES | 2 | 0 | 0 | 0 | 0 | 0 |
| 101-265-813-001 | CONTRACTUAL SERVICES | 13,691 | 10,579 | 12,034 | 5,277 | 16,000 | 14,000 |
| 101-265-815-002 | TRASH DISPOSAL - FIRE & POLICE | 858 | 854 | 804 | 469 | 1,000 | 1,000 |
| 101-265-815-003 | TRASH DISPOSAL - ALL OTHER BUI | 1,459 | 1,627 | 1,641 | 921 | 1,900 | 1,800 |
| 101-265-890-001 | STREET FLAGS, POLES, & MISC | 1,963 | 82 | 629 | 0 | 2,000 | 2,000 |
| 101-265-920-001 | UTILITIES | 28 | 33 | 0 | 0 | 100 | 100 |
| 101-265-920-002 | UTILITIES - CITY HALL & MUSEUM | 1,826 | 2,003 | 2,218 | 926 | 2,600 | 2,500 |
| 101-265-920-003 | UTILITIES - CARNEGIE | 0 | 0 | 497 | 584 | 0 | 0 |
| 101-265-920-004 | UTILITIES - STREET DEPT BARN | 2,366 | 2,911 | 2,931 | 1,044 | 3,500 | 3,500 |
| 101-265-920-005 | ELECTRIC FOR CITY FACILITIES | 272,917 | 300,460 | 304,420 | 138,804 | 320,000 | 315,000 |
| 101-265-930-004 | MTNCE - OTHER EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-931-004 | BUILDING REPAIRS - MUSEUM | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-931-005 | BLDG REPAIRS - ST DEPT BARN | 6,466 | 10,606 | 8,911 | 5,125 | 10,000 | 5,000 |
| 101-265-931-006 | BUILDING REPAIRS - ALL BUILDIN | 0 | 1,791 | 326 | 381 | 500 | 500 |
| 101-265-931-007 | BUILDING REPAIRS - CITY HALL | 2,386 | 1,537 | 3,731 | 683 | 5,000 | 2,000 |
| 101-265-931-050 | BLDG REPAIRS - C. HALL (ARRA) | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 0 | 0 | 15,000 | 0 |
| 101-265-956-008 | MISCELLANEOUS | 6 | 160 | 202 | 103 | 10,000 | 0 |
| 101-265-965-001 | BLDG DEMO-OLD PUB SAFETY BLDG. | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-265-975-001 | BUILDING IMPROV - CAP OUTLAY | 22,372 | 10,000 | 0 | 0 | 0 | 0 |
| 101-265-975-002 | BUILDING - CITY ADMINISTRATION | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 339,690 | 370,664 | 370,057 | 164,444 | 419,880 | 379,574 |

POLICE DEPARTMENT
(101-300)

The Niles City Police Department is responsible for the protection of life and property and the safeguarding of civil order within the corporate city limits.

The department's organizational structure consists of three (3) major divisions (functions) and personnel are assigned to one of the three divisions according to tasks or functions performed. The Administrative Division currently consists of the Chief of Police, Operations Captain, and Administrative Secretary, and is responsible for forecasting future direction, coordinating operational functions, personnel management, policy formulation, and budget preparation. The Administrative Division is also responsible for the maintenance and repair of all department equipment, fleet management and the police facilities.

The Operation Division consists of uniform patrol, investigations, and Community Policing. The twelve (12) officers in uniform patrol are divided into two (2) twelve-hour shifts responding to calls for service, traffic enforcement and providing preventive patrol. Uniform patrol also conduct criminal and accident investigation, quell disturbances, provide traffic control and enforcement, recover stolen or lost property, identify and apprehend criminals, perform K-9 searches and respond to all requests for emergency services. The two (2) investigative positions perform follow-up investigations, narcotics investigations, witness and suspect interviews, collect and secure evidence, coordinate major case investigations, conduct background investigations, serve subpoenas and criminal warrants, assist with arson and bomb investigations, and process prisoners and criminal cases with the court.

The Support Services Division performs all other functions of the department, which assist the other two (2) divisions in meeting their responsibilities. The Records Bureau consists of one (1) full time, one (1) part time and one (1) seasonal clerk responsible for the safekeeping of all police department records and providing a readily available retrievable system of these records for citizens or other police personnel. The Communications Bureau has seven (7) dispatchers assigned to three (3) shifts who are responsible for acting as receptionist at the front counter, receiving all 911 emergency calls, other non-emergency requests for service, dispatching police and fire units, monitoring the jail facility, and coordinating all emergency operations of police, fire, and medical services with other City departments and allied agencies.

SIGNIFICANT CHANGES:

FY 2019

- Salaries & Wages Full Time – Increased \$143,607. Allows for potential wage increase and addition of Captain's position.
- Salaries & Wages Part Time – Decreased \$7,269. Combined Court Officer and City Hall security.
- Fringes – Group Medical Insurance: Decreased \$22,180.
- Fringes – Pension Contribution: Decreased \$39,469.
- Operating Supplies: Decreased \$9,800. Based on estimated costs of purchases in FY2019.
- Vehicle Maintenance: Increased \$5,000. Cost of maintenance on aging fleet.
- Maintenance – Other Equipment: Increased \$5,840. WatchGuard yearly maintenance for fleet.

- Transfers Out: Decreased \$25,000. The money budgeted in this account for FY2019 is for range improvements, specifically preparing for the construction of a small building to be used for classroom training, weapons maintenance, restrooms and storage.

FY 2020

- Salaries & Wages Full Time – Increased \$42,164. This increase allows for potential wage increase for all full time employees.
- Salaries & Wages Part-time – Increased \$9,989. This increase allows for potential wage increase for all part time employees.
- Fringes – Group Medical Insurance – Increased \$23,727.
- Fringes – Pension Contribution – Increased \$63,666.
- Operating Supplies – Decreased \$3,200. This amount is based on the estimated costs of expected purchases in FY2020 to operate the department.
- Gasoline & Oil Decreased \$3,600. This figure is based on expected usage of gas and oil for fleet vehicles using an estimated average dollar amount for fuel minus applicable tax discounts.
- Transfers Out Decreased \$25,000. This amount represents funds transferred out for future capital improvements.

FY 2021

Increases

- Salaries & Wages Full Time – Increased \$8,997. This increase allows for potential wage increase for all full time employees.
- Fringes – Group Medical Insurance – Increased \$62,000.
- Fringes – Pension Contribution – Increased \$8,456.

Decreases

- Overtime Wages – Decreased \$5,847 - In line with 3 years avg. use
- Salaries & Wages Part Time – Decreased \$11,257. Decrease is due to reimbursement from Michigan State Police for janitorial/grounds keeper, and reimbursement from Utilities for City Hall Security.
- Operating Supplies – Decreased \$15,000. Fewer purchases to be made this FY
- Uniforms – Decreased \$5,000. Uniform replacement will be limited to absolute need of replacement.
- Gas & Oil – Decreased \$9,000. Based on estimate of fuel costs, monitoring mileage, changing practices to reduce mileage if necessary.
- Vehicle Maintenance – Decreased \$7,000. Due to newer fleet, only that maintenance which is required.
- Rentals – Decreased \$35,000. This is the payment to the State of Michigan for Niles PD's lease of it's portion of the LEC. State has not required payment the last 3 years.
- Vehicle Capital – Decreased \$40,000. There is no purchase of a police vehicle planned for in this FY.
- Transfer Out – Decreased \$15,000. There is no planned transfer out of funds for future capital purchases this FY.

| | | | | | | | |
|------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (300) Police | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| POLICE | | | | | | | |
| 101-300-702-001 | SALARIES & WAGES - FULL TIME | 1,208,955 | 1,278,206 | 1,267,724 | 657,115 | 1,565,537 | 1,570,834 |
| 101-300-702-002 | OVERTIME WAGES | 75,831 | 57,745 | 64,570 | 19,732 | 76,314 | 67,458 |
| 101-300-702-012 | STREET DEPARTMENT LABOR ONLY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-703-001 | SALARIES & WAGES - PART TIME | 86,525 | 71,220 | 80,799 | 50,294 | 129,048 | 117,791 |
| 101-300-704-001 | SALARIES-COURT & WITNESS FEES | 3,910 | 3,481 | 2,390 | 2,705 | 5,000 | 5,000 |
| 101-300-705-001 | SALARIES & WAGES - SCHOOL GUAR | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-714-001 | FRINGES-FICA | 52,466 | 53,288 | 51,466 | 27,630 | 60,340 | 59,505 |
| 101-300-714-003 | FRINGES - MESC | 0 | 0 | 0 | 1,264 | 0 | 0 |
| 101-300-714-004 | FRINGES-GROUP MEDICAL INS | 402,966 | 390,500 | 370,957 | 242,666 | 424,000 | 486,000 |
| 101-300-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-714-012 | FRINGES-W/C INS PREMIUMS | 17,451 | 19,382 | 17,909 | 7,889 | 20,671 | 21,284 |
| 101-300-714-017 | FRINGES-PENSION CONTRI EXPENSE | 414,468 | 190,856 | 205,087 | 124,883 | 301,207 | 309,663 |
| 101-300-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-717-008 | PAYROLL - VACATION ALLOCATION | 110,291 | 99,280 | 98,799 | 49,875 | 0 | 0 |
| 101-300-717-009 | PAYROLL - HOLIDAY ALLOCATION | 52,697 | 62,691 | 51,297 | 42,820 | 60,000 | 60,000 |
| 101-300-717-010 | PAYROLL - PERSONAL HOL ALLOC | 7,411 | 9,069 | 12,135 | 3,683 | 0 | 0 |
| 101-300-717-011 | PAYROLL - SICK ALLOCATION | 79,652 | 53,401 | 52,987 | 35,962 | 0 | 0 |
| 101-300-717-012 | PAYROLL - WORK INJURY PAY | 1,881 | 0 | 0 | 0 | 0 | 0 |
| 101-300-717-013 | PAYROLL - FUNERAL ALLOCATION | 1,488 | 1,570 | 4,894 | 834 | 0 | 0 |
| 101-300-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-727-001 | OFFICE SUPPLIES | 6,525 | 5,561 | 4,686 | 652 | 10,000 | 6,000 |
| 101-300-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 4,733 | 18,939 | 9,249 | 4,990 | 15,000 | 10,000 |
| 101-300-736-001 | POSTAGE EXPENSE | 242 | 644 | 526 | 88 | 900 | 900 |
| 101-300-740-001 | OPERATING SUPPLIES | 34,242 | 33,130 | 64,034 | 10,471 | 56,100 | 41,100 |
| 101-300-740-008 | OPERATING SUPPLIES - CITY HALL | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-740-021 | OPERATING SUPPLIES - POLICE FO | 8,835 | 23,750 | 6,155 | 7,459 | 15,000 | 15,000 |
| 101-300-740-025 | OPERATING SUPPLIES - CRIME PRE | 4,750 | 2,840 | 2,731 | 16 | 3,500 | 1,500 |
| 101-300-740-027 | OPERATING SUPPLIES - CRO | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-740-032 | OPERATING SUPPLIES - SPECIAL R | 1,793 | 2,322 | 0 | 0 | 2,500 | 1,000 |
| 101-300-740-040 | OPER SUPP-VEH INSP (POLICE) | 592 | 1,198 | 0 | 0 | 2,000 | 0 |
| 101-300-741-001 | PURCHASE OF FOOD | 3,562 | 3,747 | 3,157 | 1,277 | 5,000 | 4,000 |
| 101-300-744-001 | UNIFORMS | 16,072 | 25,683 | 19,906 | 3,944 | 19,700 | 14,700 |
| 101-300-744-002 | RESERVES UNIFORMS & EQUIPMENT | 2,891 | 985 | 2,477 | 1,805 | 3,000 | 2,500 |
| 101-300-756-004 | GASOLINE & OIL | 28,722 | 36,771 | 33,243 | 12,358 | 45,792 | 36,792 |
| 101-300-784-004 | VEHICLE MAINTENANCE | 47,288 | 46,922 | 40,944 | 10,425 | 40,000 | 33,000 |
| 101-300-784-007 | VEHICLE DAMAGE/ACCIDENTS | (6,849) | 2,425 | 4,974 | 0 | 2,000 | 2,000 |
| 101-300-801-001 | PROFESSIONAL SERVICES | 4,712 | 2,423 | 8,365 | 5,960 | 6,000 | 6,000 |
| 101-300-813-001 | CONTRACTUAL SERVICES | 240 | 210 | 150 | 159 | 500 | 500 |
| 101-300-820-001 | TRAVEL, TRAINING & CONFERENCE | 38,606 | 34,117 | 40,351 | 12,834 | 35,000 | 33,000 |
| 101-300-820-003 | STATE (302) TRAINING | 4,008 | 2,926 | 1,464 | 1,603 | 2,533 | 1,221 |
| 101-300-830-001 | DUES & SUBSCRIPTIONS | 2,010 | 3,376 | 3,115 | 2,365 | 3,000 | 3,000 |
| 101-300-850-001 | COMMUNICATIONS | 23,860 | 25,102 | 21,739 | 8,670 | 29,200 | 26,200 |
| 101-300-877-001 | SUPPLEMENTAL RETIREMENT - CITY | 197 | 22 | 0 | 0 | 1,000 | 0 |
| 101-300-880-001 | COMMUNITY PROMOTIONS | 873 | 0 | 0 | 0 | 500 | 500 |
| 101-300-900-001 | PRINTING & PUBLISHING | 984 | 287 | 533 | 136 | 1,000 | 500 |
| 101-300-930-001 | MTNCE - OFFICE EQUIPMENT | 20,703 | 16,880 | 15,956 | 2,142 | 22,499 | 21,499 |
| 101-300-930-004 | MTNCE - OTHER EQUIPMENT | 16,601 | 16,320 | 12,047 | 11,674 | 24,940 | 26,940 |
| 101-300-932-001 | REPAIRS & MAINTENANCE | 228 | 132 | 0 | 0 | 500 | 500 |

| | | | | | | | |
|------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (300) Police | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 101-300-932-018 | DISASTER REC - PR & COSTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-932-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-940-001 | RENTALS | 0 | 0 | 0 | 0 | 35,000 | 0 |
| 101-300-956-008 | MISCELLANEOUS | 1,041 | 1,194 | 236 | 65 | 1,500 | 1,500 |
| 101-300-956-012 | ATM EXPENSE CHARGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-956-016 | INFORMANT & BUY MONEY | 1,125 | 500 | 500 | 0 | 2,000 | 2,000 |
| 101-300-974-001 | LAND IMPROVEMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-300-977-001 | OFFICE EQUIPMENT CAPITAL OUTLA | 68,850 | 12,607 | 14,570 | 0 | 0 | 0 |
| 101-300-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 8,882 | 82,431 | 79,716 | 31,312 | 0 | 0 |
| 101-300-979-001 | VEHICLE CAPITAL OUTLAY | 32,516 | 38,222 | 4,754 | 80,579 | 40,000 | 0 |
| 101-300-990-001 | DEBT SERVICE - PRINCIPAL | 5,414 | 4,189 | 4,467 | 0 | 0 | 5,078 |
| 101-300-990-002 | DEBT SERVICE - INTEREST | 0 | 1,225 | 947 | 0 | 0 | 336 |
| 101-300-999-001 | TRANSFERS OUT | 0 | 40,000 | 15,000 | 0 | 15,000 | 0 |
| TOTAL EXPENDITURES | | 2,900,240 | 2,777,769 | 2,697,006 | 1,478,336 | 3,082,781 | 2,994,801 |

FIRE DEPARTMENT
(101-335)

Since the last recession, Department Staffing has been made up of 3 shifts of 3 full time firefighters, each who work 24-hour days or 54-hour work weeks. This has allowed us a minimum staffing level of 2 firefighters on duty. Prior to that we maintained 3 shifts of 4 firefighters each day. In order to get even close to the target levels set for the budget I have been forced to plan for a budget with 3 Shifts of 2 members with 2 members who work a swing or flexible schedule to cover absences. We hope that this configuration will allow us to continue to respond both engines to fire responses without excessive amounts of coverage overtime.

These full-time members will continue to perform Rental and Commercial Inspections as much as allowed for under COVID rules, perform continuing training as well as maintenance of Fire Department building, grounds and equipment. Our full-time staff is supported by an average of 20 additional members who serve in either a Part-time, On-call, Volunteer or Cadet Capacity depending on their level of training. These members work a separate job but respond to incidents when activated by their pagers. Truly citizen heroes. We still use Part-time members from this group to work weekdays to provide additional response support while performing enforcement services in the community. This also allows this group to gain valuable experience they will need to fill vacancies in the full-time staff in the future. We are currently listed as an ISO Class 4 Community because of our investments in Fire Suppression and Inspection, Utilities Water Delivery, and Dispatching. However, when last graded we maintained a 24-hour part-time position as well as a 3-person minimum staffing level that we no longer maintain. This grading impacts the rates that residents and businesses pay for their property insurance.

Fire Crews responded to a total of 1176 in 2018 and 1155 calls for service in 2019. Firefighters respond simultaneously with SMCAS to an average of 800 calls for service annually. CDBG funding continues to be a very important funding stream supporting our activities with department personnel costs while doing inspections and detector installations in the target area. Without it staffing would be more challenged than it already is. With COVID we have curtailed inspections and installations and have struggled to find alternative activities that qualify.

SIGNIFICANT CHANGES:

FY 2020

- \$75,000 will be placed into the Equipment Replacement Fund to help with future Apparatus needs.
- \$10,000 will go to continue the departments SCBA bottle replacement program.
- Reductions in several lines to help with increased pension costs which increased substantially

FY 2021

- We were unable to allocate any funds to the Equipment Replacement Fund.
- Chief Lamb is planning to retire at the end of FY19-20.
- Drop in staffing levels by 1 firefighter.

| | | | | | | | |
|----------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (335) Fire | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FIRE | | | | | | | |
| 101-335-702-001 | SALARIES & WAGES - FULL TIME | 465,828 | 452,459 | 464,655 | 246,652 | 613,780 | 562,767 |
| 101-335-702-002 | OVERTIME WAGES | 23,756 | 35,612 | 37,605 | 36,814 | 35,000 | 39,000 |
| 101-335-702-018 | SALARIES - STORM/FLOOD CLEANUP | 0 | 7,811 | 0 | 0 | 0 | 0 |
| 101-335-703-001 | SALARIES & WAGES - PART TIME | 25,621 | 23,060 | 32,737 | 16,523 | 34,000 | 29,000 |
| 101-335-703-002 | SALARIES & WAGES - BLDG INSPEC | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-714-001 | FRINGES-FICA | 10,063 | 10,432 | 11,214 | 6,111 | 12,151 | 11,634 |
| 101-335-714-003 | FRINGES - MESC | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-714-004 | FRINGES-GROUP MEDICAL INS | 166,833 | 140,250 | 145,000 | 93,333 | 160,000 | 162,000 |
| 101-335-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-714-012 | FRINGES-W/C INS PREMIUMS | 17,198 | 19,231 | 15,938 | 6,418 | 16,889 | 18,584 |
| 101-335-714-017 | FRINGES-PENSION CONTRI EXPENSE | 211,762 | 104,849 | 126,860 | 75,330 | 174,498 | 183,846 |
| 101-335-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-717-008 | PAYROLL - VACATION ALLOCATION | 64,642 | 69,385 | 61,764 | 38,214 | 0 | 0 |
| 101-335-717-009 | PAYROLL - HOLIDAY ALLOCATION | 25,693 | 26,513 | 27,089 | 14,624 | 0 | 0 |
| 101-335-717-010 | PAYROLL - PERSONAL HOL ALLOC | 2,402 | 3,522 | 3,099 | 2,532 | 0 | 0 |
| 101-335-717-011 | PAYROLL - SICK ALLOCATION | 17,170 | 31,423 | 52,102 | 9,613 | 0 | 0 |
| 101-335-717-012 | PAYROLL - WORK INJURY PAY | 309 | 613 | 78 | 0 | 0 | 0 |
| 101-335-717-013 | PAYROLL - FUNERAL ALLOCATION | 1,286 | 0 | 437 | 0 | 0 | 0 |
| 101-335-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 45,000 |
| 101-335-727-001 | OFFICE SUPPLIES | 315 | 531 | 817 | 224 | 3,000 | 1,000 |
| 101-335-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 2,186 | 4,626 | 837 | 1,821 | 5,000 | 2,000 |
| 101-335-736-001 | POSTAGE EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-740-001 | OPERATING SUPPLIES | 3,926 | 5,092 | 6,320 | 3,343 | 8,000 | 7,000 |
| 101-335-740-004 | OPERATING SUPPLIES - CUSTODIAN | 1,564 | 1,358 | 1,897 | 687 | 2,000 | 2,000 |
| 101-335-741-001 | PURCHASE OF FOOD | 6,085 | 4,965 | 4,746 | 4,393 | 5,000 | 4,500 |
| 101-335-744-001 | UNIFORMS | 3,251 | 804 | 4,655 | 1,714 | 3,500 | 3,500 |
| 101-335-744-003 | SAFETY EQUIPMENT | 18,668 | 13,363 | 56,353 | 19,372 | 20,000 | 20,000 |
| 101-335-744-050 | SAFETY EQUIPMENT - DHS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-756-004 | GASOLINE & OIL | 9,156 | 11,101 | 9,712 | 4,157 | 10,000 | 10,000 |
| 101-335-784-004 | VEHICLE MAINTENANCE | 29,754 | 33,951 | 13,565 | 12,785 | 25,000 | 20,000 |
| 101-335-801-001 | PROFESSIONAL SERVICES | 2,000 | 1,050 | 947 | 543 | 2,500 | 1,500 |
| 101-335-802-001 | UNKNOWN ACCOUNT | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-820-001 | TRAVEL, TRAINING & CONFERENCE | 5,141 | 3,288 | 2,369 | 1,134 | 3,000 | 3,000 |
| 101-335-820-002 | TVL, TRAIN & CONF-INSPECTORS | 1,194 | 2,178 | 2,465 | 614 | 3,000 | 3,000 |
| 101-335-820-015 | TRAINING - EMT CLASSES | 0 | 1,550 | 11,057 | 2,447 | 10,000 | 7,000 |
| 101-335-830-001 | DUES & SUBSCRIPTIONS | 233 | 436 | 50 | 0 | 1,000 | 750 |
| 101-335-850-001 | COMMUNICATIONS | 10,371 | 7,999 | 9,720 | 5,426 | 12,000 | 12,000 |
| 101-335-877-001 | SUPPLEMENTAL RETIREMENT - CITY | 508 | 127 | 0 | 0 | 600 | 0 |
| 101-335-880-001 | COMMUNITY PROMOTIONS | 3,435 | 3,426 | 555 | (196) | 1,500 | 1,000 |
| 101-335-900-001 | PRINTING & PUBLISHING | 0 | 100 | 0 | 0 | 200 | 200 |
| 101-335-920-001 | UTILITIES | 7,435 | 10,574 | 8,726 | 4,468 | 7,500 | 9,000 |
| 101-335-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 0 | 445 | 223 | 0 | 0 |
| 101-335-930-004 | MTNCE - OTHER EQUIPMENT | 3,797 | 4,581 | 5,711 | 4,257 | 5,000 | 5,000 |
| 101-335-931-003 | BUILDING REPAIRS - FIRE STATIO | 2,944 | 1,920 | 5,445 | 1,709 | 10,000 | 5,000 |
| 101-335-932-001 | REPAIRS & MAINTENANCE | 4,554 | 1,985 | 2,512 | 155 | 5,000 | 3,000 |
| 101-335-932-018 | DISASTER REC - PR & COSTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-932-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-956-008 | MISCELLANEOUS | 402 | 63 | 45 | 0 | 300 | 0 |

| | | | | | | | |
|----------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (335) Fire | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 101-335-958-001 | GRANT EXP-FIREFIGHTERS (FED) | 15,924 | 0 | 0 | 0 | 0 | 0 |
| 101-335-958-002 | GRANT EXP-SAFER GRANT | 1,976 | 15,513 | 27,247 | 2,441 | 12,000 | 0 |
| 101-335-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 28,753 | 0 | 0 | 0 | 0 | 0 |
| 101-335-979-001 | VEHICLE CAPITAL OUTLAY | 2,481 | 3,973 | 0 | 0 | 0 | 0 |
| 101-335-990-001 | DEBT SERVICE - PRINCIPAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-990-002 | DEBT SERVICE - INTEREST | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-335-999-001 | TRANSFERS OUT | 0 | 56,500 | 25,000 | 0 | 75,000 | 0 |
| TOTAL EXPENDITURES | | 1,198,616 | 1,116,214 | 1,179,774 | 617,881 | 1,276,418 | 1,172,281 |

EMERGENCY OPERATIONS CENTER (EOC)
(101-426)

Over time this budget has been curtailed to only cover costs related to our early warning equipment. With our Weather Warning Siren System now updated we haven't had to do too much to do other than wax the horn annually to help get life out of the paint and fiberglass. This budget continues to reflect that. With that said our repair service with this updated system is no longer HiTech SMR of Niles. It is now serviced by WestShore Inc. of Allendale. When we do need service the service call cost will be substantially more. I have \$500 in there. There is a chance that costs could be much higher. If we were to lose a piece of equipment to a lightning strike or some other issue there isn't funding in place to cover it.

To assure that we are ready to respond effectively to a variety of incidents and/or disasters the City has signed on to the Berrien County Emergency Plan. Both the Fire Chief and the Police Chief actively participate through both the Berrien County 911 Committee and The Berrien County Local Emergency Planning Team to assure we are coordinated with the County Emergency Operation Center and other community resources.

SIGNIFICANT CHANGES:

FY 2019

- No Significant Changes.

FY 2020

- No Significant Changes.

FY 2021

- No Significant Changes.

| | | | | | | | |
|--|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (426) Emergency Ops Center | | | | | | | |
| FY2021 | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| EMERGENCY OPS CENTER | | | | | | | |
| 101-426-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-426-740-001 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-426-850-001 | COMMUNICATIONS | 690 | 465 | 462 | 349 | 500 | 500 |
| 101-426-930-004 | MTNCE - OTHER EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-426-930-007 | MTNCE - OTHER EQUIPMENT | 0 | 862 | 0 | 0 | 500 | 500 |
| 101-426-978-001 | EQUIPMENT CAPITAL OUTLAY | 12,400 | 6,680 | 0 | 0 | 0 | 0 |
| 101-426-999-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 13,090 | 8,007 | 462 | 349 | 1,000 | 1,000 |

DEPARTMENT OF PUBLIC WORKS
(101-440)

This department is responsible for the design, construction and maintenance of all streets, sanitary and storm sewers, sidewalks, parking lots, parks, and a number of buildings. In addition the department is responsible for overseeing the maintenance of approximately 70 miles of streets, 61 miles of sanitary sewers, 35 miles of storm sewers, along with managing the city's NPDES storm water requirements, overseeing sidewalk improvement projects, etc. The department is also responsible for the inspection and licensing of all refuse collection vehicles doing business in the City of Niles, the issuance of permits for sidewalk construction or repair work, driveway approach work, private sanitary and storm sewer connections to the city sewer system, tree planting and removal, etc. The Public Works Director serves as the MDOT Maintenance Superintendent for all work performed under a trunkline maintenance contract with MDOT, the Act 51 Street Administrator, and state licensed Michigan Airport Manager for Jerry Tyler Memorial Airport.

Engineering, Streets Division, Fleet Maintenance, Sewer Maintenance, Jerry Tyler Memorial Airport, Silverbrook Cemetery, Plym Park Golf Course, Parks and Recreation, Tree Trimming and Removal, and Sanitation are all operations overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- Increase of \$57,500 for wages, continued refurbishing of existing fleet, fuel, etc.

FY 2020

- Increase of \$84,000 for wages, healthcare, and pension costs.

FY 2021

- Reduction of +/- \$95,000 in various line items. Eliminated \$60,000 for Transfer Out Capital Purchase. Reduction of \$25,000 in projected reduced fuel costs.

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (440) Streets and Highways | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| STREETS & HIGHWAYS | | | | | | | |
| 101-440-702-001 | SALARIES & WAGES - FULL TIME | 138,722 | 147,739 | 159,129 | 73,804 | 208,570 | 182,562 |
| 101-440-702-002 | OVERTIME WAGES | 2,506 | 86 | 0 | 0 | 0 | 0 |
| 101-440-702-004 | SALARIES/WAGES SEWER REPAIR | 211 | 6,307 | 2,267 | 726 | 19,388 | 25,079 |
| 101-440-702-005 | SALARIES/WAGES SEWER CLEANING | 3,801 | 1,618 | 639 | 0 | 3,200 | 3,000 |
| 101-440-702-006 | STREET DEPT. - NOT ACT 51 | 2,246 | 2,814 | 3,010 | 2,692 | 3,000 | 3,000 |
| 101-440-702-007 | MOTOR POOL | 64,559 | 70,751 | 94,075 | 55,382 | 80,000 | 110,000 |
| 101-440-702-010 | SALARIES & WAGES - SIDEWALKS | 6,191 | 4,903 | 3,765 | 6,482 | 8,000 | 4,000 |
| 101-440-702-011 | SALARIES & WAGES - PARKING LOT | 2,308 | 4,122 | 4,244 | 872 | 0 | 0 |
| 101-440-702-016 | SALARIES & WAGES - SAFETY MTGS | 6,674 | 1,519 | 1,487 | 175 | 1,900 | 1,500 |
| 101-440-702-017 | SALARIES & WAGES - CHIPPING | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-702-018 | SALARIES - STORM/FLOOD CLEANUP | 16,505 | 18,176 | 11,897 | 0 | 0 | 0 |
| 101-440-702-249 | SALARIES/WAGES - VEH MAINT BLD | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-702-300 | SALARIES/WAGES - VEH MAINT PD | 9,639 | 11,288 | 8,169 | 3,762 | 0 | 0 |
| 101-440-702-335 | SALARIES/WAGES - VEH MAINT FD | 5,952 | 3,572 | 1,495 | 1,388 | 0 | 0 |
| 101-440-702-500 | SALARIES/WAGES-VEH MAINT UTIL | 249 | 268 | 682 | 401 | 0 | 0 |
| 101-440-702-584 | SALARIES/WAGES-VEH MAINT GOLF | 263 | 435 | 0 | 0 | 0 | 0 |
| 101-440-703-001 | SALARIES & WAGES - PART-TIME | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-704-001 | SALARIES & WAGES - BONUS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-714-001 | FRINGES-FICA | 13,407 | 15,388 | 17,384 | 8,678 | 24,790 | 15,885 |
| 101-440-714-003 | FRINGES - MESC | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-714-004 | FRINGES-GROUP MED INS (STREET) | 53,900 | 45,375 | 43,500 | 28,000 | 48,000 | 54,000 |
| 101-440-714-006 | FRINGES- FICA STREETS | 42,838 | 39,853 | 35,532 | 21,429 | 46,270 | 49,986 |
| 101-440-714-007 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-714-012 | FRINGES-W/C INS PREMIUMS | 790 | 852 | 712 | 289 | 774 | 794 |
| 101-440-714-017 | FRINGES-PENSION CONTRI EXPENSE | 15,114 | 10,235 | 12,302 | 7,770 | 17,715 | 19,323 |
| 101-440-715-004 | FRINGES-GROUP MED INS STREET | 174,533 | 148,500 | 159,500 | 108,000 | 192,000 | 216,000 |
| 101-440-715-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-715-012 | FRINGES- W/C INS PREMIUMS | 17,623 | 19,490 | 17,690 | 7,601 | 20,177 | 21,932 |
| 101-440-715-017 | FRINGES-PENSION (STREET) | 74,927 | 39,270 | 45,545 | 29,843 | 66,554 | 71,179 |
| 101-440-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-717-008 | PAYROLL - VACATION ALLOCATION | 55,470 | 52,335 | 52,753 | 30,536 | 0 | 0 |
| 101-440-717-009 | PAYROLL - HOLIDAY ALLOCATION | 29,911 | 31,937 | 31,244 | 19,162 | 0 | 0 |
| 101-440-717-010 | PAYROLL - PERSONAL HOL ALLOC | 1,772 | 839 | 7,324 | 1,420 | 0 | 0 |
| 101-440-717-011 | PAYROLL - SICK ALLOCATION | 35,903 | 10,435 | 25,468 | 38,408 | 0 | 0 |
| 101-440-717-012 | PAYROLL - WORK INJURY PAY | 102 | (795) | 767 | 0 | 0 | 0 |
| 101-440-717-013 | PAYROLL - FUNERAL ALLOCATION | 1,953 | 550 | 1,611 | 380 | 0 | 0 |
| 101-440-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 97 | 255 | 0 | 0 |
| 101-440-717-017 | PAYROLL - W/C ALLOCATION | 0 | 3,740 | 0 | 0 | 0 | 0 |
| 101-440-717-033 | FRINGE - STREETS NOT ACT 51 | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-720-002 | NON-WORK PAID - STREET | 0 | 0 | 0 | 0 | 85,243 | 83,962 |
| 101-440-727-001 | OFFICE SUPPLIES | 534 | 77 | 76 | 5 | 1,500 | 200 |
| 101-440-727-002 | OFFICE SUPPLIES - MOTOR POOL | 0 | 0 | 35 | 5 | 200 | 200 |
| 101-440-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 4,969 | 2,808 | 1,943 | 0 | 4,000 | 2,000 |
| 101-440-740-001 | OPERATING SUPPLIES | 16,769 | 17,865 | 20,488 | 6,677 | 25,000 | 20,000 |
| 101-440-740-003 | OPERATING SUPPLIES - STORM SEW | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-740-005 | OPERATING SUPPLIES - SAFETY EQ | 4,750 | 5,018 | 5,326 | 5,419 | 7,500 | 6,000 |
| 101-440-740-006 | OPERATING SUPPLIES - STREETS N | 81,943 | 90,308 | 117,730 | 55,609 | 126,000 | 120,000 |
| 101-440-740-007 | OPERATING SUPPLIES - MOTOR POO | 6,881 | 3,824 | 5,076 | 3,120 | 7,500 | 6,000 |
| 101-440-740-008 | OPERATING SUPPLIES - CITY HALL | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (440) Streets and Highways | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 101-440-756-004 | GASOLINE & OIL | 35,502 | 50,285 | 48,800 | 20,552 | 75,000 | 50,000 |
| 101-440-756-005 | CAR ALLOWANCE/MILEAGE | 5,519 | 5,234 | 3,647 | 1,800 | 4,000 | 4,000 |
| 101-440-784-004 | VEHICLE MAINTENANCE | 79,172 | 86,473 | 84,505 | 32,979 | 80,000 | 75,000 |
| 101-440-784-249 | VEHICLE MAINTENANCE - BLDG. | 0 | 0 | 0 | 0 | 500 | 500 |
| 101-440-784-300 | VEHICLE MAINTENANCE - POLICE | 21,221 | 17,744 | 19,460 | 8,455 | 33,000 | 30,000 |
| 101-440-784-335 | VEHICLE MAINTENANCE - FIRE | 10,257 | 6,973 | 1,890 | 2,290 | 19,000 | 19,000 |
| 101-440-784-500 | VEHICLE MAINTENANCE - UTILITY | 981 | 0 | 686 | 20 | 2,000 | 1,000 |
| 101-440-801-001 | PROFESSIONAL SERVICES | 1,434 | 1,731 | 1,067 | 2,075 | 3,000 | 3,000 |
| 101-440-813-001 | CONTRACTUAL SERVICES | 0 | 0 | 0 | 0 | 500 | 0 |
| 101-440-813-018 | CONTR SERV-STORM/FLOOD CLEANUP | 0 | 321,374 | 37,847 | 0 | 0 | 0 |
| 101-440-815-001 | TRASH DISPOSAL | 0 | 0 | 0 | 0 | 500 | 0 |
| 101-440-820-001 | TRAVEL, TRAINING & CONFERENCE | 3,190 | 1,909 | 369 | 63 | 5,000 | 1,000 |
| 101-440-830-001 | DUES & SUBSCRIPTIONS | 1,398 | 1,300 | 2,561 | 418 | 1,400 | 2,000 |
| 101-440-850-001 | COMMUNICATIONS | 3,571 | 2,389 | 2,820 | 1,008 | 4,000 | 3,000 |
| 101-440-850-002 | COMMUNICATIONS - MOTOR POOL | 5,923 | 5,968 | 7,101 | 3,746 | 8,000 | 7,500 |
| 101-440-850-003 | COMMUNICATIONS - STORM SEWERS | 255 | 243 | 321 | 443 | 300 | 300 |
| 101-440-900-001 | PRINTING & PUBLISHING | 286 | 105 | 317 | 0 | 500 | 500 |
| 101-440-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 0 | 1,159 | 580 | 0 | 0 |
| 101-440-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 0 | 0 | 1,500 | 0 |
| 101-440-932-003 | REPAIRS & MTNCE - STORM SEWERS | 515 | 116 | 0 | 0 | 500 | 500 |
| 101-440-932-008 | REPAIRS & MTNCE - BRIDGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-932-009 | REPAIRS & MTNCE - STREET | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-932-010 | REPAIRS & MTNCE - SIDEWALKS | 3,336 | 1,656 | 723 | 0 | 3,000 | 0 |
| 101-440-932-011 | REPAIRS & MTNCE - PARKING LOTS | 0 | 0 | 136 | 742 | 0 | 0 |
| 101-440-932-013 | REPAIRS & MTNCE - ENGINEERING | 0 | 0 | 0 | 0 | 400 | 0 |
| 101-440-932-014 | REPAIRS & MTNCE - ALLEYS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-932-018 | DISASTER REC - PR & COSTS | 53,379 | 34,348 | 9,376 | 0 | 0 | 0 |
| 101-440-932-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-940-001 | RENTALS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-956-008 | MISCELLANEOUS | 11,244 | 8,627 | 18,956 | 6,555 | 15,000 | 10,000 |
| 101-440-956-019 | MISC. SELF BALANCING EXPENSES | 6,594 | 6,877 | 11,403 | 2,631 | 0 | 0 |
| 101-440-956-022 | SELF BALANCING LABOR | 19,973 | 20,668 | 21,417 | 8,795 | 0 | 0 |
| 101-440-958-020 | GRANT EXPENDITURES-TMDL (FED) | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-977-001 | OFFICE EQUIPMENT CAPITAL OUTLA | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 0 | 8,162 | 11,608 | 8,876 | 0 | 0 |
| 101-440-979-001 | VEHICLE CAPITAL OUTLAY | 0 | 99,747 | 11,418 | 0 | 100,000 | 100,000 |
| 101-440-990-001 | DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-440-999-001 | TRANSFERS OUT | 40,981 | 41,290 | 41,376 | 0 | 80,000 | 20,000 |
| TOTAL EXPENDITURES | | 1,198,646 | 1,534,721 | 1,231,925 | 620,318 | 1,434,381 | 1,343,902 |

SANITATION
(101-520)

Streets Division costs for the annual fall leaf pickup program in the city are partially paid for from this fund. Approximately 70 miles of streets are covered during this operation and all Street Division personnel are involved in this operation along with assistance from cemetery employees, when available. Other work includes the brush and limb chipping program which runs from late March to early October. A Christmas tree collection/recycling program is offered annually in early January.

All work is overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- None

FY 2021

- Slight reduction in Brush Chipping, \$4,000.

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (520) Sanitation | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| SANITATION | | | | | | | |
| 101-520-702-001 | SALARIES & WAGES - FULL TIME | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-520-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-520-702-003 | SALARIES & WAGES - LEAF PICK-U | 31,729 | 33,547 | 33,514 | 38,421 | 35,000 | 35,000 |
| 101-520-702-017 | SALARIES & WAGES - CHIPPING | 11,162 | 7,265 | 12,865 | 1,522 | 16,000 | 12,000 |
| 101-520-702-018 | SALARIES - STORM/FLOOD CLEANUP | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-520-714-001 | FRINGES | 497 | 702 | 1,264 | 1,084 | 0 | 0 |
| 101-520-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-520-784-004 | VEHICLE MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-520-813-001 | CONTRACTURAL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-520-813-018 | CONTRACTURAL SER-STORM CLEANUP | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-520-815-001 | TRASH DISPOSAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-520-900-001 | PRINTING & PUBLISHING | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-520-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 42,891 | 40,812 | 47,643 | 41,027 | 51,000 | 47,000 |

PARKS
(101-690)

The Parks and Recreation Board is made up of nine (9) volunteer members and a liaison City Council member. The major responsibility of this Board is the planning and development of park improvements and future park development. The board sets policy for park rules and regulations and develops the Parks and Recreation Community Master Plan every five years.

This fund also pays for portion of the costs for the free summer concert series during the spring, summer and fall months which is held at the Amphitheater downtown along the river.

Parks maintenance, including mowing, trimming, leave removal, turf treatment and irrigation, play equipment installation and repairs, basketball and tennis court maintenance, softball and baseball field maintenance, boat launch maintenance and repairs, tree trimming, etc. are paid from this fund.

All work is overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- None

FY 2021

- Slight reduction of Street Division labor and Operating Supplies for Tyler Field.

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (690) Parks and Recreation | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| PARKS & RECREATION | | | | | | | |
| 101-690-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-702-012 | STREET DEPARTMENT LABOR ONLY | 6,890 | 4,399 | 3,990 | 1,862 | 7,000 | 5,000 |
| 101-690-702-013 | STREET DEPT LABOR - TYLER | 0 | 0 | 0 | 0 | 1,000 | 1,000 |
| 101-690-703-001 | SALARIES & WAGES - PART TIME | 2,235 | 0 | 0 | 1 | 10,000 | 5,000 |
| 101-690-703-050 | SALARIES & WAGES - PT TYLER | 12,288 | 8,911 | 3,241 | 104 | 10,000 | 10,000 |
| 101-690-714-001 | FRINGES-FICA | 1,063 | 949 | 232 | 99 | 765 | 765 |
| 101-690-714-003 | FRINGES - MESC | 4,636 | 4,690 | 0 | 0 | 0 | 0 |
| 101-690-714-012 | FRINGES-W/C INS PREMIUMS | 300 | 332 | 245 | 100 | 232 | 140 |
| 101-690-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-727-001 | OFFICE SUPPLIES | 0 | 171 | 0 | 0 | 0 | 0 |
| 101-690-740-001 | OPERATING SUPPLIES | 12,335 | 9,387 | 10,214 | 3,857 | 15,000 | 13,000 |
| 101-690-740-010 | OPERATING SUPPLIES - OTHER | 125 | 0 | 0 | 0 | 0 | 0 |
| 101-690-740-050 | OPERATING SUPPLIES - TYLER | 11,635 | 15,497 | 4,890 | 2,615 | 12,000 | 10,000 |
| 101-690-756-004 | GASOLINE & OIL | 360 | 0 | 68 | 0 | 600 | 400 |
| 101-690-784-004 | VEHICLE MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-801-001 | PROFESSIONAL SERVICES | 0 | 4,540 | 7,193 | 7,650 | 0 | 0 |
| 101-690-813-001 | CONTRACTUAL SERVICES | 68,782 | 81,119 | 74,864 | 17,615 | 82,000 | 82,000 |
| 101-690-813-002 | PROPERTY MAINTENANCE - WORK AS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-813-050 | CONTRACTUAL SERVICES - TYLER | 600 | 800 | 0 | 0 | 800 | 800 |
| 101-690-814-002 | BASEBALL UMPIRES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-815-001 | TRASH DISPOSAL | 5,085 | 6,353 | 6,652 | 2,767 | 7,000 | 7,000 |
| 101-690-815-050 | TRASH DISPOSAL - TYLER | 200 | 163 | 174 | 33 | 500 | 500 |
| 101-690-820-001 | TRAVEL, TRAINING & CONFERENCE | 47 | 26 | 0 | 0 | 0 | 0 |
| 101-690-830-001 | DUES & SUBSCRIPTIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-850-001 | COMMUNICATIONS | 936 | 936 | 1,014 | 390 | 1,000 | 1,100 |
| 101-690-880-001 | COMMUNITY PROMOTIONS | 1,019 | 1,133 | 1,073 | 5 | 2,000 | 1,500 |
| 101-690-880-002 | COMMUNITY PROMOTIONS - GRANTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-880-003 | PARK PROGRAMS | 9,000 | 0 | 0 | 0 | 0 | 0 |
| 101-690-900-001 | PRINTING & PUBLISHING | 25 | 0 | 0 | 27 | 0 | 0 |
| 101-690-920-001 | UTILITIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-931-001 | BUILDING REPAIRS | 253 | 0 | 0 | 0 | 200 | 200 |
| 101-690-932-001 | REPAIRS & MAINTENANCE | 93 | 0 | 0 | 0 | 2,000 | 2,000 |
| 101-690-932-019 | REPAIRS & MTNCE - VETERANS MEM | 144 | 0 | 0 | 240 | 0 | 0 |
| 101-690-932-050 | REPAIRS & MAINTENANCE - TYLER | 0 | 1,016 | 0 | 0 | 0 | 0 |
| 101-690-956-008 | MISCELLANEOUS | 15 | 0 | 0 | 0 | 0 | 0 |
| 101-690-956-019 | MISC. SELF BALANCING EXPENSES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-974-001 | LAND IMPROVEMENTS | 0 | 8,496 | 0 | 0 | 0 | 0 |
| 101-690-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-690-999-001 | TRANSFERS OUT | 3,000 | 3,000 | 3,000 | 0 | 3,000 | 3,000 |
| TOTAL EXPENDITURES | | 141,066 | 151,918 | 116,850 | 37,365 | 155,097 | 143,405 |

NILES HISTORY CENTER
(101-746)

The Niles History Center (NHC) manages exhibits, collections and programs at the Fort St. Joseph Museum and the Chapin Historic Mansion. In addition the NHC is a stakeholder in various historical properties within the City of Niles. The NHC, along with Western Michigan University and several other partners, is an active partner in the Fort St. Joseph Archaeological Project and assists with the planning, research and interpretation of the site. The NHC collects and cares for artifacts related to the City of Niles, offers educational programs and tours and holds events for the public.

Staff beginning FY 2017 will include a full-time director, a part-time assistant director and a part-time facilities coordinator. The NHC also relies on volunteers to assist staff with collections, receptions, etc.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- Changes include an increase in Professional Services: Archaeology. A private donor has pledged \$12,000 to support a Fort St. Joseph Fellowship program.

FY2021

- Changes include an 11% overall cut. Categories which received 15% or more are travel, training and conference, operating supplies and repairs and maintenance.

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (746) Niles History Center | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| MUSEUM | | | | | | | |
| 101-746-702-001 | SALARIES & WAGES - FULL TIME | 38,612 | 41,921 | 42,319 | 19,872 | 43,281 | 44,147 |
| 101-746-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-703-001 | SALARIES & WAGES - PART TIME | 40,463 | 38,395 | 37,180 | 20,454 | 39,500 | 40,290 |
| 101-746-714-001 | FRINGES-FICA | 6,154 | 6,013 | 6,095 | 3,206 | 6,400 | 6,561 |
| 101-746-714-004 | FRINGES-GROUP MEDICAL INS | 17,967 | 15,125 | 14,500 | 9,333 | 16,000 | 18,000 |
| 101-746-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-714-012 | FRINGES-W/C INS PREMIUMS | 132 | 187 | 208 | 87 | 260 | 380 |
| 101-746-714-017 | FRINGES-PENSION CONTRI EXPENSE | 5,160 | 3,194 | 3,799 | 2,294 | 5,436 | 5,949 |
| 101-746-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-717-008 | PAYROLL - VACATION ALLOCATION | 0 | 0 | 245 | 526 | 0 | 0 |
| 101-746-717-009 | PAYROLL - HOLIDAY ALLOCATION | 0 | 0 | 327 | 833 | 0 | 0 |
| 101-746-717-010 | PAYROLL - PERSONAL HOL ALLOC | 0 | 0 | 0 | 833 | 0 | 0 |
| 101-746-717-011 | PAYROLL - SICK ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-717-012 | PAYROLL - WORK INJURY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-717-013 | PAYROLL - FUNERAL ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-720-001 | NON-WORK PAID | 0 | 0 | 302 | (302) | 0 | 0 |
| 101-746-727-001 | OFFICE SUPPLIES | 439 | 418 | 209 | 163 | 500 | 200 |
| 101-746-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 1,683 | 2,312 | 873 | 1,024 | 500 | 1,880 |
| 101-746-740-001 | OPERATING SUPPLIES | 1,453 | 2,536 | 1,783 | 1,010 | 1,500 | 1,000 |
| 101-746-740-011 | OPERATING SUPPLIES - EXHIBITS | 287 | 5 | 0 | 30 | 200 | 100 |
| 101-746-740-012 | OPERATING SUPPLIES - MUSEUM GI | 127 | 0 | 234 | 519 | 300 | 100 |
| 101-746-740-013 | OPERATING SUPPLIES - EDUCATION | 15 | 0 | 87 | 55 | 150 | 100 |
| 101-746-801-001 | PROFESSIONAL SERVICES | 588 | 20 | 416 | 105 | 100 | 100 |
| 101-746-801-010 | PROF SERVICES - ARCHEOLOGY | 1,150 | 1,150 | 9,400 | 5,609 | 13,000 | 13,000 |
| 101-746-813-001 | CONTRACTUAL SERVICES | 12,112 | 15,417 | 12,110 | 5,400 | 15,000 | 11,000 |
| 101-746-814-001 | FAIRS AND FESTIVAL EXPENSES | 0 | 6,204 | 4,864 | 75 | 0 | 0 |
| 101-746-820-001 | TRAVEL, TRAINING & CONFERENCE | 237 | 1,950 | 1,546 | 1,043 | 1,250 | 100 |
| 101-746-830-001 | DUES & SUBSCRIPTIONS | 444 | 503 | 461 | 283 | 500 | |
| 101-746-850-001 | COMMUNICATIONS | 2,550 | 1,597 | 1,730 | 956 | 1,500 | 500 |
| 101-746-880-001 | COMMUNITY PROMOTIONS | 1,534 | 1,416 | 1,521 | 1,913 | 1,500 | 100 |
| 101-746-900-001 | PRINTING & PUBLISHING | (10) | 287 | 70 | 84 | 600 | 250 |
| 101-746-920-002 | UTILITIES - CITY HALL & MUSEUM | 7,818 | 9,077 | 11,472 | 6,605 | 15,000 | 9,000 |
| 101-746-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 0 | 870 | 435 | 0 | 0 |
| 101-746-932-001 | REPAIRS & MAINTENANCE | 3,928 | 11,527 | 9,818 | 1,848 | 10,000 | 2,000 |
| 101-746-932-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-956-008 | MISCELLANEOUS | 53 | 15 | 55 | 7 | 0 | 0 |
| 101-746-958-001 | GRANT EXP - MCACA HIST CTR | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-746-960-001 | STATE GRANT EXP-MI HUMANITIES | 14,908 | 0 | 0 | 0 | 0 | 0 |
| 101-746-960-005 | STATE GRANT EXP-BERRIEN COUNTY | 1,251 | 5,798 | 4,809 | 1,142 | 0 | 0 |
| 101-746-975-001 | BUILDING IMPROV - CAP OUTLAY | 0 | 0 | 103,904 | 0 | 0 | 0 |
| 101-746-978-001 | OTHER EQUIP CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 159,055 | 165,067 | 271,207 | 85,442 | 172,477 | 154,757 |

TREE PLANTING/TRIMMING/REMOVAL
(101-780, 781, 782)

These three funds are charged for the expenses incurred with general tree maintenance throughout the city. The Department of Public Works oversees this fund and handles contracted tree trimming and removal on city property (street rights-of-way, parks, parking lots, and other city-owned property), mostly utilizing the services of contractors and Street Division personnel. An annual tree removal program consists of identifying and removal of dead, dying and dangerous trees with between 60 and 90 trees and stumps removed annually. Following the competitive bid process a contract is awarded annually to a private tree contractor. Tree trimming for clearances over public sidewalks and streets is also budgeted and performed under contract by a tree trimming contractor.

The City ended an annual tree planting program several years ago due to budgetary considerations but the DPW will still issue permits for private property owners to plant trees on City property provided they are an approved species and planted in approved locations.

SIGNIFICANT CHANGES:

FY 2019

- Slight increase for tree removals, still battling the emerald ash borer.

FY 2020

- Slight increase for tree removals, still battling the emerald ash borer.

FY 2021

- Reduction of \$8,100 for Tree Trimming. Will need to get this program back soon.

| | | | | | | | |
|---|-----------------------|----------------|----------------|----------------|--------------------|----------------|------------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (781,782) Tree Trimming and Removal | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| <u>Account Number</u> | <u>Account Title</u> | <u>2016-17</u> | <u>2017-18</u> | <u>2018-19</u> | <u>10/19-03/20</u> | <u>2019-20</u> | <u>PROJECTED</u> |
| | | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| TREE TRIMMING | | | | | | | |
| 101-781-813-001 | CONTRACTUAL SERVICES | 25,345 | 42,895 | 49,762 | 21,600 | 35,000 | 22,900 |
| Total TREE TRIMMING: | | 25,345 | 42,895 | 49,762 | 21,600 | 35,000 | 22,900 |
| TREE REMOVAL | | | | | | | |
| 101-782-813-001 | CONTRACTUAL SERVICES | 37,989 | 44,851 | 53,274 | 38,746 | 46,000 | 50,000 |
| 101-782-900-001 | PRINTING & PUBLISHING | 0 | 0 | 0 | 0 | 0 | 0 |
| Total TREE REMOVAL: | | 37,989 | 44,851 | 53,274 | 38,746 | 46,000 | 50,000 |
| TOTAL EXPENDITURES | | 63,334 | 87,746 | 103,036 | 60,346 | 81,000 | 72,900 |

COMMUNITY DEVELOPMENT DEPARTMENT
(101-800)

The Community Development Department consists of a full time Community Development Director and Zoning Administrator and a part time CDBG Coordinator.

The Community Development Department is responsible for the development of the City's Master Plan, which includes land use and zoning demographics and housing, transportation, recreation, downtown and general economic and community development. This department is also responsible for drafting and amending ordinances related to land use and community development such as the Zoning Ordinance, Downtown Development Ordinance, Historic District Ordinance, Sign Ordinance, etc. The Community Development Director works with the Planning Commission on matters related to implementing or amending the Zoning Ordinance and Master Plan Development. This person also works with the Zoning Board of Appeals on variance requests and with the Park Board relative to recreation planning and development of recreation grants, summer concert series, and development of rental policies for park facilities.

In addition, the Community Development Director works with the Downtown Development Authority on matters pertaining to the downtown and riverfront development within the DDA district. The director also works with the Historic District Commission to insure the exterior renovations in the district are in accordance with the Historic District Guidelines.

The Community Development Director supervises staff that sits on the Niles Area Transportation Study who participate in developing transportation plans for the Niles area as well as working with the Community Development Corporation as they develop their strategies and business plans to coordinate their efforts with existing City programs and staff.

This department administers the City's Zoning Ordinance, administers all grants that are funded to and prepared by the Community Development Department. Such grants include economic development grants, recreation grants, arts grants, police grants, etc.

SIGNIFICANT CHANGES:

FY 2019

- Salary & Wages increased (+7,209) because of decrease in time CDD spends on CDBG program
- PT Salary & Wages increased (+1,100) due to note taking for boards/commissions
- Decrease in Insurance due to citywide decrease

FY 2020

- Increases in pension contribution expenses and group medical insurance

FY 2021

- Overall 10% cut to Department as required
- Increase in insurance due to citywide increase.
- Staff costs to shifted to CDBG due to expanded programs requiring additional administrative & staff support
- Decreased staff training due to covid concerns- maintaining a level appropriate for professional development for staff and boards.
- Increased printing and publishing costs due to zoning and marijuana requirements

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (800) COMMUNITY DEVELOPMENT | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| COMMUNITY DEVELOPMENT | | | | | | | |
| 101-800-702-001 | SALARIES & WAGES - FULL TIME | 33,774 | 39,013 | 41,131 | 16,560 | 48,000 | 38,000 |
| 101-800-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-702-018 | SALARIES - STORM/FLOOD CLEANUP | 0 | 4,127 | 0 | 0 | 0 | 0 |
| 101-800-703-001 | SALARIES & WAGES - PART TIME | 8,964 | 5,020 | 8,659 | 1,631 | 5,000 | 3,200 |
| 101-800-714-001 | FRINGES-FICA | 3,646 | 3,922 | 4,099 | 1,976 | 3,600 | 3,152 |
| 101-800-714-004 | FRINGES-GROUP MEDICAL INS | 6,417 | 15,125 | 14,500 | 9,333 | 16,000 | 18,000 |
| 101-800-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-714-012 | FRINGES-W/C INS PREMIUMS | 167 | 196 | 193 | 88 | 225 | 240 |
| 101-800-714-017 | FRINGES-PENSION CONTRI EXPENSE | 0 | 4,739 | 5,670 | 3,214 | 8,245 | 8,575 |
| 101-800-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-717-008 | PAYROLL - VACATION ALLOCATION | 186 | 784 | 1,343 | 4,674 | 0 | 0 |
| 101-800-717-009 | PAYROLL - HOLIDAY ALLOCATION | 1,420 | 241 | 1,231 | 1,256 | 0 | 0 |
| 101-800-717-010 | PAYROLL - PERSONAL HOL ALLOC | 576 | 241 | 167 | 1,482 | 0 | 0 |
| 101-800-717-011 | PAYROLL - SICK ALLOCATION | 2,966 | 2,957 | 3,436 | 2,185 | 0 | 0 |
| 101-800-717-012 | PAYROLL - WORK INJURY | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-717-013 | PAYROLL - FUNERAL ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-727-001 | OFFICE SUPPLIES | 468 | 349 | 395 | 387 | 500 | 250 |
| 101-800-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 166 | 1,660 | 172 | 0 | 0 | 0 |
| 101-800-736-001 | POSTAGE EXPENSE | 77 | 81 | 25 | 0 | 500 | 0 |
| 101-800-740-001 | OPERATING SUPPLIES | 8 | 67 | 447 | 67 | 0 | 0 |
| 101-800-801-001 | PROFESSIONAL SERVICES | 0 | 33,713 | 10,629 | 2,258 | 0 | 2,500 |
| 101-800-820-001 | TRAVEL, TRAINING & CONFERENCE | 2,344 | 4,670 | 4,264 | 1,263 | 3,500 | 2,000 |
| 101-800-830-001 | DUES & SUBSCRIPTIONS | 356 | 1,085 | 518 | 355 | 500 | 500 |
| 101-800-850-001 | COMMUNICATIONS | 2,264 | 1,459 | 1,464 | 697 | 1,000 | 1,000 |
| 101-800-880-001 | COMMUNITY PROMOTIONS | 1,373 | 1,119 | 388 | 600 | 2,000 | 2,000 |
| 101-800-880-100 | COMMUNITY PROMOTIONS-NPAC | 294 | 0 | 0 | 0 | 0 | 0 |
| 101-800-880-110 | COMMMTY PROMOS-NPAC GENERATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-900-001 | PRINTING & PUBLISHING | 472 | 1,333 | 1,388 | 592 | 500 | 1,000 |
| 101-800-920-002 | UNKNOWN ACCOUNT | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 384 | 0 | 0 | 0 | 0 |
| 101-800-932-018 | DISASTER REC - PR & COSTS | 0 | 4,565 | 0 | 0 | 0 | 0 |
| 101-800-932-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-800-956-008 | MISCELLANEOUS | 0 | 48 | 130 | 104 | 100 | 100 |
| 101-800-974-001 | LAND IMPROVEMENTS | 35,813 | 41,709 | 426,414 | (414) | 0 | 0 |
| 101-800-977-001 | OFFICE EQUIPMENT CAPITAL OUTLA | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 101,751 | 168,607 | 526,663 | 48,308 | 89,670 | 80,517 |

GENERAL INSURANCE
(101-953)

This fund includes the cost of general property and liability insurance for the City's buildings, machinery and equipment, vehicles and employees. We participate in the Michigan Municipal League's Property and Liability Pool for this coverage. Any deductibles that we are liable for during the year come out of this fund.

Note the cost for the employees' group health insurance is NOT included here. It is accounted for in a separate insurance fund (706).

SIGNIFICANT CHANGES:

FY 2019

- Due to some large damage claims this fiscal year, a 20% increase over this year's premium (\$25,000) was budgeted in anticipation of an increase in premiums next year.

FY 2020

- None

FY 2021

- None

| | | | | | | | |
|---------------------------------------|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (953) Insurance | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| GENERAL INSURANCE | | | | | | | |
| 101-953-957-001 | INSURANCE - GENERAL | 119,713 | 124,305 | 132,232 | 134,998 | 150,000 | 140,000 |
| 101-953-957-002 | GENERAL INSURANCE DEDUCTIBLES | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | | 119,713 | 124,305 | 132,232 | 134,998 | 150,000 | 140,000 |

MISCELLANEOUS
(101-999)

This department is used to account for expenditures that cannot be directly tied to another department. Normally, this fund has accounted for transfers to the Building Department required to balance their budget, and for insurance costs relating to retirees.

SIGNIFICANT CHANGES:

FY 2019

- \$19,000 budget reduction is expected this FY due to an expected reduction in health insurance premiums, as well as the annual premium for the DDA Director now being paid out of 101-101 (Council).

FY 2020

- Insurance premiums for retirees are expected to decrease due to a reduced number of participants on the plan. There has been a 40% reduction in active participants since 2016 (total of 6).
- No inter-fund transfer is being planned for the building department due to anticipated increased permit fees this fiscal year. \$50,000 was budgeted last fiscal year.

FY 2021

- Insurance premiums are expected to substantially increase this year, which directly affects the cost per participant in the plan. This affects retirees as well as employees.

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - GF (999) Miscellaneous | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| MISCELLANEOUS EXPENSE | | | | | | | |
| 101-999-714-004 | FRINGES-GROUP MED INS RETIREES | 114,859 | 76,313 | 56,490 | 37,000 | 60,000 | 72,000 |
| 101-999-714-005 | FRINGES-GROUP MED INS (DDA) | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-999-801-001 | PROFESSIONAL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-999-877-001 | SUPPLEMENTAL RETIREMENT - CITY | 61 | 0 | 9,372 | 0 | 0 | 0 |
| 101-999-877-002 | SUPPLEMENTAL RETIREMENT-UTILIT | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-999-940-001 | RENTALS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-999-956-008 | MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 |
| 101-999-999-001 | TRANSFERS OUT | 68,920 | 973 | 30,991 | 30,000 | 31,000 | 31,000 |
| TOTAL EXPENDITURES | | 183,840 | 77,286 | 96,853 | 67,000 | 91,000 | 103,000 |

MAJOR STREET FUND
(202)

The Major Street Fund is used to help pay for construction, maintenance and other operations pertaining to street work. Work consists of resurfacing, chip sealing, spray patching, sign and pavement marking work, street sweeping, storm sewer cleaning and repairs, snow and ice control, etc. The Major Street Fund helps pay for all but a small share of the annual costs to maintain the 17.6 miles of major streets in the city and 5.8 miles of State Trunklines. The fund is established to receive all major street funds received from the State of Michigan from gas and weight tax receipts as well as certain costs pertaining to the Michigan Department of Transportation authorized state trunkline maintenance contract. State trunklines maintained through the city include M-60 Business Route, M-139, and M-51.

The City of Niles is required by law to establish a major street fund in compliance with ACT 51 of the Public Acts of 1951. The City's share of the gas and weight tax receipts is based on a formula of miles of major streets times a state factor and population of the city times a factor. The MDOT maintenance contract is negotiated on an annual basis.

All work is overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- Budgeted \$500,000 for Resurfacing Projects including ADA sidewalk ramps

FY 2020

- Budgeted \$500,000 for Resurfacing Projects including ADA sidewalk ramps.
- Budgeted \$800,000 for the necessary repairs to the Lake Street Bridge

FY2021

- Budgeted \$500,000 for Resurfacing Projects including ADA sidewalk ramps.

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 202 (Major Highway) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 202-100-539-001 | STATE GRANTS | 0 | 0 | 0 | 0 | 974,200 | 0 |
| 202-100-569-001 | STATE GRANTS - OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-100-574-002 | GAS & WEIGHT | 756,694 | 846,485 | 919,259 | 309,865 | 993,812 | 1,055,289 |
| 202-100-601-001 | CHARGES FOR SERVICES - COSTS | 90,735 | 139,808 | 101,035 | 16,307 | 119,400 | 147,361 |
| 202-100-601-003 | CHARGES FOR SERVICES - SNOW RE | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-100-664-001 | INTEREST | 3,074 | 8,755 | 17,600 | 8,779 | 0 | 12,000 |
| 202-100-671-001 | MISCELLANEOUS | 0 | 2,000 | 10,197 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND REVENUES: | | 850,503 | 997,048 | 1,048,091 | 334,951 | 2,087,412 | 1,214,650 |
| EXPENDITURES | | | | | | | |
| PREVENTION - ROADS & STREETS | | | | | | | |
| 202-463-702-001 | SALARIES & WAGES - FULL TIME | 65,972 | 43,793 | 31,358 | 23,874 | 68,000 | 70,000 |
| 202-463-702-002 | OVERTIME WAGES | 5,285 | 2,331 | 4,683 | 4,070 | 10,000 | 8,000 |
| 202-463-714-001 | FRINGES | 41,557 | 32,213 | 19,359 | 10,927 | 42,307 | 46,230 |
| 202-463-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-463-727-001 | OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-463-740-001 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-463-784-004 | VEHICLE MAINTENANCE | 60,253 | 51,361 | 25,402 | 11,355 | 62,000 | 63,000 |
| 202-463-801-001 | PROFESSIONAL SERVICES | 47,742 | 22,932 | 21,996 | 4,298 | 71,000 | 35,000 |
| 202-463-814-001 | HIRED SERVICES | 254,726 | 373,555 | 499,236 | 0 | 550,000 | 500,000 |
| 202-463-815-001 | TRASH DISPOSAL | 2,113 | 3,102 | 2,706 | 1,137 | 4,000 | 3,500 |
| 202-463-850-001 | COMMUNICATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-463-932-001 | REPAIRS & MAINTENANCE | 17,404 | 13,614 | 6,543 | 2,200 | 18,000 | 15,000 |
| 202-463-974-006 | LAND PURCHASES | 0 | 0 | 0 | 0 | 0 | 0 |
| Total PREVENTION - ROADS & STREETS: | | 495,052 | 542,901 | 611,283 | 57,861 | 825,307 | 740,730 |
| PREVENTION - BRIDGES | | | | | | | |
| 202-473-702-001 | SALARIES & WAGES - FULL TIME | 0 | 0 | 0 | 0 | 3,000 | 3,000 |
| 202-473-714-001 | FRINGES | 0 | 0 | 0 | 0 | 1,627 | 1,778 |
| 202-473-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-473-784-004 | VEHICLE MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-473-801-001 | PROFESSIONAL SERVICES | 9,200 | 2,000 | 3,059 | 27,086 | 95,000 | 2,500 |
| 202-473-814-001 | HIRED SERVICES | 7,980 | 0 | 0 | 0 | 700,000 | 0 |
| 202-473-815-001 | TRASH DISPOSAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-473-932-001 | REPAIRS & MAINTENANCE | 13,958 | 577 | 452 | 906 | 4,000 | 1,500 |
| Total PREVENTION - BRIDGES: | | 31,138 | 2,577 | 3,511 | 27,992 | 803,627 | 8,778 |
| TRAFFIC SERVICES MAINT | | | | | | | |
| 202-474-171-008 | PAYROLL - VACATION ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-474-702-001 | SALARIES & WAGES - FULL TIME | 8,689 | 16,129 | 19,574 | 5,346 | 20,000 | 22,000 |
| 202-474-702-002 | OVERTIME WAGES | 258 | 10 | 106 | 0 | 1,000 | 1,000 |
| 202-474-714-001 | FRINGES | 5,378 | 11,271 | 10,422 | 5,962 | 11,390 | 13,632 |
| 202-474-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-474-740-001 | OPERATING SUPPLIES | 2,922 | 3,140 | 4,298 | 2,935 | 3,500 | 6,000 |
| 202-474-784-004 | VEHICLE MAINTENANCE | 3,202 | 10,270 | 10,641 | 1,128 | 4,000 | 4,000 |
| 202-474-932-001 | REPAIRS & MAINTENANCE | 4,494 | 6,539 | 6,290 | 1,978 | 7,000 | 6,500 |
| Total TRAFFIC SERVICES MAINT: | | 24,943 | 47,359 | 51,331 | 17,349 | 46,890 | 53,132 |
| WINTER MAINTENANCE | | | | | | | |
| 202-478-702-001 | SALARIES & WAGES - FULL TIME | 8,485 | 15,869 | 16,517 | 8,736 | 30,000 | 30,000 |
| 202-478-702-002 | OVERTIME WAGES | 8,971 | 12,603 | 7,792 | 4,415 | 13,000 | 13,000 |
| 202-478-714-001 | FRINGES | 10,181 | 19,885 | 13,185 | 1,489 | 23,323 | 25,486 |
| 202-478-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-478-740-001 | OPERATING SUPPLIES | 23,069 | 30,772 | 26,739 | 0 | 30,000 | 32,000 |

| | | | | | | | |
|---|------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 202 (Major Highway) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 202-478-784-004 | VEHICLE MAINTENANCE | 21,244 | 47,054 | 37,445 | 15,043 | 42,000 | 50,000 |
| 202-478-932-001 | REPAIRS & MAINTENANCE | 375 | 6,317 | 1,205 | 224 | 5,000 | 5,000 |
| Total WINTER MAINTENANCE: | | 72,325 | 132,500 | 102,883 | 29,907 | 143,323 | 155,486 |
| ENGINEERING | | | | | | | |
| 202-483-801-001 | PROFESSIONAL SERVICES | 20,616 | 20,616 | 20,616 | 10,308 | 23,601 | 24,073 |
| Total ENGINEERING: | | 20,616 | 20,616 | 20,616 | 10,308 | 23,601 | 24,073 |
| TRAFFIC SIGNALS | | | | | | | |
| 202-485-702-001 | SALARIES & WAGES - FULL TIME | 0 | 0 | 0 | 0 | 200 | 200 |
| 202-485-784-004 | VEHICLE MAINTENANCE | 0 | 0 | 0 | 0 | 100 | 100 |
| 202-485-801-001 | PROFESSIONAL SERVICES | 0 | 2,926 | 0 | 0 | 0 | 0 |
| 202-485-920-001 | UTILITIES | 1,710 | 1,283 | 1,282 | 428 | 2,000 | 1,500 |
| 202-485-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| Total TRAFFIC SIGNALS: | | 1,710 | 4,209 | 1,282 | 428 | 2,300 | 1,800 |
| STATE TRUNKLINES MAINT | | | | | | | |
| 202-486-702-001 | SALARIES & WAGES - FULL TIME | 13,211 | 19,456 | 14,536 | 5,481 | 15,000 | 20,000 |
| 202-486-702-002 | OVERTIME WAGES | 0 | 133 | 70 | 0 | 300 | 300 |
| 202-486-784-004 | VEHICLE MAINTENANCE | 13,158 | 21,504 | 11,842 | 2,523 | 16,000 | 15,000 |
| 202-486-813-001 | MDOT PAVEMENT MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-486-932-001 | REPAIRS & MAINTENANCE | 5,049 | 12,869 | 4,264 | 770 | 9,000 | 8,000 |
| Total STATE TRUNKLINES MAINT: | | 31,418 | 53,962 | 30,712 | 8,774 | 40,300 | 43,300 |
| STREET SWEEPING | | | | | | | |
| 202-488-702-001 | SALARIES & WAGES - FULL TIME | 519 | 1,347 | 352 | 447 | 1,500 | 1,500 |
| 202-488-702-002 | OVERTIME WAGES | 132 | 713 | 634 | 946 | 500 | 1,000 |
| 202-488-784-004 | VEHICLE MAINTENANCE | 451 | 4,300 | 1,162 | 1,518 | 3,000 | 3,000 |
| 202-488-815-001 | TRASH DISPOSAL | 1,739 | 1,989 | 2,275 | 1,635 | 2,500 | 2,500 |
| 202-488-850-001 | COMMUNICATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| Total STREET SWEEPING: | | 2,841 | 8,349 | 4,423 | 4,546 | 7,500 | 8,000 |
| INTERFUND TRANSFERS | | | | | | | |
| 202-489-999-001 | TRANSFERS OUT | 70,000 | 70,000 | 70,000 | 0 | 70,000 | 70,000 |
| Total INTERFUND TRANSFERS: | | 70,000 | 70,000 | 70,000 | 0 | 70,000 | 70,000 |
| TREES & SHRUBS | | | | | | | |
| 202-490-702-001 | SALARIES & WAGES - FULL TIME | 633 | 111 | 0 | 1,355 | 2,000 | 2,000 |
| 202-490-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 200 | 200 |
| 202-490-784-004 | VEHICLE MAINTENANCE | 138 | 98 | 0 | 75 | 1,200 | 800 |
| 202-490-813-001 | CONTRACTUAL SERVICES | 0 | 0 | 0 | 0 | 2,000 | 2,500 |
| 202-490-815-001 | TRASH DISPOSAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-490-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| Total TREES & SHRUBS: | | 771 | 209 | 0 | 1,430 | 5,400 | 5,500 |
| DRAINAGE & BACKSLOPES | | | | | | | |
| 202-491-702-001 | SALARIES & WAGES - FULL TIME | 3,033 | 989 | 956 | 0 | 4,500 | 4,000 |
| 202-491-702-002 | OVERTIME WAGES | 0 | 49 | 33 | 0 | 500 | 500 |
| 202-491-784-004 | VEHICLE MAINTENANCE | 3,274 | 1,371 | 1,103 | 0 | 3,000 | 3,000 |
| 202-491-932-001 | REPAIRS & MAINTENANCE | 613 | 1,553 | 797 | 29 | 1,200 | 1,200 |
| Total DRAINAGE & BACKSLOPES: | | 6,920 | 3,962 | 2,889 | 29 | 9,200 | 8,700 |
| GRASS & WEED CONTROL | | | | | | | |
| 202-493-702-001 | SALARIES & WAGES - FULL TIME | 336 | 415 | 278 | 68 | 1,000 | 1,000 |
| 202-493-784-004 | VEHICLE MAINTENANCE | 660 | 886 | 567 | 150 | 500 | 900 |
| 202-493-813-001 | CONTRACTUAL SERVICES | 0 | 116 | 116 | 0 | 500 | 200 |
| 202-493-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| Total GRASS & WEED CONTROL: | | 996 | 1,417 | 961 | 218 | 2,000 | 2,100 |
| TRAFFIC SERVICES MAINT | | | | | | | |
| 202-494-702-001 | SALARIES & WAGES - FULL TIME | 278 | 605 | 658 | 776 | 600 | 1,000 |
| 202-494-702-002 | OVERTIME WAGES | 0 | 0 | 51 | 0 | 0 | 0 |

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 202 (Major Highway) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 202-494-784-004 | VEHICLE MAINTENANCE | 271 | 334 | 322 | 243 | 500 | 500 |
| 202-494-932-001 | REPAIRS & MAINTENANCE | 97 | 152 | 88 | 8 | 500 | 500 |
| Total TRAFFIC SERVICES MAINT: | | 646 | 1,091 | 1,119 | 1,027 | 1,600 | 2,000 |
| PAVEMENT MARKING | | | | | | | |
| 202-495-702-001 | SALARIES & WAGES - FULL TIME | 0 | 111 | 0 | 0 | 200 | 200 |
| 202-495-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-495-740-001 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 100 | 100 |
| 202-495-784-004 | VEHICLE MAINTENANCE | 0 | 101 | 0 | 0 | 100 | 100 |
| 202-495-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| Total PAVEMENT MARKING: | | 0 | 212 | 0 | 0 | 400 | 400 |
| STATE TRUNKLINES WINTER MAINT | | | | | | | |
| 202-497-702-001 | SALARIES & WAGES - FULL TIME | 1,804 | 2,970 | 5,152 | 1,741 | 8,500 | 10,000 |
| 202-497-702-002 | OVERTIME WAGES | 2,061 | 6,392 | 3,329 | 2,212 | 6,000 | 6,000 |
| 202-497-702-014 | SALARIES & WAGES - SNOW HAULIN | 741 | 771 | 786 | 565 | 1,500 | 2,000 |
| 202-497-740-001 | OPERATING SUPPLIES | 11,640 | 14,223 | 12,728 | 0 | 22,000 | 20,000 |
| 202-497-784-004 | VEHICLE MAINTENANCE | 6,642 | 15,977 | 17,929 | 6,115 | 16,000 | 16,000 |
| 202-497-932-001 | REPAIRS & MAINTENANCE | 125 | 1,656 | 723 | 0 | 5,000 | 4,000 |
| Total STATE TRUNKLINES WINTER MAINT: | | 23,013 | 41,989 | 40,647 | 10,633 | 59,000 | 58,000 |
| FRINGES | | | | | | | |
| 202-502-714-001 | FRINGES | 13,733 | 25,087 | 18,698 | 4,374 | 17,500 | 17,500 |
| 202-502-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FRINGES: | | 13,733 | 25,087 | 18,698 | 4,374 | 17,500 | 17,500 |
| DISTRIBUTED EXPENSES | | | | | | | |
| 202-503-750-001 | OVERHEAD - STATE REIMBURSEMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 202-503-956-007 | OVERHEAD - STATE REIMBURSEMENT | 6,993 | 10,774 | 8,829 | 1,701 | 9,900 | 11,100 |
| Total DISTRIBUTED EXPENSES: | | 6,993 | 10,774 | 8,829 | 1,701 | 9,900 | 11,100 |
| ADMINISTRATION | | | | | | | |
| 202-504-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| Total ADMINISTRATION: | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FUND EXPENDITURES: | | 803,115 | 967,214 | 969,184 | 176,577 | 2,067,848 | 1,210,599 |
| NET REVENUES (EXPENDITURES): | | | | | | | |
| | | 47,388 | 29,834 | 78,907 | 158,374 | 19,564 | 4,051 |
| BEGINNING FUND BALANCE: | | | | | | | |
| | | | | | | 947,287 | 966,851 |
| PROJECTED ENDING FUND BALANCE: | | | | | | | |
| | | | | | | 966,851 | 970,902 |

LOCAL STREET FUND
(203)

The Local Street Fund is used to help pay for construction, maintenance and other operations pertaining to street work. Work consists of resurfacing, chip sealing, spray patching, sign and pavement marking work, street sweeping, storm sewer cleaning and repairs, snow and ice control, etc. Fuel and vehicle registration tax revenues from the State of Michigan help pay for approximately 2/3 of the annual costs to maintain the 46.55 miles of local streets in the City. The remainder of the funds comes from transfers from the Major Street Fund, the General Fund and METRO Act funds.

The City of Niles is required by law to establish a local street fund in compliance with ACT 51 of the Public Acts of 1951. The City's share of the gas and vehicle registration tax receipts is based on a formula for the miles of local streets and population of the City.

All work is overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- Budget includes \$100,000 of Street Resurfacing projects with ADA sidewalk ramps.

FY 2020

- Budget includes \$100,000 of Street Resurfacing projects with ADA sidewalk ramps.

FY 2021

- Budget includes \$125,000 of Street Resurfacing projects with ADA sidewalk ramps.

| | | | | | | | |
|---|--------------------------------|--------------------------|--------------------------|--------------------------|------------------------------|--------------------------|----------------------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 203 (Local Highway) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| <u>Account Number</u> | <u>Account Title</u> | 2016-17 <u>Actual</u> | 2017-18 <u>Actual</u> | 2018-19 <u>Actual</u> | 10/19-03/20 <u>Actual</u> | 2019-20 <u>Budget</u> | PROJECTED <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 203-100-539-001 | STATE GRANTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 203-100-569-001 | STATE GRANTS - OTHER | 0 | 84,801 | 145,369 | 0 | 0 | 0 |
| 203-100-574-002 | GAS & WEIGHT | 312,038 | 347,984 | 377,925 | 130,764 | 419,403 | 448,849 |
| 203-100-601-003 | CHARGES FOR SERVICES - SNOW RE | 0 | 0 | 0 | 0 | 0 | 0 |
| 203-100-664-001 | INTEREST | 940 | 2,618 | 8,443 | 4,475 | 1,600 | 7,000 |
| 203-100-671-001 | MISCELLANEOUS | 0 | 2,000 | 0 | 0 | 0 | 0 |
| 203-100-699-001 | INTERFUND TRANSFER | 110,981 | 111,290 | 111,376 | 0 | 100,000 | 111,000 |
| | | | | | | | 0 |
| Total FUND REVENUES: | | 423,959 | 548,693 | 643,113 | 135,239 | 521,003 | 566,849 |
| EXPENDITURES | | | | | | | |
| PREVENTION - ROADS & STREETS | | | | | | | |
| 203-463-702-001 | SALARIES & WAGES - FULL TIME | 88,930 | 73,101 | 92,293 | 54,108 | 100,000 | 125,000 |
| 203-463-702-002 | OVERTIME WAGES | 10,414 | 12,909 | 12,409 | 14,428 | 15,000 | 15,000 |
| 203-463-714-001 | FRINGES | 58,747 | 62,046 | 57,710 | 37,554 | 62,376 | 82,978 |
| 203-463-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 203-463-784-004 | VEHICLE MAINTENANCE | 96,321 | 101,754 | 122,810 | 49,126 | 120,000 | 120,000 |
| 203-463-814-001 | HIRED SERVICES | 38,866 | 58,280 | 109,343 | 0 | 100,000 | 125,000 |
| 203-463-815-001 | TRASH DISPOSAL | 3,516 | 3,986 | 3,109 | 381 | 5,000 | 5,000 |
| 203-463-850-001 | COMMUNICATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 203-463-932-001 | REPAIRS & MAINTENANCE | 19,070 | 13,045 | 15,721 | 6,222 | 16,000 | 16,000 |
| Total PREVENTION - ROADS & STREETS: | | 315,864 | 325,121 | 413,395 | 161,819 | 418,376 | 488,978 |
| TRAFFIC SERVICES MAINT | | | | | | | |
| 203-474-702-001 | SALARIES & WAGES - FULL TIME | 12,315 | 14,853 | 15,758 | 13,055 | 18,000 | 18,000 |
| 203-474-702-002 | OVERTIME WAGES | 109 | 0 | 149 | 0 | 500 | 500 |
| 203-474-714-001 | FRINGES | 7,338 | 10,523 | 8,211 | 4,159 | 10,034 | 10,965 |
| 203-474-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 203-474-740-001 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 203-474-784-004 | VEHICLE MAINTENANCE | 2,547 | 3,808 | 3,602 | 2,173 | 3,000 | 4,000 |
| 203-474-932-001 | REPAIRS & MAINTENANCE | 840 | 1,388 | 2,121 | 481 | 1,200 | 1,200 |
| Total TRAFFIC SERVICES MAINT: | | 23,149 | 30,572 | 29,841 | 19,868 | 32,734 | 34,665 |
| WINTER MAINTENANCE | | | | | | | |
| 203-478-702-001 | SALARIES & WAGES - FULL TIME | 9,919 | 13,280 | 13,170 | 9,655 | 15,000 | 18,000 |
| 203-478-702-002 | OVERTIME WAGES | 5,215 | 9,359 | 3,531 | 1,464 | 8,000 | 7,000 |
| 203-478-714-001 | FRINGES | 8,943 | 16,211 | 9,365 | 863 | 12,475 | 14,818 |
| 203-478-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 203-478-740-001 | OPERATING SUPPLIES | 0 | 257 | 435 | 0 | 1,000 | 100 |
| 203-478-784-004 | VEHICLE MAINTENANCE | 21,850 | 38,437 | 30,533 | 12,752 | 35,000 | 35,000 |
| 203-478-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 47 | 1,130 | 200 | 200 |
| Total WINTER MAINTENANCE: | | 45,927 | 77,544 | 57,081 | 25,864 | 71,675 | 75,118 |
| ENGINEERING | | | | | | | |
| 203-483-801-001 | PROFESSIONAL SERVICES | 20,616 | 20,616 | 20,616 | 10,308 | 23,601 | 24,073 |
| Total ENGINEERING: | | 20,616 | 20,616 | 20,616 | 10,308 | 23,601 | 24,073 |
| ADMINISTRATION | | | | | | | |
| 203-504-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| Total ADMINISTRATION: | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FUND EXPENDITURES: | | 405,556 | 453,853 | 520,933 | 217,859 | 546,386 | 622,834 |
| NET REVENUES (EXPENDITURES) | | 18,403 | 94,840 | 122,180 | (82,620) | (25,383) | (55,985) |
| BEGINNING FUND BALANCE | | | | | | 551,117 | 525,734 |
| PROJECTED ENDING FUND BALANCE | | | | | | 525,734 | 469,749 |

SILVERBROOK CEMETERY
(209)

Silverbrook Cemetery is owned by the City of Niles, employing a Working Group Leader in charge of the everyday operations, along with a part-time laborer. In addition to the two “regular” employees, the cemetery utilizes the services of numerous Community Service Workers, with no costs incurred by the cemetery. The cemetery is supported by fees collected from lot sales, burials, vault sales and miscellaneous other charges. An average of approximately 115 burials are conducted annually in the 46 acre cemetery.

Historically the cemetery activities have been self-supporting and the cemetery does not utilize local tax dollars for operations, this will be the first year of a transfer from the General Fund to maintain a minimal fund balance.

All work is overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- \$30,000 transfer from the General Fund and reduction of \$10,000 from the perpetual care trust.

FY 2021

- \$30,000 transfer from the General Fund and reduction of \$10,000 from the perpetual care trust.

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 209 (Silverbrook Cemetery) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 209-100-601-001 | CHARGES FOR SERVICES - COSTS | 7,294 | 5,512 | 5,513 | 3,923 | 6,000 | 7,000 |
| 209-100-607-001 | FEES | 55,939 | 44,282 | 48,599 | 31,378 | 48,000 | 55,000 |
| 209-100-650-001 | SALE OF FOUNDATIONS | 10,114 | 7,652 | 15,658 | 4,168 | 9,000 | 8,000 |
| 209-100-650-002 | SALE OF CEMETERY LOTS | 59,450 | 60,564 | 49,414 | 45,980 | 59,000 | 65,000 |
| 209-100-664-001 | INTEREST | 84 | 271 | 209 | 379 | 200 | 300 |
| 209-100-671-001 | MISCELLANEOUS | 5,209 | 5,284 | 8,232 | 3,606 | 5,000 | 5,000 |
| 209-100-674-001 | CONTRIB FROM PRIVATE SOURCES | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-100-699-001 | INTERFUND TRANSFER | 0 | 0 | 30,000 | 30,000 | 30,000 | 30,000 |
| 209-100-699-005 | TRANSFER FROM TRUST | 5,521 | 23,997 | 6,435 | 9,222 | 10,000 | 0 |
| | | | | | | | |
| Total FUND REVENUES: | | 143,611 | 147,562 | 164,060 | 128,656 | 167,200 | 170,300 |
| EXPENDITURES | | | | | | | |
| 209-276-702-001 | SALARIES & WAGES - FULL TIME | 24,426 | 28,059 | 35,646 | 18,123 | 43,333 | 42,258 |
| 209-276-702-002 | OVERTIME WAGES | 1,041 | 1,065 | 746 | 1,094 | 1,000 | 2,500 |
| 209-276-702-012 | STREET DEPARTMENT LABOR ONLY | 294 | 41 | 1,722 | 0 | 1,800 | 2,000 |
| 209-276-702-016 | SALARIES & WAGES - SAFETY MTGS | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-703-001 | SALARIES & WAGES - PART TIME | 13,113 | 9,038 | 0 | 0 | 0 | 0 |
| 209-276-714-001 | FRINGES-FICA | 0 | 3 | 1,276 | 13 | 6,722 | 4,041 |
| 209-276-714-003 | FRINGES - MESC | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-714-004 | FRINGES-GROUP MEDICAL INS | 17,967 | 15,125 | 13,292 | 9,333 | 16,000 | 18,000 |
| 209-276-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 30 |
| 209-276-714-012 | FRINGES-W/C INS PREMIUMS | 1,258 | 1,373 | 1,206 | 555 | 1,365 | 1,087 |
| 209-276-714-017 | FRINGES-PENSION CONTRI EXPENSE | 18,969 | 6,804 | 16,182 | 3,190 | 7,481 | 7,889 |
| 209-276-717-002 | RETIRES GROUP MED INSURANCE | 1,064 | 1,298 | 945 | 0 | 0 | 0 |
| 209-276-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-717-008 | PAYROLL - VACATION ALLOCATION | 3,790 | 4,666 | 4,136 | 586 | 4,668 | 4,558 |
| 209-276-717-009 | PAYROLL - HOLIDAY ALLOCATION | 2,181 | 2,374 | 2,285 | 1,375 | 2,331 | 2,378 |
| 209-276-717-010 | PAYROLL - PERSONAL HOL ALLOC | 0 | 0 | 524 | 98 | 0 | 0 |
| 209-276-717-011 | PAYROLL - SICK ALLOCATION | 57 | 0 | 0 | 0 | 0 | 0 |
| 209-276-717-012 | PAYROLL - WORK INJURY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-717-013 | PAYROLL - FUNERAL ALLOCATION | 0 | 0 | 571 | 393 | 0 | 0 |
| 209-276-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-720-002 | NON-WORK PAID - STREET | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-727-001 | OFFICE SUPPLIES | 0 | 0 | 0 | 5 | 100 | 100 |
| 209-276-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-740-001 | OPERATING SUPPLIES | 3,023 | 4,392 | 4,906 | 995 | 6,000 | 6,000 |
| 209-276-756-004 | GASOLINE & OIL | 1,474 | 1,241 | 987 | 212 | 1,500 | 1,500 |
| 209-276-784-004 | VEHICLE MAINTENANCE | 1,621 | 1,984 | 108 | 794 | 1,000 | 2,000 |
| 209-276-801-001 | PROFESSIONAL SERVICES | 0 | 0 | 600 | 0 | 0 | 0 |
| 209-276-813-001 | CONTRACTUAL SERVICES | 64,993 | 65,510 | 66,204 | 31,433 | 67,000 | 66,528 |
| 209-276-815-001 | TRASH DISPOSAL | 996 | 999 | 1,026 | 599 | 1,100 | 1,200 |
| 209-276-820-001 | TRAVEL, TRAINING & CONFERENCE | 15 | 0 | 99 | 0 | 0 | 0 |
| 209-276-830-001 | DUES & SUBSCRIPTIONS | 0 | 0 | 35 | 0 | 0 | 0 |

| | | | | | | | |
|--|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 209 (Silverbrook Cemetery) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 209-276-850-001 | COMMUNICATIONS | 512 | 520 | 498 | 339 | 600 | 700 |
| 209-276-900-001 | PRINTING & PUBLISHING | 0 | 0 | 23 | 0 | 0 | 0 |
| 209-276-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 0 | 423 | 212 | 0 | 300 |
| 209-276-931-001 | BUILDING REPAIRS | 0 | 0 | 830 | 0 | 1,000 | 1,000 |
| 209-276-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-956-008 | MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-957-001 | INSURANCE - GENERAL | 2,363 | 2,532 | 4,222 | 3,740 | 3,000 | 3,800 |
| 209-276-968-001 | DEPRECIATION EXPENSE | 1,541 | 626 | 1,005 | 503 | 1,000 | 1,000 |
| 209-276-974-001 | LAND IMPROVEMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-979-001 | VEHICLE CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 209-276-999-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 160,698 | 147,650 | 159,497 | 73,592 | 167,000 | 168,869 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | (17,087) | (88) | 4,563 | 55,064 | 200 | 1,431 |
| BEGINNING FUND BALANCE | | | | | | 5,366 | 5,566 |
| PROJECTED ENDING FUND BALANCE | | | | | | 5,566 | 6,997 |

TIFA FUND

(211)

Tax Increment Financing (TIF): This is a financing tool that is often referred to as tax capture. Tax increment financing is a way for governments (usually municipal authorities) to help finance new capital projects by taking advantage of expected property tax returns. A city, for example, may designate as a TIF district a plot of land that is planned to be redeveloped. Captured taxes include the taxes on the net increase in state equalized value (SEV) of properties since a base year.

TIF District: The geographic area from which taxes are captured. This area is approved by City Council resolution.

Downtown Development Authority (DDA): A public corporate body authorized by Public Act 197 of 1975 with the power to capture taxes using tax increment financing. A DDA's primary purpose is to eliminate the causes of decline in downtown property values by using its tax capture to make property and infrastructure improvements.

The City of Niles Downtown Development Authority has used its tax capture to finance a variety of public improvements (such as flowers) in its TIF district. A majority of the DDA's budget is allocated for the part-time wages of the DDA director. The director is the DDA's lone staff person and is charged with the daily operation of the program.

In 2003, the Niles DDA was designated as a Michigan Main Street community by the Michigan Economic Development Corporation. This designation did not change the DDA's authoritative powers, but did result in structural changes to the organization. The DDA is now commonly referred to as **Niles Main Street**. Four committees operate under the Niles Main Street Board of Directors: (1) Organization Committee, (2) Design Committee, (3) Economic Restructuring Committee, and (4) Promotions Committee. These committees work together for the improvement of downtown Niles.

December 2018, the DDA TIF was renewed for 15 years, now sun setting December 2033.

SIGNIFICANT CHANGES:

FY 2019

- None anticipated from 2018

FY 2020

- None anticipated from 2019

FY2021

- Did not request \$15,000 transfer from city due to the fact that the old post office is being redeveloped and will generate \$15,000 in PILOT. Added \$10,000 to Donations for Hunter Ice Festival based off of 2020 revenue.

| | | | | | | | |
|------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 211 (TIFA) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 211-100-402-001 | REAL PROPERTY TAXES - CURRENT | 49,465 | 54,765 | 52,665 | 52,166 | 52,665 | 52,665 |
| 211-100-444-001 | PAYMENT IN LIEU OF TAXES-PILOT | 6,016 | 8,766 | 9,039 | 0 | 9,000 | 24,000 |
| | Total TAXES: | 55,481 | 63,531 | 61,704 | 52,166 | 61,665 | 76,665 |
| 211-100-501-001 | FEDERAL GRANTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-100-501-002 | FED GRANTS - INCUBATOR KITCHEN | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-100-539-001 | STATE GRANTS | 0 | 0 | 55,000 | 25,000 | 0 | 0 |
| 211-100-580-001 | GRANT REVENUE - CITY | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total GRANTS: | 0 | 0 | 55,000 | 25,000 | 0 | 0 |
| 211-100-607-001 | MEMBERSHIPS - INDIVIDUAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-100-607-002 | MEMBERSHIPS - FAMILY | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-100-607-003 | MEMBERSHIPS - SUSTAINER | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 211-100-607-004 | MEMBERSHIP - BUSINESS | 0 | 25 | 0 | 0 | 0 | 0 |
| | Total MEMBERSHIPS: | 10,000 | 10,025 | 10,000 | 10,000 | 10,000 | 10,000 |
| 211-100-664-001 | INTEREST | 194 | 409 | 1,096 | 631 | 0 | 0 |
| 211-100-665-001 | LOAN INT - M. REED | 54 | 64 | 67 | 7 | 0 | 0 |
| 211-100-665-002 | LOAN INT - J. MORRIS | 0 | 26 | 64 | 24 | 0 | 0 |
| 211-100-671-001 | MISCELLANEOUS | 6 | 5 | 2,971 | 179 | 0 | 0 |
| 211-100-673-001 | SALE OF PROPERTY | 8,705 | 9,499 | 11,490 | 5,214 | 10,000 | 10,000 |
| 211-100-674-001 | CONTRIB FROM PRIVATE SOURCES | 70,021 | 5,000 | 30,000 | 0 | 0 | 0 |
| 211-100-699-001 | INTERFUND TRANSFER | 37,967 | 21,500 | 48,292 | 7,875 | 36,000 | 21,000 |
| | Total OTHER: | 116,753 | 36,094 | 92,884 | 13,299 | 46,000 | 31,000 |
| HUNTER ICE FESTIVAL | | | | | | | |
| 211-106-642-001 | HUNTER ICE FEST- MERCH SALES | 17 | 0 | 0 | 0 | 0 | 0 |
| 211-106-643-001 | HUNTER ICE FEST- ICE CREAM | 0 | 3,878 | 2,126 | 1,998 | 2,000 | 2000 |
| 211-106-643-002 | HUNTER ICE FEST- CHILI CRAWL | 3,952 | 864 | 2,000 | 1,733 | 0 | 0 |
| 211-106-643-003 | HUNTER ICE FEST- WARM CTR | 0 | 0 | 644 | 0 | 0 | 0 |
| 211-106-671-001 | HUNTER ICE FEST - OTHER | 0 | 0 | 0 | 0 | 5,000 | 5000 |
| 211-106-674-001 | HUNTER ICE FEST- DONATIONS | 10,770 | 395 | 0 | 0 | 0 | 10000 |
| 211-106-675-001 | HUNTER ICE FEST - SPONSORS | 18,898 | 34,745 | 11,250 | 37,528 | 25,000 | 25000 |
| | Total HUNTER ICE FESTIVAL: | 33,637 | 39,882 | 16,020 | 41,259 | 32,000 | 42,000 |
| BRIDGE BASH | | | | | | | |
| 211-107-643-001 | BRIDGE BASH - ICE CREAM | 0 | 164 | 287 | 0 | 0 | 0 |
| 211-107-648-001 | BRIDGE BASH - GATE TKT SALES | 840 | 1,230 | 2,034 | 81 | 1,500 | 1,500 |
| | Total BRIDGE BASH: | 840 | 1,394 | 2,321 | 81 | 1,500 | 1,500 |
| MOVIES IN THE PARK | | | | | | | |
| 211-108-642-001 | MOVIES IN THE PK - MERCH SALES | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-108-671-001 | MOVIES IN THE PK - OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-108-674-001 | MOVIES IN THE PK - DONATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-108-674-002 | MOVIES IN THE PK - IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-108-675-001 | MOVIES IN THE PK - SPONSORS | 2,875 | 825 | 1,683 | 0 | 4,000 | 4,000 |
| | Total MOVIES IN THE PARK: | 2,875 | 825 | 1,683 | 0 | 4,000 | 4,000 |
| CONCERTS IN THE PARK | | | | | | | |
| 211-109-642-001 | CONCERTS IN THE PK-MERCH SALES | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-109-671-001 | CONCERTS IN THE PK-OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-109-674-002 | CONCERTS IN THE PK-IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-109-675-001 | CONCERTS IN THE PK-SPONSORS | 0 | 3,124 | 800 | 0 | 0 | 0 |
| | Total CONCERTS IN THE PARK: | 0 | 3,124 | 800 | 0 | 0 | 0 |
| SAFE TRICK OR TREAT | | | | | | | |
| 211-110-674-001 | SAFE TRICK OR TREAT-DONATE | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-110-674-002 | SAFE TRICK OR TREAT-IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 211 (TIFA) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 211-110-675-001 | SAFE TRICK OR TREAT-SPONSORS | 260 | 0 | 0 | 0 | 0 | 0 |
| Total SAFE TRICK OR TREAT: | | 260 | 0 | 0 | 0 | 0 | 0 |
| VISIT WITH SANTA | | | | | | | |
| 211-111-671-001 | VISIT WITH SANTA - OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-111-674-001 | VISIT WITH SANTA - DONATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-111-674-002 | VISIT WITH SANTA - IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-111-675-001 | VISIT WITH SANTA - SPONSORS | 0 | 0 | 0 | 0 | 0 | 0 |
| Total VISIT WITH SANTA: | | 0 | 0 | 0 | 0 | 0 | 0 |
| HOLIDAY HOMECOMING | | | | | | | |
| 211-112-642-001 | HOLIDAY HOMECOMING-MERCH SALES | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-112-671-001 | HOLIDAY HOMECOMING-OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-112-674-001 | HOLIDAY HOMECOMING-DONATIONS | 0 | 0 | 2,500 | 0 | 0 | 0 |
| 211-112-674-002 | HOLIDAY HOMECOMING-IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-112-675-001 | HOLIDAY HOMECOMING-SPONSORS | 2,845 | 0 | 0 | 275 | 2,000 | 2,000 |
| Total HOLIDAY HOMECOMING: | | 2,845 | 0 | 2,500 | 275 | 2,000 | 2,000 |
| FLOWERS | | | | | | | |
| 211-130-674-001 | FLOWERS - DONATIONS | 0 | 4,645 | 0 | 0 | 0 | 0 |
| 211-130-674-002 | FLOWERS - IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-130-675-001 | FLOWERS - SPONSORS | 250 | 20 | 603 | 0 | 0 | 0 |
| Total FLOWERS: | | 250 | 4,665 | 603 | 0 | 0 | 0 |
| FRENCH MARKET | | | | | | | |
| 211-131-642-001 | FRENCH MARKET- MERCH SALES | 375 | 0 | 0 | 0 | 0 | 0 |
| 211-131-670-001 | FRENCH MARKET - VENDOR RENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-131-671-001 | FRENCH MARKET - OTHER | 0 | 500 | 0 | 0 | 0 | 0 |
| 211-131-674-001 | FRENCH MARKET - DONATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-131-674-002 | FRENCH MARKET - IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-131-675-001 | FRENCH MARKET - SPONSORS | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FRENCH MARKET: | | 375 | 500 | 0 | 0 | 0 | 0 |
| GALLERY BUILDING | | | | | | | |
| 211-132-501-001 | GALLERY BUILDING - HUD | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-132-670-001 | GALLERY BUILDING - VENDOR RENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-132-671-001 | GALLERY BUILDING - OTHER | 89 | 0 | 0 | 0 | 0 | 0 |
| 211-132-674-001 | GALLERY BUILDING - DONATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-132-674-002 | GALLERY BUILDING - IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-132-675-001 | GALLERY BUILDING - SPONSORS | 0 | 0 | 0 | 0 | 0 | 0 |
| Total GALLERY BUILDING: | | 89 | 0 | 0 | 0 | 0 | 0 |
| NECI | | | | | | | |
| 211-133-501-001 | NECI - HUD | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-133-670-001 | NECI - ROOM RENT | 271 | 355 | 0 | 0 | 0 | 0 |
| 211-133-670-002 | NECI - OFFICE SPACE RENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-133-670-003 | NECI - KITCHEN USE RENT | 11,658 | 10,905 | 10,997 | 3,897 | 10,000 | 10,000 |
| 211-133-670-004 | NECI - STORAGE RENT | 0 | 0 | 0 | 0 | 2,400 | 2,400 |
| 211-133-671-001 | NECI - OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-133-674-001 | NECI - DONATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-133-674-002 | NECI - IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-133-675-001 | NECI - SPONSORS | 0 | 0 | 0 | 0 | 0 | 0 |
| Total NECI: | | 11,929 | 11,260 | 10,997 | 3,897 | 12,400 | 12,400 |
| NILES THEN & NOW BOOK | | | | | | | |
| 211-134-642-001 | NILES THEN & NOW BOOK | 220 | 60 | 0 | 1,063 | 0 | 0 |
| 211-134-642-002 | NILES THEN & NOW BK-AMAZON | 36 | 18 | 0 | 0 | 0 | 0 |
| 211-134-642-003 | NILES THEN & NOW BK-MERCH SALE | 537 | 20 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 211 (TIFA) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 211-134-671-001 | NILES THEN & NOW BK-SHIPING | 0 | 0 | 0 | 0 | 0 | 0 |
| Total NILES THEN & NOW BOOK: | | 793 | 98 | 0 | 1,063 | 0 | 0 |
| BRICKS | | | | | | | |
| 211-135-642-001 | BRICKS - BUY A BRICK | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-135-674-001 | BRICKS - DONATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-135-674-002 | BRICKS - IN KIND | 0 | 0 | 0 | 0 | 0 | 0 |
| Total BRICKS: | | 0 | 0 | 0 | 0 | 0 | 0 |
| MISCELLANEOUS PROJECTS | | | | | | | |
| 211-149-626-001 | RUDOLPH BREAKFAST | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-149-642-001 | INDE REVOLUTION - SALES | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-149-670-001 | INDE REVOLUTION - RENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-149-674-001 | DT DOLLARS - CONTRIBUTIONS | 58 | 0 | 0 | 60 | 0 | 0 |
| 211-149-675-001 | ARTS IN MOTION - SPONSORS | 0 | 0 | 0 | 0 | 0 | 0 |
| Total MISCELLANEOUS PROJECTS: | | 58 | 0 | 0 | 60 | 0 | 0 |
| Total FUND REVENUES: | | 236,185 | 171,398 | 254,512 | 147,100 | 169,565 | 179,565 |
| EXPENDITURES | | | | | | | |
| HUNTER ICE FESTIVAL | | | | | | | |
| 211-806-741-001 | HUNTER ICE FEST - CHILI CRAWL | 165 | 31 | 33 | 299 | 100 | 100 |
| 211-806-741-002 | HUNTER ICE FEST - ICE | 15,220 | 13,859 | 8,223 | 14,165 | 15,000 | 15,000 |
| 211-806-741-003 | HUNTER ICE FEST - ICE CREAM | 1,953 | 1,479 | 1,535 | 2,031 | 3,500 | 3,500 |
| 211-806-765-001 | HUNTER ICE FEST - MERCHANDISE | 0 | 0 | 0 | 67 | 1,000 | 1,000 |
| 211-806-814-001 | HUNTER ICE FEST - CARVERS FEE | 16,975 | 21,975 | 25,375 | 25,525 | 16,500 | 16,500 |
| 211-806-826-001 | HUNTER ICE FEST - CARVER FOOD | 1,547 | 1,200 | 2,289 | 2,120 | 500 | 500 |
| 211-806-826-002 | HUNTER ICE FEST - CARVER HOTEL | 1,200 | 700 | 1,802 | 1,815 | 1,200 | 1,200 |
| 211-806-826-003 | HUNTER ICE FEST - CARVER TRAVL | 184 | 486 | 747 | 219 | 3,000 | 0 |
| 211-806-880-001 | HUNTER ICE FEST - SPONSORSHIP | 298 | 0 | 110 | 1,208 | 0 | 3,000 |
| 211-806-881-001 | HUNTER ICE FEST - ADVERTISING | 671 | 0 | 0 | 0 | 0 | 0 |
| 211-806-883-001 | HUNTER ICE FEST - WARMING CTR | 1,299 | 45 | 1,067 | 459 | 200 | 200 |
| Total HUNTER ICE FESTIVAL: | | 39,512 | 39,775 | 41,181 | 47,908 | 41,000 | 41,000 |
| BRIDGE BASH | | | | | | | |
| 211-807-740-001 | BRIDGE BASH - SUPPLIES | 282 | 991 | 2,087 | 17 | 300 | 300 |
| 211-807-741-001 | BRIDGE BASH - FOOD | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-807-881-001 | BRIDGE BASH - ADVERTISING | 21 | (16) | 103 | 0 | 0 | 0 |
| 211-807-882-001 | BRIDGE BASH - PARTNER % | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-807-920-001 | BRIDGE BASH - UTILITIES | 0 | 0 | 0 | 0 | 0 | 0 |
| Total BRIDGE BASH: | | 303 | 975 | 2,190 | 17 | 300 | 300 |
| MOVIES IN THE PARK | | | | | | | |
| 211-808-743-001 | MOVIES IN THE PK - PURCH DVD'S | 0 | 0 | 61 | 0 | 0 | 0 |
| 211-808-969-001 | MOVIES IN THE PK - LICENSING | 3,287 | 3,690 | 2,300 | 0 | 4,000 | 4,000 |
| Total MOVIES IN THE PARK: | | 3,287 | 3,690 | 2,361 | 0 | 4,000 | 4,000 |
| CONCERTS IN THE PARK | | | | | | | |
| 211-809-814-001 | CONCERTS IN THE PK - BANDS | 0 | 3,390 | 0 | 0 | 0 | 0 |
| 211-809-932-001 | CONCERTS IN THE PK - EQUIP R&M | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-809-956-001 | CONCERTS IN THE PK - MISC | 0 | 0 | 750 | 0 | 0 | 0 |
| 211-809-978-001 | CONCERTS IN THE PK - EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| Total CONCERTS IN THE PARK: | | 0 | 3,390 | 750 | 0 | 0 | 0 |
| SAFE TRICK OR TREAT | | | | | | | |
| 211-810-880-001 | SAFE TRICK OR TREAT | 331 | 0 | 0 | 0 | 0 | 0 |
| Total SAFE TRICK OR TREAT: | | 331 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 211 (TIFA) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| VISIT WITH SANTA | | | | | | | |
| 211-811-880-001 | VISIT WITH SANTA | 173 | 229 | 0 | 0 | 0 | 0 |
| Total VISIT WITH SANTA: | | 173 | 229 | 0 | 0 | 0 | 0 |
| HOLIDAY HOMECOMING | | | | | | | |
| 211-812-880-001 | HOLIDAY HOMECOMING | 1,296 | 1,681 | (6,504) | 1,996 | 2,000 | 2,000 |
| Total HOLIDAY HOMECOMING: | | 1,296 | 1,681 | (6,504) | 1,996 | 2,000 | 2,000 |
| FLOWERS | | | | | | | |
| 211-830-813-001 | FLOWERS - CONTRACT | 5,041 | 1,719 | 656 | 0 | 0 | 0 |
| 211-830-920-001 | FLOWERS - IRRIGATION | 1,611 | 1,740 | 489 | 285 | 0 | 0 |
| 211-830-932-001 | FLOWERS - REPAIRS | 0 | 0 | 303 | 0 | 0 | 0 |
| Total FLOWERS: | | 6,652 | 3,459 | 1,448 | 285 | 0 | 0 |
| FRENCH MARKET | | | | | | | |
| 211-831-880-001 | FRENCH MARKET - SET UP | 708 | 188 | 0 | 0 | 0 | 0 |
| 211-831-881-001 | FRENCH MARKET - ADVERTISING | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-831-920-001 | FRENCH MARKET - UTILITIES | 285 | 314 | 329 | 167 | 0 | 0 |
| 211-831-940-001 | FRENCH MARKET - RENT | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FRENCH MARKET: | | 993 | 502 | 329 | 167 | 0 | 0 |
| GALLERY BUILDING | | | | | | | |
| 211-832-880-001 | GALLERY BUILDING - MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-832-890-001 | GALLERY BLDG - ULTRACAMP GRANT | 0 | 0 | 0 | 0 | 4,000 | 4,000 |
| 211-832-920-001 | GALLERY BUILDING - UTILITIES | 0 | 0 | 0 | 0 | 0 | 0 |
| Total GALLERY BUILDING: | | 0 | 0 | 0 | 0 | 4,000 | 4,000 |
| NECI | | | | | | | |
| 211-833-743-001 | NECI - SUPPLIES - GENERAL | 706 | 0 | 0 | 0 | 1,000 | 1,000 |
| 211-833-743-002 | NECI - SUPPLIES - KITCHEN | 569 | 759 | 507 | 66 | 1,000 | 1,000 |
| 211-833-802-001 | NECI - HUD | 2,124 | 0 | 0 | 0 | 0 | 0 |
| 211-833-814-001 | NECI - 1ST SOURCE LABOR | 0 | 0 | 0 | 79 | 0 | 0 |
| 211-833-814-002 | NECI - 1ST SOURCE MANAGEMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-833-820-001 | NECI - TRAINING - MERCHANT | 2,224 | 1,276 | 518 | 441 | 4,000 | 4,000 |
| 211-833-820-002 | NECI - TRAINING - NECI | 253 | 320 | 0 | 609 | 0 | 0 |
| 211-833-920-001 | NECI - UTILITIES | 5,244 | 8,692 | 8,131 | 4,048 | 4,000 | 4,000 |
| 211-833-978-001 | NECI - EQUIPMENT - 1ST SOURCE | 3,648 | 1,276 | 1,015 | 0 | 0 | 0 |
| 211-833-978-002 | NECI - EQUIPMENT - KITCHEN | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-833-978-003 | NECI - EQUIPMENT - TRAINING RM | 0 | 0 | 0 | 0 | 0 | 0 |
| Total NECI: | | 14,768 | 12,323 | 10,171 | 5,243 | 10,000 | 10,000 |
| NILES THEN & NOW BOOK | | | | | | | |
| 211-834-900-001 | NILES THEN & NOW BK-PRINTING | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-834-900-002 | NILES THEN & NOW BK-RECEPTION | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-834-900-003 | NILES THEN & NOW BK-SHIPING | 7 | 7 | 130 | 0 | 0 | 0 |
| Total NILES THEN & NOW BOOK: | | 7 | 7 | 130 | 0 | 0 | 0 |
| BRICKS | | | | | | | |
| 211-835-814-001 | BRICKS - ENGRAVING AND INSTALL | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-835-932-001 | BRICKS - REPAIRS AND MAINT | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-835-956-001 | BRICKS - MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 |
| Total BRICKS: | | 0 | 0 | 0 | 0 | 0 | 0 |
| GENERAL AND ADMINISTRATIVE | | | | | | | |
| 211-848-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-702-012 | STREET DEPARTMENT LABOR ONLY | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-703-001 | SALARIES & WAGES - MANAGER | 50,540 | 50,264 | 50,402 | 25,132 | 50,264 | 50,264 |
| 211-848-714-001 | FRINGES - FICA | 3,633 | 3,559 | 3,556 | 1,766 | 3,731 | 3,731 |
| 211-848-714-004 | FRINGES-GROUP MED INS | 17,967 | 15,125 | 14,500 | 9,333 | 16,000 | 18,000 |

| | | | | | | | |
|------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 211 (TIFA) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 211-848-714-012 | FRINGES - W/C INS PREMIUMS | 122 | 130 | 113 | 51 | 132 | 128 |
| 211-848-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-727-001 | OFFICE SUPPLIES | 353 | 453 | 268 | 369 | 500 | 500 |
| 211-848-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 0 | 0 | 14 | 0 | 300 | 300 |
| 211-848-736-001 | POSTAGE EXPENSE | 68 | 147 | 250 | 275 | 1,000 | 1,000 |
| 211-848-740-001 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-801-001 | PROFESSIONAL SERVICES | 0 | 0 | 8,763 | 0 | 5,000 | 5,000 |
| 211-848-801-004 | PROFESSIONAL SERVICES - CABLE | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-820-001 | TRAVEL, TRAINING & CONFERENCE | 538 | 6,884 | 2,016 | 727 | 5,000 | 5,000 |
| 211-848-830-001 | DUES & SUBSCRIPTIONS | 700 | 0 | 350 | 375 | 550 | 550 |
| 211-848-850-001 | COMMUNICATIONS | 1,270 | 1,494 | 1,760 | 210 | 1,500 | 1,500 |
| 211-848-880-002 | DOWNTOWN LOAN PAYMENTS | 8,000 | 8,000 | 8,000 | 0 | 4,000 | 4,000 |
| 211-848-900-001 | PRINTING & PUBLISHING | 480 | 31 | 0 | 0 | 0 | 0 |
| 211-848-920-001 | UTILITIES | 9 | 0 | 372 | 172 | 0 | 0 |
| 211-848-920-005 | UTILITIES - CHARGING STATIONS | 9 | 0 | 0 | 0 | 1,000 | 1,000 |
| 211-848-932-015 | REPAIRS & MAINT - RIVERFRONT | 336 | 817 | 359 | 0 | 0 | 0 |
| 211-848-932-016 | REPAIRS & MAINT - DOWNTOWN | 979 | 1,756 | 2,362 | 789 | 1,000 | 1,000 |
| 211-848-940-001 | RENTALS | 6,025 | 7,500 | 7,300 | 2,125 | 0 | 0 |
| 211-848-956-008 | MISCELLANEOUS | 35 | 29 | 150 | 84 | 1,000 | 1,000 |
| 211-848-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-956-020 | PURCHASE OF PROPERTY | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-956-021 | BAD DEBTS EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-957-001 | INSURANCE - GENERAL | 39 | 240 | 524 | 734 | 0 | 0 |
| 211-848-977-001 | OFFICE EQUIP CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-848-999-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| Total GENERAL AND ADMINISTRATIVE: | | 91,103 | 96,429 | 101,059 | 42,142 | 90,977 | 92,973 |
| MISC PROJECTS | | | | | | | |
| 211-849-880-001 | COMMUNITY PROMOTIONS | 1,437 | 11,332 | 1,354 | 730 | 0 | 0 |
| 211-849-880-002 | PARK PROGRAMS | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-003 | DECORATE DOWNTOWN | 1,447 | 3,195 | 11,920 | 3,252 | 0 | 0 |
| 211-849-880-004 | RUDOLPH BREAKFAST | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-005 | WEDDING WALK | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-006 | GARAGE SALE | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-007 | MAIN STREET - MERCHANDISE | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-008 | ARTS IN MOTION - PRIZES | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-009 | ARTS IN MOTION - ENTERTAINMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-010 | ARTS IN MOTION - ADVERTISING | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-011 | ARTS IN MOTION - TENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-012 | DOWNTOWN DOLLARS PROGRAM | 220 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-013 | INDE REVOLUTION MARKETPLACE | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-050 | DESIGN COMMITTEE | 1,000 | 655 | 1,865 | 0 | 0 | 0 |
| 211-849-880-051 | ECON RESTRUCTURING COMMITTEE | 7,625 | 7,150 | 67,448 | 0 | 0 | 0 |
| 211-849-880-052 | ORGANIZATION COMMITTEE | 0 | 0 | 0 | 0 | 0 | 0 |
| 211-849-880-053 | ECON DEVELOP - BUILDINGS | 0 | 2 | 0 | 0 | 0 | 0 |
| 211-849-880-055 | MEDC BRIDGE LOANS | 0 | 0 | 55,001 | 25,000 | 0 | 0 |
| Total MISC PROJECTS: | | 11,729 | 22,334 | 137,588 | 28,982 | 0 | 0 |
| Total FUND EXPENDITURES: | | 170,154 | 184,794 | 290,703 | 126,740 | 152,277 | 154,273 |
| NET REVENUES (EXPENDITURES) | | 66,031 | (13,396) | (36,191) | 20,360 | 17,288 | 25,292 |

| | | | | | | | |
|------------------------------------|----------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 211 (TIFA) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| BEGINNING FUND BALANCE | | | | | | 51,880 | 69,168 |
| PROJECTED ENDING FUND BALANCE | | | | | | 69,168 | 94,460 |

BROWNFIELD REDEVELOPMENT AUTHORITY FUND
(243)

The Brownfield Redevelopment Authority Fund is used to receive revenues from brownfield projects, provide funds and/or loans for brownfield improvements, and reimburse the City of expenses related to the management of brownfield projects.

This authority was established to manage funds generated as part of the Indeck development agreement. Over a period of 27 years the Indeck project is projected to generate \$998,063 in brownfield reinvestment dollars and \$299,222 in brownfield administration expense reimbursement. This authority and this fund can be used to assist with the management and redevelopment of other brownfield projects.

SIGNIFICANT CHANGES:

FY 2020

- This is a new fund for this fiscal year. It is anticipated that this fund will begin receiving revenue in FY 2022.

FY 2021

- In addition to the Indeck project the Drive and Shine project has been added to the Brownfield Authority. The Drive and Shine project will also generate brownfield reinvestment dollars at the conclusion of the plan. This FY the fund will begin reimbursing the developer for qualifying expenses.

| | | | | | | | |
|---|-----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 243 (Brownfield Development Auth) | | | | | | | |
| FY2021 | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 243-100-402-001 | REAL ESTATE TAXES - CURRENT | 0 | 0 | 0 | 0 | 100 | 270,900 |
| 243-100-664-001 | INTEREST | 0 | 0 | 0 | 0 | 0 | 0 |
| 243-100-699-001 | INTERFUND TRANSFER | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND REVENUES: | | 0 | 0 | 0 | 0 | 100 | 270,900 |
| EXPENDITURES | | | | | | | |
| 243-740-801-001 | PROFESSIONAL SERVICES | 0 | 0 | 0 | 0 | 0 | 1,000 |
| 243-740-801-003 | BOARD OF DIRECTORS FEES | 0 | 0 | 0 | 0 | 0 | 1,000 |
| 243-740-801-010 | CITY ADMINISTRATION | 0 | 0 | 0 | 0 | 0 | 6,000 |
| 243-820-965-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 100 | 222,900 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 0 | 0 | 0 | 0 | 100 | 230,900 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | 0 | 0 | 0 | 0 | 0 | 40,000 |
| BEGINNING FUND BALANCE | | | | | | 0 | 0 |
| PROJECTED ENDING FUND BALANCE | | | | | | 0 | 40,000 |

BUILDING SAFETY DIVISION
(249)

Building inspection services are consolidated under the Fire Department in the Building Safety Division. This Division's budget includes one certified part-time Building Official, Guy Lewis, who we essentially share with the City of Buchanan, and a full-time Executive Assistant Diane Powers. We were forced to lay off our part time Clerk due to COVID. This request does fund that position with the help of CDBG funding. The Division is approved by the State of Michigan to provide mechanical, electrical, and building permitting and inspection services. The mechanical and electrical inspections are provided by contracted State Certified Trades inspectors Ron Bellaire and John Dobberteen. Permit fees cover the cost of the contracted inspector with a small administration fee that helps to offset our administrative costs. The division manages Commercial Inspections, Rental Inspections, and Property Maintenance Inspections including Zoning, Junk and garbage, Lawns, etc. City Wide.

By unifying all building services under one roof we have improved coordination of all inspection related services as well as improving the experience and convenience of our customers. Our Executive Assistant holds wide array of responsibilities including answering phones, assisting walk in customers with everything from the issuance of permits, to permit processing and data entry, and archiving of all issued notices, inspection reports, and related documentation. This person essentially serves as our dispatcher, office manager, operator and receptionist. This person is also responsible for scheduling of inspections, the complete coordination of the rental inspection registration process, as well as cash drawer accounting. Hundreds of letters, orders and violation notices are typed and mailed, resulting in additional hours of tracking, filing, issuing repair permits and responding to requests for extensions.

We were fortunate to receive a free 2007 Chevy Trailblazer from Embridge Energy which is now serving as the Building Officials primary transportation. This put off our need for a capital purchase for 5 years. CDBG funding has also been helpful allowing target area tasks and staff time to be funded from that account. Thanks to several larger projects the customary interfund transfer will again not be necessary.

SIGNIFICANT CHANGES:

FY 2019

- No Significant Changes

FY 2020

- No Significant Changes

FY 2021

- No Significant Changes

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 249 (Building Dept) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 249-100-451-001 | MULTIPLE DWELLINGS | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-100-452-001 | ELECT & MECHANICAL PERMITS | 30,515 | 55,875 | 40,320 | 28,430 | 49,500 | 49,500 |
| 249-100-452-002 | ELECT & HEAT LICENSES/PERMITS- | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-100-454-001 | TAXI, BIKE & MISC LICENSES | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-100-460-001 | BUILDING PERMITS/PLAN REVIEWS | 39,499 | 113,716 | 124,908 | 336,444 | 109,000 | 75,000 |
| 249-100-460-002 | BUILDING PERMITS/PLAN REVIEWS- | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-100-461-001 | DEMOLITION PERMITS | 8,957 | 8,572 | 7,262 | 1,657 | 9,000 | 7,000 |
| 249-100-607-001 | FEES | 1,700 | 525 | 2,225 | 925 | 500 | 1,000 |
| 249-100-607-008 | FEES - INSPECTION BUREAU | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-100-664-001 | INTEREST | 50 | 386 | 1,195 | 1,555 | 600 | 1,000 |
| 249-100-671-001 | MISCELLANEOUS | 993 | 285 | 346 | 295 | 200 | 300 |
| 249-100-673-001 | SALE OF PROPERTY | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-100-699-001 | INTERFUND TRANSFER | 50,000 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| | Total FUND REVENUES: | 131,714 | 179,359 | 176,256 | 369,306 | 168,800 | 133,800 |
| EXPENDITURES | | | | | | | |
| 249-370-702-001 | SALARIES & WAGES - FULL TIME | 18,085 | 15,421 | 17,425 | 10,098 | 17,341 | 23,510 |
| 249-370-702-002 | OVERTIME WAGES | 515 | 128 | 351 | 221 | 2,000 | 2,000 |
| 249-370-703-001 | SALARIES & WAGES - PART TIME | 28,203 | 29,351 | 27,540 | 14,670 | 36,752 | 36,734 |
| 249-370-714-001 | FRINGES-FICA | 3,881 | 3,906 | 3,963 | 2,068 | 6,557 | 6,618 |
| 249-370-714-003 | FRINGES - MESC | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-714-004 | FRINGES-GROUP MEDICAL INS | 17,967 | 15,125 | 14,500 | 9,333 | 16,000 | 18,000 |
| 249-370-714-006 | FRINGES-EMPLOYEE ASSISTANCE | 0 | 0 | 0 | 0 | 105 | 105 |
| 249-370-714-012 | FRINGES-W/C INS PREMIUMS | 316 | 337 | 272 | 106 | 289 | 318 |
| 249-370-714-017 | FRINGES-PENSION CONTRI EXPENSE | 4,358 | 2,854 | 3,635 | 2,178 | 4,969 | 5,698 |
| 249-370-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-717-008 | PAYROLL - VACATION ALLOCATION | 2,530 | 4,033 | 5,484 | 1,593 | 3,623 | 3,696 |
| 249-370-717-009 | PAYROLL - HOLIDAY ALLOCATION | 1,416 | 1,929 | 1,717 | 788 | 1,418 | 1,446 |
| 249-370-717-010 | PAYROLL - PERSONAL HOL ALLOC | 269 | 582 | 463 | 0 | 473 | 0 |
| 249-370-717-011 | PAYROLL - SICK ALLOCATION | 1,114 | 572 | 420 | 0 | 1,553 | 1,575 |
| 249-370-717-012 | PAYROLL - WORK INJURY | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-717-013 | PAYROLL - FUNERAL ALLOCATION | 0 | 454 | 0 | 0 | 0 | 0 |
| 249-370-717-014 | PAYROLL - JURY DUTY ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-717-017 | PAYROLL - W/C ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-720-001 | NON-WORK PAID | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-727-001 | OFFICE SUPPLIES | 777 | 88 | 864 | 153 | 1,370 | 1,000 |
| 249-370-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 2,314 | 3,435 | 2,352 | 2,182 | 5,000 | 5,000 |
| 249-370-736-001 | POSTAGE EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-740-001 | OPERATING SUPPLIES | 195 | 619 | 407 | 8 | 1,000 | 1,000 |
| 249-370-756-004 | GASOLINE & OIL | 412 | 443 | 387 | 122 | 550 | 500 |
| 249-370-784-004 | VEHICLE MAINTENANCE | 40 | 0 | 674 | 737 | 1,000 | 1,000 |
| 249-370-801-001 | PROFESSIONAL SERVICES | 0 | 0 | 135 | 0 | 0 | 0 |
| 249-370-801-008 | PROFESSIONAL SERVICES-MISC | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-813-001 | CONTRACTUAL SERVICES | 40,803 | 55,701 | 48,846 | 23,285 | 49,000 | 49,000 |
| 249-370-814-004 | DEMOLITION | 0 | 0 | 0 | 750 | 10,000 | 10,000 |

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 249 (Building Dept) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 249-370-820-001 | TRAVEL, TRAINING & CONFERENCE | 1,432 | 1,399 | 1,196 | 0 | 2,500 | 2,500 |
| 249-370-830-001 | DUES & SUBSCRIPTIONS | 544 | 156 | 0 | 0 | 1,000 | 1,000 |
| 249-370-850-001 | COMMUNICATIONS | 1,102 | 2,347 | 3,278 | 916 | 2,500 | 2,500 |
| 249-370-900-001 | PRINTING & PUBLISHING | 429 | 415 | 541 | 0 | 400 | 400 |
| 249-370-930-001 | MTNCE - OFFICE EQUIPMENT | 0 | 0 | 579 | 290 | 600 | 600 |
| 249-370-932-018 | DISASTER REC - PR & COSTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-932-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-956-008 | MISCELLANEOUS | 0 | 0 | 0 | 0 | 100 | 0 |
| 249-370-956-015 | BANK SERVICE FEES | 0 | 0 | 30 | 0 | 0 | 0 |
| 249-370-957-001 | INSURANCE - GENERAL | 1,507 | 1,965 | 2,553 | 1,896 | 2,700 | 2,700 |
| 249-370-977-001 | OFFICE EQUIPMENT CAPITAL OUTLA | 0 | 0 | 0 | 0 | 0 | 0 |
| 249-370-979-001 | VEHICLE CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 128,209 | 141,260 | 137,612 | 71,394 | 168,800 | 176,900 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | 3,505 | 38,099 | 38,644 | 297,912 | 0 | (43,100) |
| BEGINNING FUND BALANCE | | | | | | 101,548 | 101,548 |
| PROJECTED ENDING FUND BALANCE | | | | | | 101,548 | 58,448 |

COMMUNITY DEVELOPMENT FUND
(280)

The primary activity in this fund recently has been and continues to be the development of the Riverfront Park Trail, including the pavilion and amphitheater area. This fund will be used in the future to make money available for improvements for downtown merchants.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- None

FY2021

- None

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 280 (Community Development Fund) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 280-100-572-003 | PROGRAM INCOME | 0 | 0 | 0 | 0 | 0 | 0 |
| 280-100-664-001 | INTEREST | 0 | 1 | 2 | 1 | 0 | 0 |
| 280-100-699-001 | INTERFUND TRANSFER | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND REVENUES: | | 0 | 1 | 2 | 1 | 0 | 0 |
| EXPENDITURES | | | | | | | |
| 280-820-931-015 | FACADE GRANT PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 280-820-931-016 | SIGN GRANT PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 280-820-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 280-820-965-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| 280-820-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 0 | 0 | 0 | 0 | 0 | 0 |
| NET REVENUES (EXPENDITURES) | | | | | | | |
| | | 0 | 1 | 2 | 1 | 0 | 0 |
| BEGINNING FUND BALANCE | | | | | | 119 | 119 |
| PROJECTED ENDING FUND BALANCE | | | | | | 119 | 119 |

DOWNTOWN DEVELOPMENT FUND
(281)

This fund originated from the sale of City owned properties in the downtown area during the late 1970s and 1980s, and have been re-used by the City, through the DDA, for activities in the downtown. During 1993 and 1994, monies in this fund were used to acquire six (6) properties along Water Street in preparation for the construction of the Riverfront Park Trail – a project that includes the construction of a recreation trail, pavilion and amphitheater, parking lot and fishing pier. The City received a grant from the Michigan Department of Natural Resources Trust Fund for 75% of the cost of the property acquisition, or \$93,000. The property acquisitions were completed, the buildings demolished, and construction of the Riverfront Park Trail is partially completed. Activity in this fund is expected to be minimal.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- None

FY2021

- None

| | | | | | | | |
|--|------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------------|---------------------------------|-----------------------------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 281 (DT Revolving Loan Fund) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| <u>Account Number</u> | <u>Account Title</u> | <u>2016-17</u> <u>Actual</u> | <u>2017-18</u> <u>Actual</u> | <u>2018-19</u> <u>Actual</u> | <u>10/19-03/20</u> <u>Actual</u> | <u>2019-20</u> <u>Budget</u> | <u>PROJECTED</u> <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 281-100-664-001 | INTEREST | 3 | 13 | 29 | 15 | 0 | 0 |
| 281-100-665-008 | LOAN INT - MAJEREK | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-665-010 | LOAN INT - LINDY'S | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-665-019 | LOAN INT - CAPRON | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-665-022 | LOAN INT - STEIN & VINE LLC | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-665-025 | LOAN INT - DANA HANKINS | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-665-026 | LOAN INT - DANNY MANGOLD | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-665-028 | LOAN INT - PASTRY CENTER | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-665-029 | LOAN INT - TINA GREEN | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-665-030 | LOAN INT - TRUESDELL/JOHNSON | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-665-031 | LOAN INT - GOLDEN NUGGET | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-100-699-001 | INTERFUND TRANSFER | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FUND REVENUES: | | 3 | 13 | 29 | 15 | 0 | 0 |
| EXPENDITURES | | | | | | | |
| 281-820-727-001 | OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-820-801-001 | PROFESSIONAL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-820-931-017 | DOWNTOWN REHAB EXPENDITURES | 0 | 10,530 | 0 | 0 | 0 | 0 |
| 281-820-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-820-956-021 | BAD DEBTS EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-820-958-010 | GRANT EXPENDITURES - HUD | 0 | 0 | 0 | 0 | 0 | 0 |
| 281-820-965-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FUND EXPENDITURES: | | 0 | 10,530 | 0 | 0 | 0 | 0 |
| NET REVENUES (EXPENDITURES) | | 3 | (10,517) | 29 | 15 | 0 | 0 |
| BEGINNING FUND BALANCE | | | | | | 1,752 | 1,752 |
| PROJECTED ENDING FUND BALANCE | | | | | | 1,752 | 1,752 |

HUD CDBG ENTITLEMENT COMMUNITY PROGRAM
(283)

This fund is used to receive revenues from Housing and Urban Development (HUD) in support of Niles' designation as an Entitlement Community. Expenses are paid from this fund for various projects associated with the Entitlement Community Program. The amount of money received for this program each year varies based upon allocations from the Federal Government. These monies flow from the Federal Government to the State of Michigan and then to the City of Niles. The monies for this fund have been decreasing every year.

Each year a citizens' committee makes recommendations regarding funding of eligible projects based on input from city staff. These recommendations are then taken to the city council for approval.

SIGNIFICANT CHANGES:

FY 2019

- Increase in funding by \$5,000
- Projects cannot be finalized/awarded until after Annual Plan is complete and submitted to HUD in August.

FY 2020

- Projects cannot be finalized/awarded until after Annual Plan is complete and submitted to HUD in August.

FY 2021

- CARES Act funding received in late PY19 (FY20) will be used in PY20 (FY21) to support program admin and social programs including:
 - Utility Assistance
 - Rental/Mortgage Assistance
 - Food Assistance
- Staff will recommend additional funding for social programs, police support, code enforcement and project management, however, projects cannot be finalized/awarded until after Annual Plan is complete and submitted to HUD in August.

| | | | | | | | |
|--|---------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 283 (HUD Entitlement Fund) | | | | | | | |
| FY2021 | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 283-100-501-009 | FEDERAL GRANTS - ARRA | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-010 | FEDERAL GRANTS - HUD | 0 | 0 | 0 | 0 | 448,140 | 289,075 |
| 283-100-501-012 | FERRY ST SCHOOL DEVELOPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-013 | 5TH ST NEIGHBORHOOD CTR PROGRA | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-014 | HOUSING ASSISTANCE PROGRAM | 24,081 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-015 | DOWN PAYMENT ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-016 | RENTAL REHABILITATION PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-017 | COMMUNITY GARDEN INITIATIVE | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-018 | D/T STREETScape IMPROVEMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-019 | CAPITAL INFRASTRUCTURE PROJECTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-020 | THOMAS STADIUM | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-021 | NEIGHBORHOOD PARK IMPVTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-022 | SLUM & BLIGHT ELIMINATION | 1,050 | 6,225 | 81,814 | 2,905 | 0 | 0 |
| 283-100-501-023 | CORE AREA ECONOMIC DEVELOPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-024 | CODE ENFORCEMENT | 58,709 | 67,555 | 69,284 | 31,487 | 0 | 0 |
| 283-100-501-025 | HOMELESS INTERVENTION | 0 | 1,753 | 7,216 | 3,994 | 0 | 0 |
| 283-100-501-030 | JOB CREATION PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-031 | TECHNICAL ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-035 | MUSEUM RENOVATION | 10,000 | 17,463 | 175,000 | 0 | 0 | 0 |
| 283-100-501-037 | SCHOOL RESOURCE OFFICER | 24,244 | 17,247 | 17,115 | 6,378 | 0 | 0 |
| 283-100-501-038 | PUBLIC SERVICES | 10,648 | 18,400 | 11,800 | 0 | 0 | 0 |
| 283-100-501-066 | PUBLIC FACILITY IMPROVEMENTS | 0 | 33,435 | 22,655 | 0 | 0 | 0 |
| 283-100-501-068 | TRANSPORTATION | 0 | 0 | 300 | 800 | 0 | 0 |
| 283-100-501-090 | CONTINGENCY PROJECTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-501-095 | PROJECT ADMINISTRATION | 40,055 | 41,250 | 54,991 | 16,594 | 0 | 0 |
| 283-100-572-003 | PROGRAM INCOME | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-572-425 | PROGRAM INCOME-HAP | 0 | 0 | 10,981 | 19,999 | 0 | 0 |
| 283-100-664-001 | INTEREST | 0 | 0 | 155 | 122 | 0 | 0 |
| 283-100-665-001 | LOAN INT - D. HANKINS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-665-002 | LOAN INT - JILL ROBERTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-671-001 | MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-674-001 | CONTRIB FROM PRIVATE SOURCES | 0 | 0 | 14,000 | 0 | 0 | 0 |
| 283-100-674-002 | CONTRIBUTIONS-COMMUNITY GARDEN | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-100-699-001 | INTERFUND TRANSFER | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FUND REVENUES: | | 168,787 | 203,328 | 465,311 | 82,279 | 448,140 | 289,075 |
| EXPENDITURES | | | | | | | |
| 283-820-714-001 | FRINGES-FICA | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-010 | GRANT EXPENDITURES - HUD | 0 | 0 | 0 | 155 | 0 | 0 |
| 283-820-958-011 | STREETScape IMPROVEMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-012 | STREETScape IMPROVEMENTS-ADMR | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-013 | FRONT STREET IMPROVEMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-014 | FRONT STREET IMPROVEMENTS-ADMR | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-015 | 5TH ST NEIGHBORHOOD DEV/FERRY | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-016 | 5TH ST NBHOOD CTR DEV/FERRY-AD | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-020 | 5TH ST NBHOOD CTR PROGRAMMING | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-021 | 5TH ST NBHOOD CTR PROG-ADMR | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 283 (HUD Entitlement Fund) | | | | | | | |
| FY2021 | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 283-820-958-022 | HOUSING ASSISTANCE | 0 | 1,753 | 7,216 | 6,412 | 32,700 | 20,000 |
| 283-820-958-023 | HOMELESS INTERVENTION-ADMIN | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-024 | OWNER-OCCUP HOUSING MI GATEWAY | 0 | 0 | 4,231 | 2,440 | 0 | 0 |
| 283-820-958-025 | OWNER-OCCUPIED HOUSING ASSIST | 21,720 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-026 | OWNER-OCC HOUSING ASSIST-ADMR | 2,362 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-027 | DOWN PAYMENT ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-028 | DOWN PAYMENT ASSISTANCE-ADMR | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-030 | RENTAL PROPERTY IMPROVEMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-031 | RENTAL PROP IMPVTS - ADMR | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-032 | CODE ENFORCEMENT | 58,709 | 67,555 | 69,284 | 37,036 | 75,000 | 75,000 |
| 283-820-958-035 | CORE AREA ECON DEV & INFRASTR | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-036 | CORE AREA ECON DEV & INF -ADMR | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-037 | CRIME PREVENTION | 24,244 | 17,247 | 17,115 | 7,764 | 15,000 | 50,000 |
| 283-820-958-038 | PUBLIC SERVICES (SMW) | 10,648 | 18,400 | 11,800 | 0 | 20,000 | 15,000 |
| 283-820-958-039 | UTILITIES ASSISTANCE | 0 | 0 | 0 | 0 | 15,000 | 65,000 |
| 283-820-958-040 | BROWNFIELD ECONOMIC DEVELOPMEN | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-041 | BROWNFIELD ECON DEV - ADMR | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-045 | NBHOOD PARK IMPROVEMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-046 | NBHOOD PARK IMPVTS - ADMR | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-047 | COMMUNITY GARDENS-HUD | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-048 | COMMUNITY GARDENS-PRIVATE | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-050 | THOMAS STADIUM PARKING LOT | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-051 | THOMAS STAD PARKING LOT- ADMR | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-055 | SLUM & BLIGHT ELIMINATION | 1,050 | 6,225 | 81,814 | 2,905 | 100,000 | 0 |
| 283-820-958-056 | SLUM & BLIGHT ELIMINAT - ADMIN | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-060 | JOB CREATION PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-061 | TECHNICAL ASSISTANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-065 | MUSEUM RENOVATION | 10,000 | 17,463 | 175,000 | 0 | 0 | 0 |
| 283-820-958-066 | PUBLIC FACILITY IMPROVEMENTS | 0 | 33,435 | 22,655 | 0 | 50,000 | 0 |
| 283-820-958-068 | TRANSPORTATION | 0 | 0 | 300 | 800 | 800 | 5,000 |
| 283-820-958-069 | TRANSPORTATION - ADMIN | 0 | 0 | 0 | 0 | 0 | 0 |
| 283-820-958-070 | HOUSING ASSISTANCE CV | 0 | 0 | 0 | 0 | 50,000 | 0 |
| 283-820-958-071 | UTILITIES ASSITANCE CV | 0 | 0 | 0 | 0 | 85,000 | 0 |
| 283-820-958-072 | FOOD ASSISTANCE CV | 0 | 0 | 0 | 0 | 5,000 | 0 |
| 283-820-958-073 | FOOD ASSISTANCE | 0 | 0 | 0 | 0 | 10,000 | 0 |
| 283-820-958-074 | ADMINISTRATION CV | 0 | 0 | 0 | 0 | 30,057 | 0 |
| 283-820-958-095 | TOTAL PROJECT ADMINISTRATION | 40,055 | 41,250 | 54,991 | 20,517 | 55,617 | 57,815 |
| 283-820-999-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| | Total FUND EXPENDITURES: | 168,788 | 203,328 | 444,406 | 78,029 | 544,174 | 287,815 |
| | | | | | | | |
| | NET REVENUES (EXPENDITURES) | (1) | 0 | 20,905 | 4,250 | (96,034) | 1,260 |
| | BEGINNING FUND BALANCE | | | | | 39,743 | (56,291) |
| | PROJECTED ENDING FUND BALANCE | | | | | (56,291) | (55,031) |

ECONOMIC DEVELOPMENT FUND
(297)

The Economic Development Fund, from which the City makes loans to local manufacturers, originated in the 1980s when the City was successful in obtaining several Community Development Block Grant (CDBG) funds that were loaned to area manufacturers. Loans were made to HI's, Quality Metal Products, and Tem-Pace, Inc, as a result of successful grant applications. Repayment of the loaned grant funds was made directly to the City and resulted in the creation of our current Economic Development Fund. In accordance with State regulations, we use these funds to provide low interest loans to manufacturers as an incentive to increase productivity and employment in the area.

This fund can now also be used for commercial redevelopment in designated areas. The fund also offers more flexibility to offer different incentives to businesses throughout the city.

At the present time, the fund realizes revenues from loans being repaid by Specialty Products and the Niles Academy of Performing Arts. The Community Development Director monitors all loans.

SIGNIFICANT CHANGES:

FY 2019

- Funds set aside for demolitions

FY 2020

- No projects planned for 2020.

FY 2021

- \$100,000 in funds are set aside for 18-month Utility Account Loans from the RLF fund as approved by Council.

| | | | | | | | |
|--|----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 297 (Economic Development) | | | | | | | |
| FY2021 | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 297-100-539-001 | STATE GRANTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-100-664-001 | INTEREST | 973 | 2,471 | 4,761 | 1,981 | 2,500 | 2,500 |
| 297-100-665-009 | LOAN INT- TEM PAC | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-100-665-020 | LOAN INT - VISION MACHINE | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-100-665-021 | LOAN INT - SPECIALTY PROD | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-100-665-023 | LOAN INT - INFONIT LLC | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-100-665-027 | LOAN INT - NILES ACADEMY | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-100-665-031 | LOAN INT - MICHAEL CLANCY | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-100-665-032 | LOAN INT - THOMAS KESTERKE | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-100-665-033 | LOAN INT - ULTRACAMP | 1,568 | 1,168 | 796 | 343 | 1,100 | 550 |
| 297-100-665-034 | LOAN INT - BRYAN WILLIAMS | 587 | 550 | 511 | 243 | 500 | 400 |
| 297-100-665-035 | LOAN INT - CHAMBER | 135 | 66 | 8 | 0 | 0 | 0 |
| 297-100-665-037 | LOAN INT - SLR PILATES | 1,036 | 1,133 | 1,421 | 844 | 1,000 | 1,500 |
| 297-100-665-038 | LOAN INT - L&S HOLLISTER | 0 | 0 | 114 | 413 | 0 | 700 |
| 297-100-665-040 | LOAN INT - FOP | 0 | 0 | 1,643 | 1,493 | 0 | 2,500 |
| 297-100-673-001 | SALE OF PROPERTY | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-100-699-001 | INTERFUND TRANSFER | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| | Total FUND REVENUES: | 4,299 | 5,388 | 9,254 | 5,317 | 5,100 | 8,150 |
| EXPENDITURES | | | | | | | |
| 297-858-801-001 | PROFESSIONAL SERVICES | 0 | 0 | 0 | 150 | 0 | 0 |
| 297-858-802-001 | ADMINISTRATION FEES - FED | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-858-900-001 | PRINTING & PUBLISHING | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-858-934-001 | LAND REPAIR | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-858-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-858-956-021 | BAD DEBTS EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 297-858-999-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| | Total FUND EXPENDITURES: | 0 | 0 | 0 | 150 | 0 | 0 |
| NET REVENUES (EXPENDITURES) | | | | | | | |
| | | 4,299 | 5,388 | 9,254 | 5,167 | 5,100 | 8,150 |
| BEGINNING FUND BALANCE | | | | | | 493,874 | 498,974 |
| PROJECTED ENDING FUND BALANCE | | | | | | 498,974 | 507,124 |

CAPITAL IMPROVEMENT FUND
(401)

The Capital Improvement Fund is used to provide funds for small capital improvement projects. In the past, this fund has provided the City's match to federal highway projects, downtown parking lot repairs, and sidewalk repair expenses, and capital projects.

In the recent past, it has been funded through a transfer of annual interest earned in the Tax Revolving Fund.

SIGNIFICANT CHANGES:

FY2019

- \$10,000 budgeted for sidewalk emergency repairs.

FY 2020

- There are no projects planned for this fiscal year.

FY 2021

- There are no projects planned for this fiscal year.

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 401 (Capital Grant) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 401-100-626-001 | SERVICES RENDERED | 0 | 0 | 0 | 0 | 0 | 0 |
| 401-100-626-002 | SERVICES RENDERED - SIDEWALK R | 0 | 0 | 0 | 0 | 0 | 0 |
| 401-100-664-001 | INTEREST | 127 | 281 | 612 | 318 | 300 | 300 |
| 401-100-672-009 | SPECIAL ASSESSMENT - SIDEWALK | 0 | 0 | 0 | 0 | 0 | 0 |
| 401-100-687-001 | REFUNDS & REBATES | 0 | 0 | 0 | 0 | 0 | 0 |
| 401-100-699-001 | INTERFUND TRANSFER | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND REVENUES: | | 127 | 281 | 612 | 318 | 300 | 300 |
| EXPENDITURES | | | | | | | |
| 401-902-900-001 | PRINTING & PUBLISHING | 0 | 0 | 0 | 0 | 0 | 0 |
| 401-902-932-010 | REPAIRS & MTNCE - SIDEWALKS | 0 | 0 | 0 | 0 | 0 | 0 |
| 401-902-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 401-902-957-001 | INSURANCE - GENERAL | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | 127 | 281 | 612 | 318 | 300 | 300 |
| BEGINNING FUND BALANCE | | | | | | 36,367 | 36,667 |
| PROJECTED ENDING FUND BALANCE | | | | | | 36,667 | 36,967 |

EQUIPMENT REPLACEMENT FUND
(402)

This fund was originally established primarily to begin “saving” for the down payment on a ladder fire engine. With the total cost of such a piece of equipment being so significant (\$650,000), it was impractical to try to budget for its replacement in any one year. Today with the smaller engines coming in at almost that amount and our fleet of two engines and a ladder now all approaching 20 years of active life saving for the future has never been so important.

The Fund now is also used to fund capital purchases of equipment for all departments.

SIGNIFICANT CHANGES:

FY 2019

- \$25,000 transferred into the equipment replacement fund for future fire apparatus cost.

FY 2020

- \$140,000 transferred into the equipment replacement fund for future fire apparatus, patrol vehicle, and public works costs.

FY 2021

- \$24,000 transferred into the equipment replacement fund for future Public Works and Fire Department capital replacements.

| | | | | | | | |
|---|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 402 (Equipment Replacement) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 402-100-607-050 | PARK APPLICATION FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 402-100-664-001 | INTEREST | 194 | 854 | 3,457 | 1,962 | 1,000 | 1,000 |
| 402-100-667-001 | RENTAL OF PROPERTY | 250 | 250 | 250 | 0 | 0 | 0 |
| 402-100-671-001 | MISCELLANEOUS | 4,560 | 10,323 | 14,483 | 4,742 | 0 | 0 |
| 402-100-674-001 | CONTRIBUTIONS - FIRE DEPT. | 225 | 1,034 | 789 | 1,261 | 75,000 | 1,000 |
| 402-100-674-002 | CONTRIBUTIONS - POLICE DEPT. | 0 | 53,000 | 250 | 0 | 15,000 | 0 |
| 402-100-674-003 | CONTRIBUTIONS - DPW | 0 | 0 | 0 | 0 | 50,000 | 20,000 |
| 402-100-699-001 | INTERFUND TRANSFER | 3,000 | 99,500 | 43,000 | 0 | 3,000 | 3,000 |
| | | | | | | | |
| | Total FUND REVENUES: | 8,229 | 164,961 | 62,229 | 7,965 | 144,000 | 25,000 |
| EXPENDITURES | | | | | | | |
| 402-536-956-008 | MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 |
| 402-536-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 402-536-990-001 | DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 0 |
| 402-536-999-001 | TRANSFERS OUT | 2,803 | 0 | 66,846 | 886 | 0 | 0 |
| | | | | | | | |
| | Total FUND EXPENDITURES: | 2,803 | 0 | 66,846 | 886 | 0 | 0 |
| | | | | | | | |
| | NET REVENUES (EXPENDITURES) | 5,426 | 164,961 | (4,617) | 7,079 | 144,000 | 25,000 |
| | BEGINNING FUND BALANCE | | | | | 214,053 | 358,053 |
| | PROJECTED ENDING FUND BALANCE | | | | | 358,053 | 383,053 |

INDUSTRIAL PARK FUND
(412)

This fund was originally financed through the sale of land in the Industrial Park. Activity during the past few years has been relatively small due to the lack of valuable land available, although two parcels of land were sold in 1995. Periodically, we have repair and maintenance expenses but they are expected to continue to be minimal.

All maintenance work is overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- None

FY 2021

- None

| | | | | | | | |
|---|-----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 412 (Industrial Park Assoc) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 412-100-664-001 | INTEREST | 202 | 445 | 968 | 501 | 700 | 700 |
| 412-100-673-001 | SALE OF PROPERTY | 0 | 0 | 0 | 0 | 0 | 0 |
| 412-100-699-001 | INTERFUND TRANSFER | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND REVENUES: | | 202 | 445 | 968 | 501 | 700 | 700 |
| EXPENDITURES | | | | | | | |
| 412-857-702-012 | STREET DEPARTMENT LABOR ONL | 0 | 0 | 0 | 0 | 0 | 0 |
| 412-857-801-001 | PROFESSIONAL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 412-857-813-001 | CONTRACTUAL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 412-857-920-001 | UTILITIES | 98 | 69 | 77 | 0 | 0 | 0 |
| 412-857-932-001 | REPAIRS & MAINTENANCE | 2,000 | 0 | 0 | 45 | 0 | 0 |
| 412-857-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 412-857-956-021 | BAD DEBTS EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 412-857-974-009 | INDUSTRIAL DR DEV PROJECT | 0 | 0 | 0 | 0 | 0 | 0 |
| 412-857-999-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 2,098 | 69 | 77 | 45 | 0 | 0 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | (1,896) | 376 | 891 | 456 | 700 | 700 |
| BEGINNING FUND BALANCE | | | | | | 57,404 | 58,104 |
| PROJECTED ENDING FUND BALANCE | | | | | | 58,104 | 58,804 |

SEWER MAINTENANCE FUND
(491)

Maintenance and repairs to all sanitary collector and interceptor sewers are paid for from the Sewer Maintenance Fund. The sewer system consists of approximately 65 miles of various sized sanitary sewer pipes throughout the entire city. Maintenance, performed by the Street Division, consists of cleaning the system with sewer Vactor truck operated by a two-man crew. In addition to cleaning, the sewers in some areas are regularly baited to control rats. In many of the areas where service is provided to restaurants, there are occasional backups caused by grease in the sewer system. These areas routinely have a degreaser acid added to the system to prevent this grease buildup and ultimately a sewer backup. In addition to maintenance of the system, sewer repairs by Street Division personnel or private contractors are performed. Most repairs are due to sewer pipe failures.

All expenses in the Sewer Maintenance Fund are billed to the Utilities Department and reimbursed by the Wastewater Division from sewer user fees. The sewer maintenance activities are self-supporting and do not utilize local tax dollars for operations.

All work is overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- None

FY 2021

- None

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 491 (Sewer Maintenance) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 491-100-462-001 | SEWER PERMITS | 2 | 2,316 | 3 | 4,068 | 500 | 500 |
| 491-100-664-001 | INTEREST | 143 | 345 | 612 | 359 | 350 | 500 |
| 491-100-667-590 | SEWER MAINT - UTILITY DEPT | 162,990 | 336,603 | 217,543 | 160,629 | 0 | 0 |
| 491-100-671-001 | MISCELLANEOUS | 140 | 128 | 131 | 123 | 0 | 0 |
| 491-100-699-002 | INTERFUND TRANSFER - UTILITY | 0 | 0 | 0 | 0 | 296,525 | 301,092 |
| | | | | | | | |
| Total FUND REVENUES: | | 163,275 | 339,392 | 218,289 | 165,179 | 297,375 | 302,092 |
| EXPENDITURES | | | | | | | |
| COLLECTION SEWER | | | | | | | |
| 491-548-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 500 | 0 |
| 491-548-702-004 | SALARIES/WAGES SEWER REPAIR | 5,684 | 27,558 | 20,245 | 1,037 | 25,000 | 24,000 |
| 491-548-702-005 | SALARIES/WAGES SEWER CLEANING | 44,964 | 36,800 | 29,888 | 14,079 | 50,000 | 50,000 |
| 491-548-702-019 | SALARIES & WAGES - DPW | 21,460 | 27,456 | 19,709 | 11,654 | 19,368 | 25,079 |
| 491-548-714-001 | FRINGES | 43,256 | 59,429 | 37,971 | 10,867 | 51,456 | 58,724 |
| 491-548-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-548-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-548-740-001 | OPERATING SUPPLIES | 6,257 | 8,247 | 2,938 | 4,366 | 7,000 | 8,000 |
| 491-548-756-004 | GASOLINE & OIL | 6,935 | 7,567 | 4,185 | 379 | 8,000 | 6,000 |
| 491-548-784-004 | VEHICLE MAINTENANCE | 12,018 | 29,829 | 17,676 | 1,284 | 30,000 | 22,000 |
| 491-548-801-001 | PROFESSIONAL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-548-813-001 | CONTRACTUAL SERVICES | 0 | 33,743 | 0 | 0 | 0 | 0 |
| 491-548-815-001 | TRASH DISPOSAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-548-850-001 | COMMUNICATIONS | 255 | 243 | 321 | 443 | 800 | 2,000 |
| 491-548-900-001 | PRINTING & PUBLISHING | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-548-932-001 | REPAIRS & MAINTENANCE | 19,724 | 107,598 | 87,034 | 115,655 | 100,000 | 100,000 |
| 491-548-940-001 | CUST PREMISE EXP - BACK UPS | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-548-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-548-957-001 | INSURANCE - GENERAL | 1,181 | 1,307 | 1,281 | 611 | 1,400 | 1,400 |
| 491-548-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| Total COLLECTION SEWER: | | 161,734 | 339,777 | 221,248 | 160,375 | 293,524 | 297,203 |
| INTERCEPTOR SEWER | | | | | | | |
| 491-549-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-549-702-004 | SALARIES/WAGES SEWER REPAIR | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-549-702-005 | SALARIES/WAGES SEWER CLEANING | 0 | 987 | 267 | 83 | 1,200 | 1,500 |
| 491-549-702-019 | SALARIES & WAGES - DPW | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-549-714-001 | FRINGES | 1,255 | 628 | 151 | 103 | 651 | 889 |
| 491-549-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 491-549-740-001 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 1,000 | 1,500 |
| 491-549-784-004 | VEHICLE MAINTENANCE | 0 | 207 | 57 | 69 | 150 | 0 |
| Total INTERCEPTOR SEWER: | | 1,255 | 1,822 | 475 | 255 | 3,001 | 3,889 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 162,989 | 341,599 | 221,723 | 160,630 | 296,525 | 301,092 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | 286 | (2,207) | (3,434) | 4,549 | 850 | 1,000 |
| BEGINNING FUND BALANCE | | | | | | 43,785 | 44,635 |
| PROJECTED ENDING FUND BALANCE | | | | | | 44,635 | 45,635 |

JERRY TYLER MEMORIAL AIRPORT
(581)

The Airport Board is an advisory body consisting of 7 members and meeting once per month. Activities include the handling of airport ground leases, agricultural lease, snow plowing, mowing, trimming, maintenance of runways, taxiways, taxi streets and other hard surface paved areas. The DPW works with the Michigan Department of Transportation/Aeronautics Div. and FAA to develop airport improvement projects utilizing local, state and federal funds. Numerous improvement projects have been completed over the past couple of years, including runway rehabilitation, security fencing, state of the art fuel farm, hangar painting, pavement marking, crack sealing, snow removal equipment storage building construction, and an airport lighting upgrade project.

The airport is self-supporting and does not use local tax dollars for operation expenses.

All work is overseen by the Department of Public Works.

SIGNIFICANT CHANGES:

FY 2019

- Increase in revenues and expenses due to increased operations and fuel sales, the Public Works Director is handling all aviation fuels sales.
- Federal Grants will continue for the required aviation easements to assure clear approaches.

FY 2020

- Increase in revenues and expenses due to increased operations and fuel sales, the Public Works Director is handling all aviation fuels sales.
- Federal Grants will continue for the required aviation easements to assure clear approaches.

FY 2021

- Federal Grants will continue for the required aviation easements to assure clear approaches.

| | | | | | | | |
|---------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 581 (Airport) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 581-100-501-001 | FEDERAL GRANTS | 0 | 0 | 166,582 | 0 | 325,000 | 350,000 |
| 581-100-539-001 | STATE GRANTS | 0 | 0 | 8,992 | 0 | 0 | 0 |
| 581-100-620-010 | DISCOUNT ON SALES TAX PAID | 34 | 43 | 35 | 9 | 0 | 0 |
| 581-100-646-001 | JET FUEL SALES | 115,035 | 145,454 | 127,632 | 33,691 | 150,000 | 130,000 |
| 581-100-664-001 | INTEREST | 847 | 1,788 | 2,864 | 1,940 | 2,000 | 2,500 |
| 581-100-667-001 | RENTAL OF PROPERTY | 66,529 | 68,388 | 67,029 | 49,982 | 105,000 | 105,000 |
| 581-100-671-001 | MISCELLANEOUS | 501 | 544 | 446 | 432 | 600 | 0 |
| 581-100-673-001 | SALE OF PROPERTY | 0 | 0 | 0 | 0 | 0 | 0 |
| 581-100-673-003 | SALE OF EASEMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 581-100-699-001 | INTERFUND TRANSFER | 954 | 973 | 991 | 0 | 1,000 | 1,000 |
| Total FUND REVENUES: | | 183,900 | 217,190 | 374,571 | 86,054 | 583,600 | 588,500 |
| EXPENDITURES | | | | | | | |
| 581-537-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 581-537-702-012 | STREET DEPARTMENT LABOR ONLY | 1,071 | 736 | 249 | 190 | 1,200 | 1,200 |
| 581-537-703-001 | SALARIES & WAGES - PART TIME | 5,927 | 8,288 | 8,400 | 3,572 | 9,000 | 9,000 |
| 581-537-714-001 | FRINGES | 472 | 631 | 651 | 273 | 500 | 600 |
| 581-537-714-012 | FRINGES-W/C INS PREMIUMS | 9 | 10 | 39 | 35 | 70 | 87 |
| 581-537-727-001 | OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 581-537-740-001 | OPERATING SUPPLIES | 1,218 | 189 | 1,101 | 0 | 1,200 | 1,200 |
| 581-537-756-004 | GASOLINE & OIL | 784 | 1,895 | 1,578 | 481 | 2,200 | 2,000 |
| 581-537-784-004 | VEHICLE MAINTENANCE | 926 | 1,209 | 458 | 95 | 2,200 | 2,000 |
| 581-537-796-001 | JET FUEL PURCHASES | 114,258 | 164,528 | 114,416 | 29,728 | 140,000 | 80,000 |
| 581-537-801-001 | PROFESSIONAL SERVICES | 9,151 | 81,542 | 500 | 28,939 | 200,000 | 150,000 |
| 581-537-813-001 | CONTRACTUAL SERVICES | 16,328 | 5,154 | 13,399 | 29 | 8,000 | 200,000 |
| 581-537-815-001 | TRASH DISPOSAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 581-537-820-001 | TRAVEL, TRAINING & CONFERENCE | 138 | 139 | 14 | 0 | 1,500 | 1,500 |
| 581-537-830-001 | DUES & SUBSCRIPTIONS | 50 | 99 | 235 | 90 | 250 | 250 |
| 581-537-850-001 | COMMUNICATIONS | 2,364 | 858 | 1,951 | 707 | 2,200 | 2,500 |
| 581-537-900-001 | PRINTING & PUBLISHING | 52 | 0 | 0 | 0 | 100 | 100 |
| 581-537-920-001 | UTILITIES | 10,191 | 11,367 | 10,306 | 5,758 | 14,000 | 14,000 |
| 581-537-930-004 | MTNCE - OTHER EQUIPMENT | 0 | 4 | 0 | 0 | 0 | 0 |
| 581-537-931-001 | BUILDING REPAIRS | 1,184 | 5,212 | 429 | 2,044 | 4,000 | 4,500 |
| 581-537-932-001 | REPAIRS & MAINTENANCE | 4,996 | 0 | 60 | 0 | 5,000 | 4,000 |
| 581-537-932-017 | UST CLEANUP - AIRPORT | 1,118 | 10,454 | 1,095 | 0 | 3,000 | 3,000 |
| 581-537-956-008 | MISCELLANEOUS | 282 | 260 | 940 | 260 | 2,000 | 2,000 |
| 581-537-956-015 | BANK SERVICE FEES | 2,913 | 3,725 | 3,514 | 1,018 | 3,500 | 3,600 |
| 581-537-957-001 | INSURANCE - GENERAL | 10,984 | 12,368 | 13,201 | 5,054 | 16,000 | 15,000 |
| 581-537-968-001 | DEPRECIATION EXPENSE | 167,210 | 162,166 | 154,124 | 77,062 | 160,000 | 160,000 |
| 581-537-974-006 | LAND PURCHASE | 0 | 0 | 0 | 0 | 0 | 0 |
| 581-537-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 581-537-979-001 | VEHICLE CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FUND EXPENDITURES: | | 351,626 | 470,834 | 326,660 | 155,335 | 575,920 | 656,537 |
| NET REVENUES (EXPENDITURES) | | (167,726) | (253,644) | 47,911 | (69,281) | 7,680 | (68,037) |
| BEGINNING FUND BALANCE | | | | | | 1,339,146 | 1,346,826 |
| PROJECTED ENDING FUND BALANCE | | | | | | 1,346,826 | 1,278,789 |

PLYM PARK GOLF COURSE
(584)

The Plym Park Golf Course is a nine-hole course owned and operated by the City of Niles. The staff, all of which are seasonal, includes a grounds superintendent, clubhouse superintendent, and approximately nine other support personnel. The Plym Park Golf Course Board (an advisory board), consisting of five members, meets monthly to discuss ways to continually improve the course and establishes policies and procedures. The main goal continues to be to provide a quality facility at a reasonable price. Due to the very attractive rate structure along with its excellent playing condition, the course continues to be a great bargain for golfers. Improvements to the fairways, greens, cart paths and irrigation system are continuing. The course is supported solely by revenues from greens fees, memberships, golf car rentals, advertising at each tee, and other miscellaneous income.

The Department of Public Works oversees golf course activities, which is self-supporting and does not use local tax dollars for operation expenses.

SIGNIFICANT CHANGES:

FY 2019

- None- continue to purchase needed equipment.

FY 2020

- None- continue to purchase needed equipment.

FY 2021

- None- continue to purchase needed equipment.

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 584 (Plym Park Golf) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 584-100-607-002 | GREENS FEES | 74,372 | 54,177 | 56,461 | 3,740 | 71,000 | 70,000 |
| 584-100-607-003 | MEMBERSHIP FEES | 20,238 | 14,025 | 16,550 | 1,020 | 18,000 | 17,000 |
| 584-100-607-005 | CITY TOURNAMENT FEES | 1,930 | 2,380 | 1,690 | 0 | 2,500 | 2,500 |
| 584-100-642-001 | SALES - CONCESSIONS | 6,887 | 4,823 | 4,990 | 409 | 8,000 | 7,000 |
| 584-100-645-001 | SALES - GOLF MERCHANDISE | 2,007 | 1,460 | 1,356 | 97 | 2,000 | 1,600 |
| 584-100-664-001 | INTEREST | 369 | 966 | 1,458 | 456 | 1,000 | 1,000 |
| 584-100-667-001 | RENTAL OF PROPERTY | 60,275 | 37,063 | 41,605 | 4,419 | 60,000 | 55,000 |
| 584-100-671-001 | MISCELLANEOUS | 1,259 | 924 | (105) | 377 | 1,000 | 1,000 |
| 584-100-674-001 | CONTRIB FROM PRIVATE SOURCES | 0 | 0 | 0 | 0 | 0 | 0 |
| 584-100-699-001 | INTERFUND TRANSFER | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| | Total FUND REVENUES: | 167,337 | 115,818 | 124,005 | 10,518 | 163,500 | 155,100 |
| EXPENDITURES | | | | | | | |
| 584-542-702-002 | OVERTIME WAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 584-542-702-012 | STREET DEPARTMENT LABOR ONLY | 93 | 0 | 296 | 0 | 200 | 300 |
| 584-542-703-001 | SALARIES & WAGES - PART TIME | 66,950 | 62,754 | 68,645 | 17,010 | 61,594 | 58,767 |
| 584-542-703-002 | OVERTIME WAGES PT | 0 | 0 | 0 | 0 | 0 | 0 |
| 584-542-714-001 | FRINGES-FICA | 5,087 | 4,772 | 5,247 | 1,301 | 4,712 | 4,496 |
| 584-542-714-003 | FRINGES - MESC | 7,444 | 9,120 | 4,849 | 0 | 6,000 | 6,000 |
| 584-542-714-012 | FRINGES-W/C INS PREMIUMS | 994 | 824 | 613 | 232 | 595 | 550 |
| 584-542-717-003 | FRINGE - FICA ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 584-542-727-001 | OFFICE SUPPLIES | 2,414 | 3 | 0 | 0 | 500 | 500 |
| 584-542-740-001 | OPERATING SUPPLIES | 4,538 | 3,914 | 3,202 | 256 | 5,000 | 5,000 |
| 584-542-742-001 | SUPPLIES - CONCESSION SALES | 4,241 | 3,031 | 3,451 | 699 | 4,000 | 3,500 |
| 584-542-745-001 | SUPPLIES - MERCHANDISE SALES | 825 | 220 | 339 | 11 | 1,000 | 800 |
| 584-542-756-004 | GASOLINE & OIL | 4,099 | 8,651 | 5,053 | 1,369 | 4,600 | 4,000 |
| 584-542-784-004 | VEHICLE MAINTENANCE | 0 | 0 | 182 | 0 | 0 | 0 |
| 584-542-801-001 | PROFESSIONAL SERVICES | 1,323 | 1,423 | 3,315 | 2,092 | 0 | 2,200 |
| 584-542-805-001 | DONATED GREEN FEES | 21 | 0 | 0 | 0 | 0 | 0 |
| 584-542-813-001 | CONTRACTUAL SERVICES | 2,515 | 3,053 | 4,024 | 970 | 3,200 | 3,400 |
| 584-542-814-001 | HIRED SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 584-542-820-001 | TRAVEL, TRAINING & CONFERENCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 584-542-830-001 | DUES & SUBSCRIPTIONS | 478 | 280 | 290 | 0 | 400 | 400 |
| 584-542-850-001 | COMMUNICATIONS | 1,931 | 538 | 808 | (159) | 1,000 | 1,000 |
| 584-542-900-001 | PRINTING & PUBLISHING | 804 | 501 | 826 | 138 | 800 | 850 |
| 584-542-920-001 | UTILITIES | 16,063 | 12,803 | 13,721 | 5,129 | 14,000 | 14,000 |
| 584-542-930-004 | MTNCE - OTHER EQUIPMENT | 9,863 | 9,153 | 13,104 | 2,718 | 10,000 | 10,000 |
| 584-542-931-001 | BUILDING REPAIRS | 2,879 | 252 | 1,351 | 0 | 4,000 | 4,000 |
| 584-542-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 57 | 0 | 0 | 0 |
| 584-542-932-018 | LAND REPAIRS & MAINTENANCE | 7,572 | 8,665 | 6,199 | 650 | 9,000 | 8,500 |
| 584-542-956-008 | MISCELLANEOUS | 20 | 0 | (1) | 0 | 500 | 500 |
| 584-542-956-011 | CREDIT/DEBIT CARD FEES | 1,200 | 1,732 | 1,470 | 567 | 1,800 | 1,800 |
| 584-542-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 584-542-956-021 | BAD DEBTS EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 584-542-957-001 | INSURANCE - GENERAL | 1,933 | 2,025 | 2,229 | 2,284 | 4,000 | 3,000 |
| 584-542-959-020 | INTEREST PD ON ELECT DEPT LOAN | 424 | 331 | 334 | 0 | 300 | 250 |
| 584-542-965-004 | CASH OVER/SHORT | (21) | (37) | 17 | 0 | 0 | 0 |
| 584-542-968-001 | DEPRECIATION EXPENSE | 8,010 | 9,910 | 9,910 | 4,955 | 5,000 | 5,000 |
| 584-542-974-001 | LAND IMPROVEMENTS | 0 | 620 | 0 | 0 | 0 | 0 |

| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | 2020-21 |
|-------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | | Actual | Actual | Actual | Actual | Budget | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 584-542-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 2,363 | 0 | 0 | 8,397 | 15,000 | 15,000 |
| 584-542-999-001 | DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 154,063 | 144,538 | 149,531 | 48,619 | 157,201 | 153,813 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | 13,274 | (28,720) | (25,526) | (38,101) | 6,299 | 1,287 |
| BEGINNING FUND BALANCE | | | | | | 141,672 | 147,971 |
| PROJECTED ENDING FUND BALANCE | | | | | | 147,971 | 149,258 |

DIAL-A-RIDE TRANSPORTATION (DART) FUND
(588)

This fund accounts for all the revenues and expenditures related to the operation of the City DART bus system. City residents have regularly approved a ½ mill property tax levy to assist in the funding of this program. Significant revenues also are received through the Federal Transit Administration and the Michigan Department of Transportation to fund the operations and capital acquisitions necessary for DART.

Revenue Highlights

The primary DART revenue sources include federal and state formula grants, funding from the City of Niles .5 mill dedicated millage, and passenger fares.

Revenue numbers from state and federal formula grants are estimates at this time. The Federal Transportation Administration has yet to approve FY20 grants, let alone FY21. These totals are an accurate estimation, but changes are expected in the coming months. In addition, the COVID-19 crisis has affected state funding in ways that have yet to be fully determined. State officials expect Local Bus Operating (LBO) revenue to be significantly reduced, but how much remains to be seen.

Federal transportation legislation (the FAST Act) will allow DART to continue to utilize a portion of the annual Section 5307 grant to help fund operating expenses, and CARES Act funding will carry over from FY 2020 in order to offset any additional expenses related to the COVID-19 pandemic. Section 5339 federal funding is also available to assist with vehicle replacement and facility improvement projects. For FY 2021, capital projects will include the replacement of the DART service truck and the pressure washer.

The small budgeted FY 2021 surplus, if realized, will be used to match future capital projects (i.e., bus replacements, facility repairs) and for operating reserves. Because the Michigan Department of Transportation does not guarantee that it will provide the full 20% match required for federal capital grants, and the uncertainty in the state budget following the COVID-19 crisis, local funding will be critical in order to maintain the vehicles, facility, and other equipment.

Expense Highlights

The primary DART expenses are “human” costs: the labor and benefits associated with running the system. During FY 2019, the starting wage for drivers was increased in order to better compete with other area transit agency and school bus provider wage/benefit packages. However, this increase was not enough. DART wages continue to fall short of the industry standard, they are low when compared with other City departments, and additional increases will be necessary in order to attract and retain quality staff.

As previously stated, capital expenses for FY 2021 will include the purchase of a replacement truck and power washer.

SIGNIFICANT CHANGES:

FY 2019

- Wage increases and increased benefit costs

FY 2020

- DART service has been financially impacted by the COVID-19 pandemic, beginning in March 2020. Demand for service decreased as Niles area residents began to stay home on their own, and Governor Whitmer's Executive Orders further enforced this behavior. Transit agencies were encouraged by the state to close or limit access to offices, but to remain in operation, offering only "essential trips," such as trips to medical offices, pharmacies, employment, and grocery stores, which DART has done. In addition, as a part of the DART efforts to protect staff, passenger fares have not been collected since April 7. This is consistent with other agencies across Michigan as well as recommendations from national professional transportation organizations.
- In order to offset the losses caused by the COVID-19 pandemic, the federal government announced the CARES Act, which provided much needed financial relief for public transit agencies, including DART. CARES Act grants provided up to 100% federal funding for expenses incurred due to the COVID-19 pandemic dating back to January 20, 2020.

FY 2021

- Continued ridership and financial impacts from COVID-19 are expected but difficult to quantify as of the adoption of the FY 2021 budget. State LBO revenues are expected to be lower than initially budgeted when state grants were submitted in February, but reimbursement percentages have not yet been adjusted. Local revenues may decline due to property taxes, but again, the full impact remains to be seen.
- CARES Act funding remains in place for FY 2021 to offset other revenue losses.

| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | 2020-21 |
|------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 588-010-714-001 | FRINGES - FICA | 12,959 | 14,043 | 14,439 | 7,410 | 16,715 | 15,625 |
| 588-010-714-004 | FRINGES-GROUP MEDICAL INS | 17,967 | 39,875 | 43,500 | 28,000 | 48,000 | 54,000 |
| 588-010-714-012 | FRINGES - W/C INS PREMIUMS | 2,304 | 2,485 | 2,387 | 1,110 | 2,878 | 2,735 |
| 588-010-714-017 | FRINGES-PENSION CONTRI EXPENSE | 3,472 | 3,279 | 4,277 | 2,339 | 5,231 | 5,863 |
| Total VEHICLE OPERATIONS: | | 248,956 | 293,873 | 305,101 | 155,048 | 335,424 | 331,423 |
| VEHICLE MAINTENANCE | | | | | | | |
| 588-041-503-001 | TOWING | 75 | 215 | 85 | 75 | 500 | 300 |
| 588-041-503-002 | UNIFORMS | 684 | 401 | 800 | 225 | 650 | 750 |
| 588-041-503-010 | GENERAL MEDICAL EXPENSE | 195 | 136 | 311 | 0 | 150 | 220 |
| 588-041-504-001 | GAS & OIL | 1,322 | 1,417 | 1,131 | 416 | 1,350 | 1,350 |
| 588-041-504-002 | TIRES & TUBES | 580 | 243 | 0 | 0 | 800 | 0 |
| 588-041-504-003 | VEHICLE PARTS & SUPPLIES | 27,407 | 27,767 | 19,881 | 5,825 | 28,000 | 27,000 |
| 588-041-504-004 | VEHICLE REPAIRS & MAINTENANCE | 0 | 4,950 | 0 | 163 | 7,500 | 2,000 |
| 588-041-504-005 | VEHICLE WASHING | 0 | 319 | 0 | 0 | 0 | 0 |
| 588-041-504-016 | EQUIPMENT MAINTENANCE | 503 | 1,350 | 1,110 | 624 | 2,500 | 1,500 |
| 588-041-504-020 | OFFICE SUPPLIES | 24 | 95 | 2,120 | 0 | 150 | 2,120 |
| 588-041-505-001 | TELEPHONE & INTERNET | 266 | 237 | 264 | 138 | 700 | 275 |
| 588-041-505-002 | UTILITIES | 2,300 | 2,403 | 1,562 | 744 | 2,500 | 2,200 |
| 588-041-506-002 | VEHICLE DAMAGE INSURANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-041-507-001 | VEHICLE LICENSE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-041-508-001 | PURCHASED TRANSP SERVICE | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-041-509-001 | TRAINING | 1,226 | 673 | 385 | 75 | 1,500 | 1,300 |
| 588-041-702-001 | SALARIES & WAGES - FT MAINT | 45,345 | 49,692 | 55,028 | 29,209 | 52,000 | 56,403 |
| 588-041-702-018 | SALARIES - DISASTER REC | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-041-702-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-041-714-001 | FRINGES - FICA | 3,351 | 3,603 | 3,976 | 2,126 | 3,978 | 4,315 |
| 588-041-714-003 | FRINGES-MESC | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-041-714-004 | FRINGES-GROUP MEDICAL INS | 20,533 | 15,125 | 14,500 | 9,333 | 16,000 | 18,000 |
| 588-041-714-012 | FRINGES - W/C INS PREMIUMS | 511 | 560 | 734 | 383 | 1,046 | 997 |
| 588-041-714-017 | FRINGES-PENSION CONTRI EXPENSE | 6,723 | 4,272 | 4,902 | 2,911 | 7,151 | 7,647 |
| Total VEHICLE MAINTENANCE: | | 111,045 | 113,458 | 106,789 | 52,247 | 126,475 | 126,377 |
| NON-VEHICLE MAINTENANCE | | | | | | | |
| 588-042-503-010 | GENERAL MEDICAL EXPENSE | 0 | 168 | 0 | 0 | 100 | 100 |
| 588-042-504-010 | RADIO REPAIRS & MAINTENANCE | 398 | 310 | 1,473 | 0 | 500 | 750 |
| 588-042-504-013 | REPAIRS & MTNCE - STORM/FLOOD | 0 | 122,323 | 22,538 | 116 | 0 | 0 |
| 588-042-504-015 | BUILDING REPAIRS & MAINTENANCE | 9,141 | 8,276 | 9,334 | 5,146 | 9,500 | 9,500 |
| 588-042-504-016 | EQUIPMENT MAINTENANCE | 2,487 | 1,849 | 7,858 | 100 | 3,500 | 4,100 |
| 588-042-504-020 | OFFICE SUPPLIES | 863 | 2,098 | 493 | 0 | 1,400 | 1,200 |
| 588-042-506-001 | BUILDING DAMAGE INSURANCE | 1,054 | 1,109 | 1,393 | 1,552 | 1,100 | 1,100 |
| 588-042-508-001 | PURCHASED TRANSP SERVICE | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-042-702-018 | SALARIES - DISASTER REC | 0 | 1,139 | 0 | 0 | 0 | 0 |
| 588-042-702-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-042-703-001 | SALARIES & WAGES - PT MAINT | 15,567 | 9,819 | 11,764 | 5,631 | 12,000 | 12,235 |
| 588-042-714-001 | FRINGES - FICA | 1,155 | 825 | 864 | 422 | 918 | 936 |
| 588-042-714-012 | FRINGES - W/C INS PREMIUMS | 1 | 0 | 140 | 140 | 279 | 428 |
| 588-042-714-017 | FRINGES-PENSION CONTRI EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| Total NON-VEHICLE MAINTENANC | | 30,666 | 147,916 | 55,857 | 13,107 | 29,297 | 30,349 |
| ADMINISTRATION | | | | | | | |
| 588-160-503-002 | ARMORED CAR SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-160-503-003 | PROFESSIONAL SERVICES | 3,514 | 1,225 | 2,500 | 1,325 | 2,400 | 2,500 |
| 588-160-503-004 | AUDIT FEES | 0 | 0 | 1,500 | 3,500 | 1,750 | 1,500 |

| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | 2020-21 |
|-------------------------------|---------------------------------|---------------|---------------|---------------|---------------|---------------|------------------|
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Projected</u> |
| 588-160-503-005 | GRANT ADMINISTRATION SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-160-504-020 | OFFICE SUPPLIES | 2,877 | 1,841 | 2,176 | 670 | 2,700 | 2,300 |
| 588-160-505-001 | TELEPHONE & INTERNET | 4,127 | 2,497 | 4,943 | 1,695 | 3,500 | 3,900 |
| 588-160-505-002 | UTILITIES | 5,205 | 5,184 | 5,437 | 2,464 | 5,500 | 5,400 |
| 588-160-506-003 | VEHICLE LIABILITY INSURANCE | 3,415 | 3,950 | 3,986 | 5,424 | 3,800 | 4,000 |
| 588-160-506-004 | BUILDING/PROPERTY LIABILITY INS | 3,673 | 4,547 | 3,132 | 2,969 | 4,600 | 4,000 |
| 588-160-508-001 | PURCHASED TRANSPOR SERVICE | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-160-509-001 | TRAINING | 980 | 180 | 397 | 0 | 1,200 | 1,100 |
| 588-160-509-002 | TRAVEL & MEETINGS | 1,382 | 43 | 615 | 701 | 1,400 | 1,100 |
| 588-160-509-003 | ADVERTISING & MARKETING | 920 | 537 | 1,095 | 371 | 1,000 | 1,000 |
| 588-160-509-004 | ENTERTAINMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-160-509-005 | DUES & SUBSCRIPTIONS | 3,715 | 3,792 | 3,436 | 3,061 | 3,750 | 3,750 |
| 588-160-509-006 | PERMIT EXPENSE | 100 | 0 | 0 | 0 | 100 | 0 |
| 588-160-509-020 | MISCELLANEOUS EXPENSE | 59 | 36 | 0 | 179 | 0 | 0 |
| 588-160-702-001 | SALARIES & WAGES - FULL TIME | 71,503 | 76,594 | 72,985 | 31,949 | 79,000 | 74,445 |
| 588-160-702-018 | SALARIES - DISASTER REC | 0 | 1,510 | 0 | 0 | 0 | 0 |
| 588-160-702-020 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-160-703-001 | SALARIES & WAGES - PART TIME | (17) | 0 | 0 | 0 | 0 | 0 |
| 588-160-714-001 | FRINGES - FICA | 5,330 | 5,788 | 5,490 | 2,419 | 6,044 | 5,695 |
| 588-160-714-004 | FRINGES-GROUP MEDICAL INS | 10,267 | 15,125 | 8,458 | 0 | 0 | 18,000 |
| 588-160-714-012 | FRINGES-W/C INS PREMIUMS | 315 | 350 | 334 | 162 | 407 | 382 |
| 588-160-714-017 | FRINGES-PENSION CONTRI EXPENSE | 0 | 784 | 449 | 0 | 1,000 | 289 |
| 588-160-717-008 | PAYROLL - VACATION ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-160-956-015 | BANK SERVICE FEES | 45 | 15 | 0 | 0 | 0 | 0 |
| 588-160-999-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| Total ADMINISTRATION: | | 117,410 | 123,998 | 116,933 | 56,889 | 118,151 | 129,361 |
| | | | | | | | |
| CAPITAL OUTLAY | | | | | | | |
| 588-550-932-017 | UST EXPENSES | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-550-975-001 | BUILDING IMPROV-CAPITAL OUTLAY | 0 | 3,601 | 0 | 0 | 0 | 10,500 |
| 588-550-977-001 | OFFICE EQUIPMENT CAPITAL OUTLA | 0 | 0 | 0 | 0 | 0 | 0 |
| 588-550-978-001 | OTHER EQUIPMENT CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 52,000 |
| 588-550-979-001 | VEHICLE CAPITAL OUTLAY | 0 | 73,837 | 140,680 | 0 | 77,000 | 0 |
| 588-550-980-001 | MISC FED GRANT EXPENDITURES | 0 | 0 | 0 | 0 | 0 | 0 |
| Total CAPITAL OUTLAY: | | 0 | 77,438 | 140,680 | 0 | 77,000 | 62,500 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 508,077 | 756,683 | 725,360 | 277,291 | 686,347 | 680,010 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | 80,224 | 50,114 | 78,816 | (132,237) | 1,364 | 3,971 |
| BEGINNING FUND BALANCE | | | | | | 767,762 | 769,126 |
| PROJECTED ENDING FUND BALANCE | | | | | | 769,126 | 773,097 |

TAX REVOLVING FUND
(616)

Each year at the end of the tax collection period, Berrien County pays the City for any uncollected real property taxes. The money is maintained in this Tax Revolving Fund. The County then tries to collect these taxes over the next three years and any amounts, which remain uncollected after this time, must be repaid to the County. During this three (3) year period, the City invests the money and effectively uses the interest to fund the Capital Improvement Fund and to some extent, the General Fund.

After we have settled with the County, the remaining funds are available to be “released” to the appropriate funds (i.e. General Fund, DART) and are transferred accordingly.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- None

FY 2021

- None

| | | | | | | | |
|--|--------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------------|---------------------------------|-----------------------------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 616 (Delinq Tax Revolving) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| <u>Account Number</u> | <u>Account Title</u> | <u>2016-17</u> <u>Actual</u> | <u>2017-18</u> <u>Actual</u> | <u>2018-19</u> <u>Actual</u> | <u>10/19-03/20</u> <u>Actual</u> | <u>2019-20</u> <u>Budget</u> | <u>PROJECTED</u> <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 616-100-402-001 | REAL PROPERTY TAXES - CURRENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 616-100-403-006 | DEL R/E TAXES - CASS COUNTY | 0 | 0 | 0 | 0 | 0 | 0 |
| 616-100-411-001 | DEL. R/E TAXES - CITY SHARE | 162,261 | 165,780 | 163,340 | 0 | 164,000 | 164,000 |
| 616-100-411-004 | DEL. REAL TAXES - LIBRARY | 658 | 382 | 228 | 0 | 26,500 | 0 |
| 616-100-411-008 | DEL. REAL TAXES - SPECIAL ASSE | 7,693 | 7,752 | 7,864 | 0 | 6,400 | 6,400 |
| 616-100-411-011 | DEL. REAL TAXES - DART SHARE | 5,741 | 5,855 | 5,777 | 0 | 5,800 | 5,800 |
| 616-100-445-001 | INTEREST & PENALTY - REAL PROP | 0 | 0 | 0 | 0 | 0 | 0 |
| 616-100-607-006 | TAX COLLECTION FEES | 5,938 | 6,089 | 6,001 | 0 | 6,000 | 6,000 |
| 616-100-664-001 | INTEREST | (1,624) | (617) | 25,094 | 12,687 | 10,000 | 10,000 |
| 616-100-672-007 | SPECIAL ASSESSMENT - SMCAS | 280 | | 388 | 0 | 15,000 | 0 |
| 616-100-672-008 | SPECIAL ASSESSMENT - PAVING | 0 | | 0 | 0 | 0 | 0 |
| 616-100-672-009 | SPECIAL ASSESSMENT - SIDEWALK | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FUND REVENUES: | | 180,947 | 185,241 | 208,692 | 12,687 | 233,700 | 192,200 |
| DELINQUENT TAX REVOLVING | | | | | | | |
| 616-959-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 616-959-964-002 | TAX REFUNDS - GENERAL | 5,688 | 8,361 | 4,565 | 70 | 5,000 | 5,000 |
| 616-959-964-003 | TAX REFUNDS - SEWER BOND | 0 | 0 | 0 | 0 | 0 | 0 |
| 616-959-964-004 | TAX REFUNDS - LIBRARY | 515 | 849 | 504 | (178) | 600 | 0 |
| 616-959-964-005 | TAX REFUNDS - DART | 5,693 | 6,011 | 5,682 | 0 | 500 | 500 |
| 616-959-964-006 | TAX REFUNDS - SPECIAL ASSESSME | 3,512 | 5,737 | 2,403 | 0 | 2,500 | 2,500 |
| 616-959-964-007 | TAX REFUNDS - SMCAS | 260 | 688 | 360 | (360) | 500 | 0 |
| 616-959-964-009 | TAX REFUNDS - SIDEWALK REPAIR | 0 | 0 | 0 | 0 | 0 | 0 |
| 616-959-999-001 | TRANSFERS OUT | 200,000 | 200,000 | 200,000 | 0 | 200,000 | 200,000 |
| Total FUND EXPENDITURES: | | 215,668 | 221,646 | 213,514 | (468) | 209,100 | 208,000 |
| NET REVENUES (EXPENDITURES) | | (34,721) | (36,405) | (4,822) | 13,155 | 24,600 | (15,800) |
| BEGINNING FUND BALANCE | | | | | | 579,462 | 604,062 |
| PROJECTED ENDING FUND BALANCE | | | | | | 604,062 | 588,262 |

LOCAL IMPROVEMENT REVOLVING FUND
(679)

This fund was established a few years ago to finance the Clay Street paving project (Special Assessment #360). It was determined to be cost prohibitive to sell bonds for small dollar projects such as this so we funded it internally via a transfer from the General Fund. The property owners are being special assessed for the project based on their owned footage. Most of the owners are paying the assessment over ten years, with interest, and the assessment appears on their summer property tax bill. As these assessments are collected, the money is deposited into this fund. The current intent is to have the money accumulate here and be available to finance similar small special assessment projects, so we do not have to incur the cost of bonding.

SIGNIFICANT CHANGES:

FY 2019

- None

FY 2020

- None

FY 2021

- None

| | | | | | | | |
|--|--------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------------|---------------------------------|-----------------------------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 679 (Local Imp Revolving Fund) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| <u>Account Number</u> | <u>Account Title</u> | <u>2016-17</u> <u>Actual</u> | <u>2017-18</u> <u>Actual</u> | <u>2018-19</u> <u>Actual</u> | <u>10/19-03/20</u> <u>Actual</u> | <u>2019-20</u> <u>Budget</u> | <u>PROJECTED</u> <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 679-100-664-001 | INTEREST | 332 | 487 | 1,060 | 550 | 700 | 700 |
| 679-100-672-006 | SPECIAL ASSESSMENT #360 | 0 | 0 | 0 | 0 | 0 | 0 |
| 679-100-672-008 | SPECIAL ASSESSMENT - #361 | 0 | 0 | 0 | 0 | 0 | 0 |
| 679-100-672-009 | SPECIAL ASSESSMENT - #362 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FUND REVENUES: | | 332 | 487 | 1,060 | 550 | 700 | 700 |
| EXPENDITURES | | | | | | | |
| 679-959-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 679-959-974-010 | LAND IMP - BROWN ST. (SA #362) | 0 | 0 | 0 | 0 | 0 | 0 |
| 679-959-999-001 | TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| Total FUND EXPENDITURES: | | 0 | 0 | 0 | 0 | 0 | 0 |
| NET REVENUES (EXPENDITURES) | | 332 | 487 | 1,060 | 550 | 700 | 700 |
| BEGINNING FUND BALANCE | | | | | | 62,966 | 63,666 |
| PROJECTED ENDING FUND BALANCE | | | | | | 63,666 | 64,366 |

INSURANCE FUND
(706)

The Insurance Fund is a proprietary internal service fund, which receives money from all the other funds plus employees contributions to pay for the employees' health insurance. The fund effectively has no fund balance as any money ever remaining in the fund is reserved to pay claims or will be refunded back to the individual departments.

The City is self-funded for employee health insurance, with stop loss coverage at \$60,000 per individual and just over \$1,700,000 aggregate for the total group.

SIGNIFICANT CHANGES:

FY 2019

- A \$250,000 reduction in expenses is expected due to a decrease in health insurance costs.

FY 2020

- Insurance costs are expected to substantially increase this fiscal year. The budgeted expense per employee was increased by \$1,500, resulting in a total increase of \$165,000.

FY 2021

- Insurance costs are expected to substantially increase this fiscal year. The budgeted expense per employee was increased by \$2,000, resulting in a total increase of \$160,000.

SILVERBROOK CEMETERY PERPETUAL CARE FUND

(711)

The Silverbrook Cemetery Perpetual Care Fund was established a number of years ago to stabilize the City's ability to care for Silverbrook Cemetery. Prior to this, the City tried to collect small amounts annually from people who bought cemetery lots for the maintenance of the lots. This was very tedious and inefficient.

One half of the sales price of every cemetery lot sold used to be deposited into this fund. However, because of increasing maintenance costs at the cemetery the total sales receipts are being deposited into the Cemetery Fund effective December 2005. The bulk of the Perpetual Care funds are in a trust fund at 1st Source Bank and it is used somewhat like an endowment fund. In previous years only the net interest earnings were transferred back into the Cemetery Fund to effectively pay for the grounds maintenance contract. During FY2007 approval was obtained to fund large special projects by the trust fund.

SIGNIFICANT CHANGES:

FY 2019

- Cemetery revenues have not kept up with expenses for years. This year there is a transfer of \$20,000 from the Perpetual Care Fund and \$30,000 from the General Fund (for the first time) to fund cemetery operations.

FY 2020

- Cemetery revenues continue to not keep up with expenses. This year there is a transfer of \$10,000 from the Perpetual Care Fund and \$30,000 from the General Fund (for the second time) to fund cemetery operations.

FY 2021

- There is no planned transfer from the Perpetual Care Fund this FY. There is a \$30,000 transfer from the General Fund to the Cemetery Fund to support operational expenses.

| | | | | | | | |
|---|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 711 (Perpetual Care Fund) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 711-100-650-003 | PERPETUAL CARE OF LOTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 711-100-664-001 | INTEREST | 10 | 26 | 49 | 24 | 0 | 50 |
| 711-100-664-005 | INTEREST - PERPETUAL CARE | (5,295) | (6,064) | 36,807 | 16,932 | 20,000 | 0 |
| 711-100-664-006 | INTEREST - DONOVAN SMITH | 0 | 0 | 0 | 0 | 0 | 0 |
| 711-100-664-007 | INTEREST - CEMETERY VANDALISM | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND REVENUES: | | (5,285) | (6,038) | 36,856 | 16,956 | 20,000 | 50 |
| EXPENDITURES | | | | | | | |
| 711-276-727-001 | OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 711-276-932-001 | REPAIRS & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 711-276-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 711-276-999-001 | TRANSFERS OUT | 5,521 | 23,997 | 6,435 | 9,222 | 10,000 | 0 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 5,521 | 23,997 | 6,435 | 9,222 | 10,000 | 0 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | (10,806) | (30,035) | 30,421 | 7,734 | 10,000 | 50 |
| BEGINNING FUND BALANCE | | | | | | 681,477 | 691,477 |
| PROJECTED ENDING FUND BALANCE | | | | | | 691,477 | 691,527 |

PENSION FUND
(731)

1st Source Bank's trust department currently manages the pension funds for the City. Each department makes an annual contribution into this fund based on the annual actuarial evaluation. City employees also contribute a percentage of their gross pay each paycheck toward the pension plan. There are two plans: Plan A, which includes all full-time employees except police and fire; and Plan B, which includes policemen and firemen. Plan A employees currently contribute 6.92% of their gross wages; Plan B participants contribute 8%.

The City's Finance department processes the monthly pension payroll. This monthly payroll expense, along with administration fees to 1st Source Bank and actuarial service fees to Gabriel, Raeder, Smith & Co., make up the bulk of this fund's expenditures. Refunds of employees' contributions are issued to those employees who leave the City prior to being vested in the plan.

It is anticipated that the City will be moving the administration of both pension plans to MERS by the end of the current fiscal year. Employer contribution amounts for FY 2018 were based on the actuarial report provided by MERS, with a small cushion built in for contingency.

SIGNIFICANT CHANGES:

FY 2019

- Pension payroll expected to increase due to new retirements this FY.

FY 2020

- We are no longer recording an expense for the employee contributions that are remitted to MERS. These funds are transferred directly from our payroll withholding account. This decreased expenses by approximately \$500,000 this year, which is solely due to the accounting change.

FY 2021

- None

| | | | | | | | |
|---------------------------------------|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 731 (Pension) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| 731-100-665-001 | NET INVESTMENT INCOME | 3,467,958 | 1,413,560 | 713,129 | 1,469,748 | 1,000,000 | 3,000,000 |
| 731-100-671-001 | MISCELLANEOUS | 1 | 0 | 0 | 0 | 0 | 0 |
| 731-100-671-002 | RETIREMENT - CITY & BPW SHARE | 1,075,749 | 939,235 | 1,072,606 | 374,164 | 900,000 | 925,000 |
| 731-100-671-003 | RETIREMENT - EMPLOYEE SHARE | 385,248 | 423,547 | 153,120 | 0 | 429,000 | 0 |
| 731-100-671-004 | RETIREMENT - LIBRARY SHARE | 0 | 0 | 0 | 0 | 0 | 0 |
| 731-100-671-005 | RETIREMENT - HOUSING SHARE | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND REVENUES: | | 4,928,956 | 2,776,342 | 1,938,855 | 1,843,912 | 2,329,000 | 3,925,000 |
| EXPENDITURES | | | | | | | |
| 731-956-714-004 | FRINGES - HEALTH & LIFE | 0 | 0 | 0 | 0 | 0 | 0 |
| 731-956-801-001 | PROFESSIONAL SERVICES | 137,456 | 85,067 | 65,683 | 16,430 | 65,000 | 35,000 |
| 731-956-820-001 | TRAVEL, TRAINING & CONFERENCE | 0 | 408 | 1,192 | 0 | 2,500 | 2,500 |
| 731-956-874-001 | PENSION PAYROLL | 2,782,149 | 3,069,156 | 2,904,307 | 711,592 | 2,900,000 | 3,000,000 |
| 731-956-874-002 | EMPLOYEE CONTRIBUTIONS-MERS | 0 | 424,483 | 153,232 | 0 | 0 | 0 |
| 731-956-874-005 | EMPLOYER CONTRIBUTIONS-MERS | 0 | 0 | 18,049 | 0 | 0 | 0 |
| 731-956-956-015 | BANK SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 731-956-964-001 | REFUNDS | 73,375 | 12,361 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 2,992,980 | 3,591,475 | 3,142,463 | 728,022 | 2,967,500 | 3,037,500 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | 1,935,976 | (815,133) | (1,203,608) | 1,115,890 | (638,500) | 887,500 |
| BEGINNING FUND BALANCE | | | | | | 30,105,771 | 29,467,271 |
| PROJECTED ENDING FUND BALANCE | | | | | | 29,467,271 | 30,354,771 |

UTILITIES DEPARTMENT BUDGET

The Utilities Department consists of three (3) Divisions: Electric, Water, and Wastewater. Revenue is budgeted and accounted for separately in each Division. Most of the revenue is received from rates. These rates are recommended by the Utilities Manager and become effective after approval by the Board of Public Utilities and the City Council. The expenses attributed to management, and office support (such as billing, payroll, etc.) are spread between the three (3) Divisions by the percentage of time spent in each Division.

SIGNIFICANT CHANGES

FY 2019

- Electric Division budget increased less than 1% from FY 2018.
- Water Division budget increased approximately 3.7% over FY 2018.
- Wastewater Division budget increased 22% from FY 2018, due to SAW grant and increased sanitary sewer maintenance.
- Overall the Utilities Department budget increased 4% over FY 2018 and topped \$20M.
- The lack of rate adjustments since 2013 and 2015 in Water and Wastewater are challenging our ability to maintain infrastructure.
- Wastewater and water still have bonds.

FY 2020

- Electric Division budget request increased 1.02% to \$15,110,069 with projected net revenues of \$400,544.
- Water Division budget request increased 4.7% to \$2,171,455 with projected net revenues of \$75,959.
- Wastewater Division budget request decreased 8.7% to \$3,440,780 with projected net revenues of \$210,684.
- Department budget request is \$20,722,304.
- Department budget request is a decrease of 0.16% from FY19 request (\$20,754,569).

FY 2021

- Utilities Department FY21 budget request (\$18,790,963) decreased 9.3% from FY20 budget (\$20,722,303) for a combined savings of \$1,931,341.
- Pucker Dam and Dowagiac River Restoration Project should be completed this fiscal year.
- Employee costs account for 18.7% of the department budget.
- Deferred capital improvement projects will continue to affect the sustainability of our infrastructure.
- Electric Division bonded \$4M in FY20 to fund the Pucker Dam removal project.
- Wastewater and Water Divisions still have bonds.

The City of Niles
 Utilities Department
 333 N. Second St.
 Niles, MI 49120

Fiscal Year 2020-2021

| | Electric Division | Waste Water Division | Water Division |
|---|----------------------|-------------------------|-------------------|
| Operating Revenue | | | |
| Regular | 12,897,856 | 3,065,326 | 2,207,096 |
| Industrial Pretreatment Program | <u>0</u> | <u>1,000</u> | <u>0</u> |
| Total Operating Revenue | <u>12,897,856</u> | <u>3,066,326</u> | <u>2,207,096</u> |
| Operating Expense | | | |
| Regular | 13,660,346 | 2,950,305 | 1,904,116 |
| Industrial Pretreatment Program | <u>0</u> | <u>25,589</u> | <u>0</u> |
| Total Operating Expense | <u>13,660,346</u> | <u>2,975,894</u> | <u>1,904,116</u> |
| Gross Operating Income | <u>(762,490)</u> | <u>90,432</u> | <u>302,980</u> |
| City Service | | | |
| Utility Service | 0 | 0 | 5,000 |
| Other City Service Performed Without Charge | <u>14,500</u> | <u>0</u> | <u>25,750</u> |
| Total City Service | <u>14,500</u> | <u>0</u> | <u>30,750</u> |
| Total Operating Income (Loss) Net of City Service | (776,990) | 90,432 | 272,230 |
| Bond Expense | 99,503 | 62,307 | 47,436 |
| Non-Operating Income | | | |
| Federal and State Grants | 200,000 | 0 | 0 |
| Other Income | <u>132,250</u> | <u>85,100</u> | <u>28,600</u> |
| Total Non-Operating Income | 332,250 | 85,100 | 28,600 |
| Net Income (Loss) | (544,243) | 113,225 | 253,394 |
| Add Cash Flow from: | | | |
| Depreciation | 454,000 | 686,000 | 389,500 |
| Mtnce - Replacement Plant Equip (Replacement Fund) | <u>0</u> | <u>50,000</u> | <u>0</u> |
| Cash Available from Operations | (90,243) | 849,225 | 642,894 |
| Less: | | | |
| Addition to Plant & Equip | (585,000) | (195,000) | (264,000) |
| Addition to Equip Replace Fd | 0 | (210,000) | 0 |
| Bond Principal Payment | (165,000) | (215,000) | (410,000) |
| Water Division Loan Payment | <u>0</u> | <u>0</u> | <u>0</u> |
| Increase (Decrease) to Cash | <u>(840,243)</u> | <u>229,225</u> | <u>(31,106)</u> |

ELECTRIC DIVISION
(582)

The *Electric Division* consists of four lineworkers, two lineworker apprentices, master electrician, meter technician/lineworker, and shared with the Water Division; storekeeper, service person, mechanic, and one utility assistant. The Division is responsible for the City's electric system.

Our goal is to provide electric customers with the best possible service, at the lowest possible rates and consistent with environmentally accepted practices.

SIGNIFICANT CHANGES

FY 2019

- Purchased power costs from I&M are anticipated to remain stable this year. Our annual true-up meeting was delayed due to I&M scheduling conflicts.
- The Pucker Street Dam project is experiencing unanticipated delays, hopefully the demolition is in full swing during summer of FY19.
- Continued 12kV conversion will be on hold for two years after completing this years projects.
- The decorative streetlights that we bought for Main St (5th-9th) will be used on Broadway.
- Automation of our transmission system is indefinitely on hold.
- Downtown network building will be rehabilitated (exterior).

FY 2020

- Contract with AEP/I&M for power purchasing terminates on 5-31-2020.
- Michigan Public Power Agency is purchasing and will be monitoring purchased power.
- Begin planning for new 3rd Delivery Point, 345 kV for Indeck Niles Energy Center.
- Continuing our smart recloser installations.
- Continuing our 4 kV to 12 kV conversion.
- Installing new strain poles for traffic signals at 3rd & Broadway.

FY 2021

- COVID-19 projected revenue reductions forced changes to upcoming budget.
- Reduced budget by 8.8% from FY20.
- AEP true-up was \$288,678.
- Budgeted for replacing the electric superintendent.
- Installation of recloser system that was purchased in FY20.
- Upgrading strain poles at 3rd & Broadway to increase height of traffic light.
- Working on renewable energy projects.

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 582 (Electric Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| OPERATING REVENUES | | | | | | | |
| 582-101-620-001 | COLLECTION FEES | 28,322 | 28,921 | 25,794 | 8,652 | 28,500 | 17,304 |
| 582-101-620-002 | START SERVICE FEE | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-101-620-003 | NSF CHECK RECOVERY FEES | 1,320 | 1,575 | 1,655 | 1,263 | 1,900 | 2,500 |
| 582-101-620-004 | METER TAMPERING FEES | 873 | 1,476 | 1,128 | 986 | 500 | 2,000 |
| 582-101-620-005 | METER TESTING FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-101-620-006 | PENALTIES | 103,536 | 113,155 | 101,902 | 49,126 | 110,000 | 100,000 |
| 582-101-620-007 | TAG NOTIFICATION FEE | 14,892 | 16,600 | 16,540 | 6,668 | 16,500 | 16,500 |
| 582-101-620-010 | DISCOUNT ON SALES TAX PAID | 2,607 | 3,916 | 2,574 | 1,036 | 1,700 | 2,000 |
| 582-101-621-001 | RECOVERY OF BAD DEBTS | 15,255 | 13,723 | 15,477 | 4,966 | 13,000 | 13,000 |
| 582-101-623-001 | AMPHITHEATER ELECTRIC PERMIT F | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-101-625-001 | REFUNDS | 65,828 | 39,521 | 10,007 | 0 | 0 | 0 |
| 582-101-642-001 | RESIDENTIAL LIGHTING - CITY | 4,768,505 | 5,387,578 | 4,863,617 | 2,373,590 | 5,000,000 | 4,747,180 |
| 582-101-642-002 | RESIDENTIAL LIGHTING - RURAL | 727,402 | 831,110 | 744,253 | 365,776 | 746,000 | 731,552 |
| 582-101-643-001 | COMMERCIAL LIGHTING - CITY | 3,499,026 | 3,731,265 | 3,342,302 | 1,627,171 | 3,240,000 | 3,091,624 |
| 582-101-643-002 | COMMERCIAL LIGHTING - RURAL | 362,763 | 406,237 | 369,377 | 192,052 | 382,000 | 365,750 |
| 582-101-643-003 | SMALL POWER | 1,558,629 | 1,610,122 | 1,494,237 | 712,220 | 1,400,000 | 1,353,218 |
| 582-101-643-004 | MEDIUM POWER | 1,174,778 | 1,278,981 | 1,272,333 | 606,352 | 1,255,500 | 1,152,068 |
| 582-101-644-001 | DUSK TO DAWN LIGHTING | 51,466 | 54,315 | 52,310 | 25,756 | 50,000 | 50,000 |
| 582-101-644-002 | DUSK TO DAWN FLOOD LIGHTING | 124,967 | 130,676 | 123,879 | 60,237 | 125,000 | 125,000 |
| 582-101-645-001 | PUBLIC STREET & HIGHWAY LIGHTI | 163,454 | 177,287 | 167,780 | 95,517 | 192,000 | 192,000 |
| 582-101-645-003 | STREET LIGHTING - NILES TOWNSH | 4,558 | 4,770 | 4,770 | 2,385 | 4,770 | 4,770 |
| 582-101-646-001 | OTHER SALES TO PUBLIC AUTHORIT | 472,103 | 538,563 | 490,773 | 236,680 | 497,000 | 449,692 |
| 582-101-647-001 | INTERDEPARTMENTAL SALES | 191,308 | 200,239 | 192,370 | 91,152 | 201,000 | 173,188 |
| 582-101-647-100 | UNBILLED REVENUE | 11,764 | (54,502) | 19,855 | 0 | 0 | 0 |
| 582-101-650-001 | EOP - CUSTOMER SURCHARGE | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-101-650-002 | REP - CUSTOMER SURCHARGE | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-101-655-001 | HYDRO-DAM DECOMMISSION | 291,787 | 304,221 | 298,025 | 146,028 | 308,665 | 308,510 |
| Total OPERATING REVENUES: | | 13,635,143 | 14,819,749 | 13,610,958 | 6,607,613 | 13,574,035 | 12,897,856 |
| NON-OPERATING REVENUES | | | | | | | |
| 582-102-501-001 | FEDERAL GRANTS | 100,000 | 0 | 200,000 | 0 | 916,116 | 100,000 |
| 582-102-539-001 | STATE GRANTS | 0 | 0 | 0 | 0 | 490,750 | 100,000 |
| 582-102-626-001 | SERVICES RENDERED | 300 | 300 | 300 | 0 | 0 | 0 |
| 582-102-664-001 | INTEREST | 61,896 | 100,897 | 110,364 | 83,894 | 90,000 | 110,000 |
| 582-102-664-020 | INT-SEWAGE/GOLF/GEN'L LOANS | 4,072 | 2,898 | 2,447 | 0 | 1,212 | 250 |
| 582-102-666-021 | WORKMENS COMP DIVIDEND INCOME | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-102-667-002 | RENTAL OF POLES | 15,018 | 16,279 | 15,649 | 5,821 | 12,000 | 12,000 |
| 582-102-667-003 | RENTAL OF EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-102-667-004 | RENTAL OF BUILDINGS | 36,468 | 29,718 | 28,068 | 9,084 | 18,000 | 0 |
| 582-102-669-001 | GAIN/LOSS ON INVESTMENT | 0 | (178,654) | 188,779 | 0 | 0 | 0 |
| 582-102-671-001 | MISCELLANEOUS | 5,072 | 4,670 | 4,897 | 4,347 | 7,500 | 7,500 |
| 582-102-671-007 | SALE OF SCRAP | 8,068 | 5,024 | 482 | 2,077 | 1,000 | 2,500 |
| 582-102-673-003 | SALE OF MACHINERY & EQUIPMENT | 0 | 0 | 0 | 890 | 0 | 0 |
| 582-102-674-001 | CONTRIB FROM PRIVATE SOURCE | 0 | 0 | 30,000 | 0 | 400,000 | 0 |
| 582-102-674-006 | CAPITAL CONTRIBUTIONS | 89,138 | 21,399 | 25,748 | 0 | 0 | 0 |
| 582-102-676-001 | PROFIT ON MERCHANDISE SALES | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-102-693-001 | CAPITAL GAIN OR LOSS | 0 | 0 | 0 | 212,812 | 0 | 0 |
| 582-102-699-001 | INTERFUND TRANSFER | 0 | 0 | 0 | 0 | 0 | 0 |
| Total NON-OPERATING REVENUES: | | 320,032 | 2,531 | 606,734 | 318,925 | 1,936,578 | 332,250 |
| Total REVENUES: | | 13,955,175 | 14,822,280 | 14,217,692 | 6,926,538 | 15,510,613 | 13,230,106 |
| EXPENDITURES | | | | | | | |
| PRODUCTION | | | | | | | |
| 582-001-748-004 | MISC. POWER PLANT SUPPLIES & E | 1,977 | 2,070 | 2,155 | 1,081 | 2,000 | 2,000 |
| 582-001-753-001 | PURCHASED ELECTRIC POWER | 9,150,530 | 10,029,469 | 9,947,652 | 5,123,676 | 9,660,000 | 6,775,219 |
| 582-001-770-014 | MTNCE - POWER PLANT BUILDING | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 582 (Electric Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 582-001-770-019 | MTNCE - PARK IMPROVEMENTS | 5,182 | 6,631 | 3,808 | 2,576 | 3,000 | 1,500 |
| 582-001-771-021 | MTNCE - DAM AND FLUME | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-001-771-050 | DAM REMOVAL EXPENSES | 39,799 | 312,882 | 807,160 | 220,523 | 2,115,531 | 3,500,000 |
| 582-001-775-011 | MTNCE - TURBINE AND GENERATOR | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-001-817-002 | SAMPLING REBATES | 40 | 0 | 0 | 0 | 0 | 0 |
| Total PRODUCTION: | | 9,197,528 | 10,351,052 | 10,760,775 | 5,347,856 | 11,780,531 | 10,278,719 |
| TRANSMISSION | | | | | | | |
| 582-002-777-001 | MTNCE-STRUCTURES AND IMPROVEME | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-002-778-001 | MTNCE-GRANT & PARKWAY SWITCHIN | 0 | 5 | 0 | 0 | 0 | 0 |
| 582-002-778-002 | MTNCE-15TH & MERRIFIELD SWITCH | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-002-778-003 | MTNCE-FORT ST SWITCHING STN | 47 | 42 | 47 | 15 | 0 | 0 |
| 582-002-778-004 | MTNCE-FRONT ST SWITCHING STN | 0 | 0 | 2,889 | 0 | 0 | 0 |
| 582-002-778-005 | MTNCE-15TH & LAKE SWITCHING ST | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-002-778-006 | MTNCE-BRANDYWINE SWITCHING STN | 0 | 0 | 0 | 612 | 0 | 0 |
| 582-002-778-008 | MTNCE-PHILIP ROAD SWITCHING ST | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-002-778-009 | MTNCE-INDUSTRIAL PARK SWITCHIN | 0 | 0 | 0 | 612 | 0 | 0 |
| 582-002-778-010 | MTNCE-PARKER SWITCHING SUB-STN | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-002-778-011 | MTNCE-LAKE ST SWITCHING-AEP | 749 | 668 | 754 | 245 | 0 | 0 |
| 582-002-779-001 | MTNCE-OVERHEAD TRANSMISSION SY | 9,825 | 15,130 | 11,388 | (117) | 10,000 | 800,000 |
| 582-002-780-001 | MTNCE-UNDERGROUND TRANSMISSION | 0 | 30 | 16 | 0 | 0 | 0 |
| Total TRANSMISSION: | | 10,621 | 15,875 | 15,094 | 1,367 | 10,000 | 800,000 |
| DISTRIBUTION | | | | | | | |
| 582-003-706-001 | PAYROLL-DIST SUPERVISION & ENG | 43,078 | 44,971 | 47,455 | 13,974 | 52,935 | 105,309 |
| 582-003-707-005 | INSPECTING & TESTING METERS | 53,392 | 42,242 | 59,688 | 33,487 | 72,839 | 80,069 |
| 582-003-707-006 | OPERATION - STOREROOM | 27,469 | 26,895 | 28,134 | 14,069 | 34,653 | 33,935 |
| 582-003-717-005 | PAYROLL - COMP TIME | (197) | 1,210 | (1,077) | 394 | 0 | 0 |
| 582-003-717-008 | PAYROLL - VACATION PAY | 36,151 | 33,815 | 37,858 | 23,192 | 0 | 0 |
| 582-003-717-009 | PAYROLL - HOLIDAY | 14,457 | 15,341 | 16,653 | 11,908 | 0 | 0 |
| 582-003-717-010 | PAYROLL - PERSONAL DAYS | 4,292 | 5,559 | 10,208 | 1,887 | 0 | 0 |
| 582-003-717-011 | PAYROLL - SICK PAY | 7,223 | 28,172 | 10,782 | 6,471 | 0 | 0 |
| 582-003-717-012 | PAYROLL - WORK INQUIRY | 0 | 0 | 7 | 0 | 0 | 0 |
| 582-003-717-013 | PAYROLL - FUNERAL | 3,655 | 1,052 | 4,132 | 906 | 0 | 0 |
| 582-003-717-014 | PAYROLL - JURY DUTY & OTHER | 193 | 0 | 0 | 0 | 0 | 0 |
| 582-003-717-015 | PAYROLL - TERMINATION PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-003-717-017 | PAYROLL - WORKERS COMP | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-003-717-023 | PAYROLL - RETROACTIVE PAY EXP | 960 | 27 | 38 | 30 | 0 | 0 |
| 582-003-717-050 | PAYROLL - COMPENSATED BENEFITS | 19,991 | (3,470) | 751 | 0 | 0 | 0 |
| 582-003-744-001 | UNIFORMS | 7,356 | 11,706 | 10,598 | 9,547 | 15,000 | 19,000 |
| 582-003-744-004 | RISK MGMT - EQUIP & MEETINGS | 5,682 | 3,182 | 10,373 | (4,406) | 3,500 | 5,000 |
| 582-003-745-001 | STOCK INVENTORY ADJUSTMENT | 20,462 | 11,221 | 50,891 | (828) | 0 | 0 |
| 582-003-755-001 | SUPPLIES/LABOR-BROADWAY SUBSTN | 215 | 817 | 152 | 0 | 1,000 | 1,000 |
| 582-003-755-002 | SUPPLIES/LABOR-EASTSIDE SUBSTN | 215 | 225 | 152 | 0 | 200 | 200 |
| 582-003-755-003 | SUPPLIES/LABOR-FORT ST SUBSTN | 215 | 225 | 152 | 0 | 200 | 200 |
| 582-003-755-004 | SUPPLIES/LABOR-FRONT ST SUBSTN | 215 | 225 | 152 | 0 | 200 | 200 |
| 582-003-755-005 | SUPPLIES/LABOR-INDUSTRIAL PARK | 215 | 225 | 152 | 0 | 200 | 200 |
| 582-003-755-006 | SUPPLIES/LABOR-BRANDYWIND SUBS | 215 | 225 | 152 | 0 | 200 | 200 |
| 582-003-755-007 | SUPPLIES/LABOR-WESTSIDE SUBSTN | 215 | 225 | 152 | 0 | 200 | 200 |
| 582-003-756-004 | GASOLINE & OIL | 17,762 | 21,846 | 20,682 | 8,106 | 15,000 | 16,000 |
| 582-003-756-005 | CAR ALLOWANCE/MILEAGE | 371 | 0 | 0 | 0 | 0 | 0 |
| 582-003-758-001 | VOLTAGE SURVEYS | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-003-758-003 | REMOVING & RESETTING TRANSFORM | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-003-759-001 | MAPS AND RECORDS | 5,356 | 1,812 | 3,053 | 3,800 | 5,000 | 5,000 |
| 582-003-762-001 | UAS | 2,490 | 5,750 | 879 | 815 | 5,000 | 5,000 |
| 582-003-770-016 | GENERAL SUPPLIES EXPENSE | 4,762 | 3,605 | 6,027 | 2,078 | 3,000 | 3,000 |
| 582-003-775-006 | MTNCE - STOREROOM EQUIPMENT | 0 | 0 | 233 | 0 | 0 | 0 |
| 582-003-775-008 | MTNCE - FIELD EQUIPMENT | 1,786 | 1,195 | 6,085 | 3,269 | 1,000 | 4,000 |
| 582-003-779-002 | MTNCE - OVERHEAD DISTRIBUTION | 545,394 | 410,232 | 383,148 | 170,182 | 360,000 | 441,000 |
| 582-003-779-005 | MTNCE - DUSK TO DAWN LIGHTS | 950 | 1,804 | 0 | 0 | 2,000 | 0 |

| CITY OF NILES | | | | | | | |
|---|--------------------------------|------------------|------------------|------------------|----------------|------------------|------------------|
| Budget Worksheet - Fund 582 (Electric Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | 2020-21 |
| | | | | | | | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 582-003-779-006 | MTNCE - DISTRIBUTION TRANSFORM | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-003-779-008 | MTNCE - RESIDENTIAL ST LIGHTS | 14,631 | 11,046 | 7,591 | 12,582 | 6,000 | 18,000 |
| 582-003-779-009 | MTNCE - DOWNTOWN ST LIGHTS | 2,830 | 469 | 1,167 | 1,298 | 2,000 | 2,000 |
| 582-003-779-010 | MTNCE - RECREATION FIELD LTS | 2,977 | 0 | 0 | 0 | 0 | 0 |
| 582-003-779-011 | MTNCE - TRAFFIC SIGNALS | 24 | 100 | 6,610 | 2,991 | 500 | 4,000 |
| 582-003-779-013 | TREE TRIMMING - LINE CLEARANCE | 172,440 | 140,828 | 210,883 | 108,594 | 175,000 | 150,000 |
| 582-003-780-002 | MTNCE - DOWNTOWN UNDERGROUND | 0 | 1,858 | 1,999 | 6,355 | 20,000 | 0 |
| 582-003-780-003 | MTNCE - RESIDENTIAL UNDERGROUN | 67 | 734 | 346 | 76 | 600 | 500 |
| 582-003-780-004 | MTNCE - COMM UNDERGROUND | 4,996 | 3,830 | 3,174 | 0 | 4,000 | 4,000 |
| 582-003-781-001 | CUSTOMER PREMISE EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-003-782-001 | MTNCE BLDG & GROUNDS - BROADWA | 638 | 795 | 794 | 12 | 50,000 | 50,000 |
| 582-003-782-002 | MTNCE BLDG & GROUNDS - EASTSID | 306 | 406 | 266 | (3) | 250 | 250 |
| 582-003-782-003 | MTNCE BLDG & GROUNDS - FORT ST | 283 | 271 | 264 | (4) | 250 | 250 |
| 582-003-782-004 | MTNCE BLDG & GROUNDS - FRONT S | 1,780 | 1,846 | 1,803 | 496 | 250 | 250 |
| 582-003-782-005 | MTNCE BLDG & GROUNDS - INDUSTR | 1,461 | 1,136 | 1,032 | 4 | 250 | 250 |
| 582-003-782-006 | MTNCE BLDG & GROUNDS - BRANDYW | 372 | 342 | 329 | 7 | 250 | 250 |
| 582-003-782-007 | MTNCE BLDG & GROUNDS - WESTSID | 637 | 917 | 1,078 | (3) | 250 | 250 |
| 582-003-782-021 | SNOWPLOWING - SUBSTATIONS (ONL | 0 | 106 | 94 | 0 | 0 | 0 |
| 582-003-783-001 | MTNCE EQUIP - BROADWAY SUBSTN | 9,806 | 9,920 | 11,345 | 8,751 | 10,128 | 500 |
| 582-003-783-002 | MTNCE EQUIP - EASTSIDE SUBSTN | 8,894 | 9,025 | 9,468 | 5,115 | 10,128 | 500 |
| 582-003-783-003 | MTNCE EQUIP - FORT ST SUBSTN | 8,895 | 8,952 | 20,150 | 5,272 | 10,128 | 500 |
| 582-003-783-004 | MTNCE EQUIP - FRONT ST SUBSTN | 8,700 | 9,261 | 9,439 | 5,257 | 10,128 | 500 |
| 582-003-783-005 | MTNCE EQUIP - INDUSTRIAL PARK | 10,685 | 14,964 | 14,586 | 4,709 | 10,128 | 500 |
| 582-003-783-006 | MTNCE EQUIP - BRANDYWINE SUBST | 9,388 | 8,952 | 15,424 | 4,815 | 10,128 | 500 |
| 582-003-783-007 | MTNCE EQUIP - WESTSIDE SUBSTN | 8,681 | 9,997 | 14,676 | 8,014 | 10,128 | 500 |
| 582-003-784-004 | VEHICLE MAINTENANCE | 52,206 | 41,474 | 46,156 | 30,175 | 10,128 | 55,453 |
| 582-003-785-011 | HAZARDOUS WASTE DISPOSAL | 0 | 0 | 1,515 | 2,050 | 0 | 0 |
| 582-003-785-019 | P.C.B. REMOVAL AND DISPOSAL | 13,317 | 11,334 | 1,633 | 1,585 | 2,200 | 2,200 |
| 582-003-787-001 | MTNCE - METERS | 12,122 | 6,322 | 11,098 | 2,311 | 10,000 | 7,500 |
| 582-003-788-002 | MTNCE - SERVICE BUILDING | 28,437 | 40,745 | 32,285 | 15,664 | 25,000 | 25,000 |
| 582-003-788-007 | MTNCE - RADIO EQUIPMENT | 697 | 1,248 | 2,777 | 3,117 | 30,000 | 5,000 |
| 582-003-788-008 | RADIO EXPENSE - CITY | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-003-789-001 | TOOL EXPENSE | 11,404 | 17,539 | 20,925 | 9,574 | 15,000 | 15,000 |
| 582-003-790-001 | DISASTER REC - NON-WORK PD | 0 | 11,772 | 25,267 | 0 | 50,000 | 0 |
| 582-003-790-020 | DISASTER REC - PR & COSTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-003-920-006 | HEAT & UTILITIES - SERVICE BUI | 15,397 | 17,430 | 16,781 | 7,201 | 16,000 | 16,000 |
| 582-003-940-001 | EQUIPMENT RENTAL | 0 | 0 | 0 | 0 | 13,500 | 10,000 |
| 582-003-969-014 | LICENSE & PERMIT EXPENSE | 155 | 1,324 | 430 | 50 | 2,000 | 1,000 |
| Total DISTRIBUTION: | | 1,226,766 | 1,055,277 | 1,199,047 | 544,946 | 1,076,451 | 1,090,166 |
| ADMINISTRATIVE & GENERAL | | | | | | | |
| 582-004-708-001 | PAYROLL - METER READERS | 11,279 | 7,279 | 4,631 | 5,358 | 11,479 | 0 |
| 582-004-709-001 | PAYROLL - CLERICAL | 168,021 | 177,725 | 181,656 | 88,948 | 216,423 | 0 |
| 582-004-709-006 | CUT-OFF & COLLECTION EXPENSE | 22,956 | 15,593 | 19,520 | 11,458 | 21,803 | 0 |
| 582-004-710-001 | PAYROLL - ADMINISTRATIVE | 159,920 | 174,345 | 202,097 | 97,184 | 235,612 | 0 |
| 582-004-717-001 | PENSION FUND EXPENSE | 307,087 | 101,206 | 258,441 | 47,442 | 113,287 | 120,252 |
| 582-004-717-002 | RETIRES GROUP MED INSURANCE | 23,250 | 17,833 | 12,797 | 1,283 | 4,000 | 4,950 |
| 582-004-717-003 | SOCIAL SECURITY TAX | 76,631 | 80,467 | 83,440 | 42,725 | 88,200 | 85,078 |
| 582-004-717-004 | EMPLOYEES GROUP INSURANCE - ME | 302,828 | 262,240 | 291,576 | 180,780 | 266,008 | 315,379 |
| 582-004-717-006 | EMPLOYEE ASSISTANCE PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-717-007 | EMPLOYEE WELLNESS PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-717-008 | PAYROLL - VACATION PAY | 28,826 | 25,039 | 27,432 | 11,679 | 0 | 0 |
| 582-004-717-009 | PAYROLL - HOLIDAY PAY | 13,307 | 13,703 | 13,588 | 8,583 | 0 | 0 |
| 582-004-717-010 | PAYROLL - PERSONAL DAYS | 4,431 | 10,594 | 5,139 | 2,071 | 0 | 0 |
| 582-004-717-011 | PAYROLL - SICK PAY | 18,585 | 8,091 | 13,519 | 6,876 | 0 | 0 |
| 582-004-717-012 | PAYROLL - INJURY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-717-013 | PAYROLL - FUNERAL PAY | 78 | 666 | 1,417 | 491 | 0 | 0 |
| 582-004-717-014 | PAYROLL - JURY DUTY & OTHER | 306 | (13) | 0 | 0 | 0 | 0 |
| 582-004-717-015 | PAYROLL - TERMINATION PAY | 0 | 0 | 0 | 1,320 | 0 | 0 |

| | | | | | | | |
|---|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 582 (Electric Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 582-004-717-016 | PAYROLL - SUSPENSION PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-717-017 | PAYROLL - WORKMENS COMP | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-717-019 | EMPLOYEE MOVING EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-717-020 | UNEMPLOYMENT COMPENSATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-717-023 | PAYROLL - RETROACTIVE PAY EXPE | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-717-025 | PAYROLL - EMERGENCY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-717-050 | PAYROLL - COMPENSATED BENEFITS | 10,357 | 2,749 | (774) | 0 | 0 | 0 |
| 582-004-717-060 | OPEB - RETIREE HEALTH INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-727-001 | OFFICE SUPPLIES | 6,407 | 4,771 | 4,963 | 2,266 | 5,000 | 5,000 |
| 582-004-731-001 | BOOKS & PERIODICALS | 3,115 | 1,678 | 3,417 | 335 | 2,500 | 2,500 |
| 582-004-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 17,356 | 22,016 | 31,902 | 35,051 | 20,000 | 0 |
| 582-004-733-002 | NETWORK COMPUTER EQUIPMENT | 31,128 | 29,677 | 29,530 | 5,341 | 30,000 | 0 |
| 582-004-735-001 | OFFICE FURNITURE & EQUIPMENT E | 2,632 | 3,806 | 1,184 | 2,428 | 6,500 | 6,500 |
| 582-004-736-001 | POSTAGE EXPENSE | 2,479 | 1,491 | 2,845 | 1,049 | 2,400 | 2,400 |
| 582-004-756-001 | COMMERCIAL DRIVER LICENSE EXPE | 540 | 50 | 435 | 66 | 150 | 200 |
| 582-004-756-005 | CAR ALLOWANCE/MILEAGE | 3,610 | 4,256 | 4,635 | 2,450 | 4,500 | 4,900 |
| 582-004-790-001 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-801-001 | PROFESSIONAL SERVICES | 77,347 | 36,597 | 68,757 | 68,243 | 75,000 | 0 |
| 582-004-801-005 | AUDIT FEES | 5,418 | 5,500 | 5,500 | 4,475 | 5,775 | 6,100 |
| 582-004-801-007 | OFFICE SECURITY EXPENSES | 14,734 | 5,692 | 20,461 | 5,246 | 20,000 | 0 |
| 582-004-803-001 | CITY ADMINISTRATION EXPENSE | 66,795 | 74,307 | 84,809 | 39,776 | 72,100 | 73,800 |
| 582-004-816-001 | GENERAL MEDICAL EXPENSE | 875 | 1,308 | 2,468 | 420 | 1,500 | 1,500 |
| 582-004-820-001 | TRAVEL, TRAINING & CONFERENCE | 9,521 | 8,877 | 9,239 | 4,952 | 15,000 | 15,000 |
| 582-004-821-001 | MEMBERSHIP FEES | 26,742 | 35,997 | 16,251 | 14,598 | 50,000 | 0 |
| 582-004-822-001 | APPRENTICESHIP PROGRAM EXPENSE | 6,337 | 4,150 | 3,000 | 2,000 | 12,000 | 12,000 |
| 582-004-851-001 | TELEPHONE EXPENSE | 14,432 | 14,866 | 13,728 | 6,702 | 12,000 | 13,500 |
| 582-004-877-002 | SUPPLEMENTAL PENSION BENEFITS | 147 | 37 | 0 | 0 | 0 | 0 |
| 582-004-878-002 | RETIREE DEATH BENEFIT | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-881-001 | ADVERTISING EXPENSE/PUBLIC REL | 4,258 | 4,651 | 3,211 | 2,433 | 6,000 | 5,000 |
| 582-004-890-001 | FLAG INSTALLATION & REMOVAL | 64 | 21,249 | 0 | 0 | 0 | 0 |
| 582-004-890-002 | CHRISTMAS DECORATION EXPENSE | 4,674 | 2,764 | 4,179 | 392 | 5,000 | 0 |
| 582-004-900-001 | PRINTING & PUBLISHING | 400 | 440 | 0 | 0 | 5,000 | 0 |
| 582-004-920-005 | HEAT & UTILITIES - OFFICE BUIL | 17,134 | 19,737 | 19,277 | 6,794 | 16,500 | 13,600 |
| 582-004-926-120 | INTERFUND FICA/MEDICARE | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-930-001 | MTNCE - OFFICE EQUIPMENT | 8,458 | 12,685 | 17,406 | 9,183 | 17,000 | 18,400 |
| 582-004-930-002 | MTNCE - COMPUTER EQUIPMENT | 13,671 | 10,128 | 1,586 | 825 | 10,000 | 5,000 |
| 582-004-930-003 | MTNCE - TELEPHONE EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-931-002 | MTNCE - OFFICE BUILDING | 66,766 | 18,164 | 41,734 | 1,673 | 50,000 | 64,263 |
| 582-004-931-005 | MTNCE-OFFICE BLDG LEASED SPACE | 19,457 | 22,407 | 6,984 | 4,440 | 0 | 0 |
| 582-004-945-001 | RENT - OFFICE BUILDING | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-946-001 | PROPERTY TAXES - OFFICE BUILDI | 2,924 | 3,495 | 5,452 | 0 | 0 | 0 |
| 582-004-956-008 | MISCELLANEOUS | 1,946 | 2,069 | 2,417 | 1,994 | 2,000 | 2,000 |
| 582-004-956-011 | CREDIT/DEBIT CARD FEES | 491 | 0 | 0 | 237 | 100 | 250 |
| 582-004-956-015 | BANK SERVICE FEES | 58 | 119 | 177 | 101 | 100 | 200 |
| 582-004-956-021 | INJURIES & DAMAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-004-957-001 | INSURANCE - GENERAL | 41,367 | 40,921 | 44,370 | 23,574 | 41,000 | 47,148 |
| 582-004-957-003 | INSURANCE - WORKMENS COMPENSAT | 9,054 | 9,026 | 8,098 | 2,649 | 10,103 | 6,041 |
| 582-004-959-005 | INTEREST PAID ON CUSTOMER DEPO | 10,717 | 16,265 | 15,732 | 7,960 | 20,000 | 16,000 |
| 582-004-965-001 | BAD DEBTS | 26,839 | 29,666 | 32,512 | 12,814 | 22,000 | 22,000 |
| 582-004-965-002 | BAD DEBTS - DAMAGE CLAIMS | 5,288 | 10,138 | 3,542 | 0 | 500 | 0 |
| 582-004-965-003 | BAD DEBT COLLECTION FEES | 2,837 | 4,129 | 4,300 | 684 | 4,000 | 4,000 |
| 582-004-965-004 | CASH OVER/SHORT | 12 | 20 | 119 | 2 | 0 | 0 |
| Total ADMINISTRATIVE & GENERAL | | 1,673,892 | 1,380,666 | 1,628,699 | 777,351 | 1,500,540 | 872,961 |
| ENERGY SAVERS PROGRAM | | | | | | | |
| 582-005-885-001 | ESP - LIMITED INC | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-005-885-002 | ESP - RES LIGHTING | 0 | 100 | 1,575 | 486 | 0 | 1,000 |
| 582-005-885-003 | ESP - RES REFRIG/FREEZ TURN-IN | 50 | 850 | 1,700 | 150 | 0 | 300 |
| 582-005-885-004 | ESP - RES EDUCATION | 4,323 | 5,361 | 5,814 | 0 | 4,600 | 0 |

| | | | | | | | |
|---|----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 582 (Electric Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 582-005-885-005 | ESP - COMM PRESCRIPTIVE | 34,520 | 34,732 | 22,592 | 3,457 | 50,000 | 10,000 |
| 582-005-885-006 | ESP - COMM/IND CUSTOM | 385 | 14,797 | 8,226 | 0 | 15,000 | 15,000 |
| 582-005-885-007 | ESP - COMM/IND EDUCATION | 821 | 946 | 1,026 | 0 | 1,000 | 1,500 |
| 582-005-885-010 | ESP - RESIDENTIAL HVAC | 9,107 | 2,840 | 910 | 555 | 1,000 | 1,200 |
| 582-005-885-099 | ESP-IMP CONTR - FRANKLIN ENG | 108,691 | 84,247 | 84,241 | 43,122 | 92,000 | 85,000 |
| 582-005-885-100 | ESP - ANNUAL REPORTING EXP | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-005-886-001 | REP - SERVICE COMMITTEE | 975 | 3,620 | 1,846 | 23,327 | 5,000 | 50,000 |
| 582-005-886-100 | REP - ANNUAL REPORTING EXP | 1,206 | 957 | 997 | 71 | 1,000 | 500 |
| Total ENERGY SAVERS PROGRAM: | | 160,078 | 148,450 | 128,927 | 71,168 | 169,600 | 164,500 |
| DEPRECIATION | | | | | | | |
| 582-006-968-001 | DEPR - PRODUCTION PLANT | 0 | 0 | 7,317 | 0 | 0 | 24,500 |
| 582-006-968-002 | DEPR - TRANSMISSION PLANT | 22,360 | 21,748 | 21,748 | 10,874 | 22,000 | 22,000 |
| 582-006-968-003 | DEPR - DISTRIBUTION PLANT | 313,855 | 286,381 | 269,564 | 134,782 | 290,000 | 280,000 |
| 582-006-968-008 | DEPR - GENERAL PLANT | 167,599 | 159,672 | 162,723 | 81,362 | 155,000 | 127,500 |
| Total DEPRECIATION: | | 503,814 | 467,801 | 461,352 | 227,018 | 467,000 | 454,000 |
| DISTRIBUTED EXPENSE | | | | | | | |
| 582-007-956-001 | DISTRIBUTED EQUIPMENT EXPENSE | (35,052) | (18,234) | (37,033) | (19,715) | 0 | 0 |
| 582-007-956-002 | DISTRIBUTED EMPLOYEE BENEFITS | (17,360) | (18,339) | (24,822) | (15,409) | 0 | 0 |
| 582-007-956-003 | DISTRIBUTED OVERHEAD EXPENSE | (56,576) | (25,829) | (62,237) | (20,111) | 0 | 0 |
| Total DISTRIBUTED EXPENSE: | | (108,988) | (62,402) | (124,092) | (55,235) | 0 | 0 |
| CITY SERVICE | | | | | | | |
| 582-008-955-001 | TRANS TO CITY - PILOT | 1,309,915 | 1,435,119 | 116,527 | 0 | 0 | 0 |
| 582-008-955-002 | CITY UTILITY SERVICE | 3,564 | 4,677 | 4,850 | 1,974 | 4,500 | 4,500 |
| 582-008-955-005 | CHRISTMAS DECORATION LIGHTING | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-008-955-006 | EXPENSE INCURRED AT REQUEST OF | 2,367 | 18,334 | 3,427 | 18,296 | 5,000 | 10,000 |
| 582-008-955-007 | COMPUTER EXPENSE INCURRED FOR | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-008-955-009 | TELEPHONE SYSTEM COST INCURRED | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-008-955-011 | STREET LIGHT RENEWALS - RESIDE | 0 | 0 | 0 | 0 | 0 | 0 |
| 582-008-955-012 | STREET LIGHT RENEWALS - DOWNTOWN | 0 | 0 | 0 | 0 | 0 | 0 |
| Total CITY SERVICE: | | 1,315,846 | 1,458,130 | 124,804 | 20,270 | 9,500 | 14,500 |
| DEBT | | | | | | | |
| 582-009-959-004 | INTEREST ON BONDED DEBT | 0 | 0 | 17,379 | 52,136 | 32,347 | 99,503 |
| 582-009-996-002 | BOND ISSUE EXPENSE | 0 | 0 | 46,010 | 0 | 64,100 | 0 |
| Total DEBT: | | 0 | 0 | 63,389 | 52,136 | 96,447 | 99,503 |
| Total FUND EXPENDITURES: | | | | | | | |
| | | 13,979,557 | 14,814,849 | 14,257,995 | 6,986,877 | 15,110,069 | 13,774,349 |
| NET REVENUES (EXPENDITURES) | | | | | | | |
| | | (24,382) | 7,431 | (40,303) | (60,339) | 400,544 | (544,243) |
| BEGINNING FUND BALANCE | | | | | | | |
| | | | | | | 11,128,294 | 11,528,838 |
| PROJECTED ENDING FUND BALANCE | | | | | | | |
| | | | | | | 11,528,838 | 10,984,595 |

WATER DIVISION

(591)

The *Water Division* is supervised by a water superintendent, and consists of three water technicians, and a shared storekeeper, service person, mechanic, and one utility assistant. The Division is responsible for the City's water network of wells, storage towers, and mains.

Our goal is to provide safe, quality water for all customers consistent with State and Federal regulations and at the lowest possible cost.

SIGNIFICANT CHANGES

FY 2019

- Most projects will be deferred until financing for advanced oxidation system is finalized.
- Front Street well to be rebuilt.
- Western Well to be upgraded.
- Will be replacing media in at least one filter at the Iron Removal Plant.

FY 2020

- Beginning verified DSMI (Distribution System Materials Inventories) of all service lines from main to inside of customers home. Due on 1-1-2025 and must be updated every 5-years. Budgeting in *MTNCE –SERVICES* \$250,000 for approximately 1,000 inspections of the 5,513 total.
- Upgrading Western Well as insufficient funding in FY19.
- Need to replace media in both filters at Iron Filtration Plant. Deferred from last FY due to funds.
- Budgeting \$100,000 in capital plan for emergency lead service line replacements.
- Minimal budgeting in capital plan for continuing ERT installation.

FY 2021

- COVID-19 projected revenue reductions forced changes to upcoming budget.
- Reduced budget by 8.8% from FY20.
- Continuing lead service line inventory investigations (in-house).
- Emergency lead service line replacements only.
- Indefinitely deferred Plym Road and Tomahawk Lane water main replacements.
- Began forward years planning to include advanced metering infrastructure (AMI).
- Rate increase proposed (delayed from June 2020).

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 591 (Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| OPERATING REVENUES | | | | | | | |
| 591-101-620-001 | COLLECTION FEES | 4,141 | 4,006 | 3,881 | 1,540 | 3,600 | 3,600 |
| 591-101-620-004 | METER TAMPERING FEES | 603 | 528 | 1,084 | 66 | 500 | 500 |
| 591-101-620-005 | METER TESTING FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-101-620-006 | PENALTIES | 23,074 | 22,924 | 21,992 | 10,055 | 22,000 | 22,000 |
| 591-101-620-007 | TAG NOTIFICATION FEES | 940 | 1,016 | 988 | 340 | 880 | 800 |
| 591-101-621-001 | RECOVERY OF BAD DEBTS | 3,305 | 3,026 | 3,723 | 908 | 3,000 | 3,000 |
| 591-101-625-001 | REFUNDS | 0 | 69,396 | 0 | 0 | 0 | 0 |
| 591-101-642-001 | METERED INCOME - CITY | 1,683,911 | 1,686,211 | 1,614,432 | 773,611 | 1,547,520 | 1,547,222 |
| 591-101-642-003 | METERED INCOME - RURAL - NILES | 456,495 | 461,602 | 461,113 | 217,402 | 447,238 | 434,804 |
| 591-101-642-004 | METERED INCOME - RURAL - HOWAR | 145,700 | 135,237 | 133,400 | 63,824 | 129,000 | 127,648 |
| 591-101-642-005 | METERED INCOME - RURAL - BERTR | 36,910 | 38,048 | 45,339 | 21,094 | 36,668 | 42,188 |
| 591-101-642-006 | METERED INCOME-RURAL-MILTON | 11,483 | 11,717 | 11,435 | 5,167 | 12,270 | 10,334 |
| 591-101-645-001 | BULK WATER SALES | 5,448 | 9,326 | 25,886 | 7,258 | 15,000 | 15,000 |
| 591-101-647-100 | UNBILLED REVENUE | 4,741 | (10,185) | 16,910 | 0 | 0 | 0 |
| Total OPERATING REVENUES: | | 2,376,751 | 2,432,852 | 2,340,183 | 1,101,265 | 2,217,676 | 2,207,096 |
| NON-OPERATING REVENUES | | | | | | | |
| 591-102-501-001 | FEDERAL GRANTS - MDEQ | 4,348 | 10,581 | 4,338 | 0 | 0 | 0 |
| 591-102-539-001 | STATE GRANTS | 0 | 0 | 0 | 0 | 4,338 | 0 |
| 591-102-626-001 | SERVICES RENDERED | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-102-664-001 | INTEREST | 5,462 | 7,512 | 10,549 | 5,052 | 6,000 | 5,000 |
| 591-102-664-002 | INTEREST - BOND FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-102-666-021 | WORKMENS COMP DIVIDEND INCOME | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-102-667-003 | RENTAL OF EQUIPMENT | 12,000 | 12,000 | 13,000 | 6,000 | 14,000 | 12,000 |
| 591-102-669-001 | GAIN/LOSS ON INVESTMENT | 0 | (10,272) | 7,554 | (78) | 0 | 0 |
| 591-102-671-001 | MISCELLANEOUS | 2,683 | 2,448 | 2,329 | 2,557 | 2,400 | 4,000 |
| 591-102-671-007 | SALE OF SCRAP | 3,374 | 10,808 | 3,615 | 1,797 | 1,000 | 3,600 |
| 591-102-673-003 | SALE OF MACHINERY & EQUIPMENT | 0 | 550 | 0 | 130 | 0 | 0 |
| 591-102-674-006 | CAPITAL CONTRIBUTIONS | 0 | 0 | 11,019 | 19,740 | 0 | 0 |
| 591-102-676-001 | PROFIT ON MERCHANDISE SALES | 547 | 0 | 0 | 0 | 0 | 0 |
| 591-102-676-005 | PROFIT ON CONTRACTED SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-102-677-001 | WATER TAPS | 4,200 | 1,600 | 2,300 | 10,398 | 2,000 | 4,000 |
| 591-102-693-001 | CAPITAL GAIN OR LOSS | (20,549) | 0 | 0 | 0 | 0 | 0 |
| Total NON-OPERATING REVENUES: | | 12,065 | 35,227 | 54,704 | 45,596 | 29,738 | 28,600 |
| Total REVENUES: | | 2,388,816 | 2,468,079 | 2,394,887 | 1,146,861 | 2,247,414 | 2,235,696 |
| EXPENDITURES | | | | | | | |
| PRODUCTION | | | | | | | |
| 591-001-707-004 | PAYROLL-LABORATORY OPERATIONS | 15,378 | 17,652 | 17,961 | 6,162 | 18,632 | 14,878 |
| 591-001-707-007 | PAYROLL-DAILY INSPECTIONS | 7,425 | 7,880 | 5,550 | 0 | 8,100 | 0 |
| 591-001-717-008 | PAYROLL - VACATION PAY | 0 | 0 | 448 | 223 | 0 | 0 |
| 591-001-717-009 | PAYROLL - HOLIDAY | 0 | 0 | 401 | 280 | 0 | 0 |
| 591-001-717-010 | PAYROLL - PERSONAL DAYS | 0 | 0 | 167 | 180 | 0 | 0 |
| 591-001-717-011 | PAYROLL - SICK PAY | 0 | 0 | 200 | 354 | 0 | 0 |
| 591-001-717-012 | PAYROLL - WORK INQUIRY | 0 | 0 | 7 | 0 | 0 | 0 |
| 591-001-746-021 | LABORATORY SUPPLIES | 1,425 | 1,899 | 1,192 | 513 | 1,500 | 2,500 |
| 591-001-747-001 | ELECTRICITY/LIGHT&HEAT-PARKER | 1,368 | 1,524 | 1,770 | 1,178 | 1,500 | 2,400 |
| 591-001-747-003 | ELECTRICITY/LIGHT&HEAT-FRONT S | 151 | 172 | 179 | 90 | 1,500 | 1,000 |
| 591-001-747-004 | ELECTRICITY/LIGHT&HEAT-KING WE | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-747-005 | ELECTRICITY/LIGHT&HEAT-FORT ST | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-747-006 | ELECTRICITY/LIGHT&HEAT-WESTERN | 943 | 1,322 | 1,937 | 1,166 | 2,100 | 2,332 |
| 591-001-747-007 | ELECTRICITY/LIGHT&HEAT-CLAY ST | 664 | 894 | 1,510 | 356 | 1,600 | 712 |
| 591-001-747-008 | ELECTRICITY/LIGHT&HEAT-DECKER | 1,434 | 1,640 | 1,820 | 1,443 | 2,200 | 2,886 |
| 591-001-747-009 | ELECTRICITY/LIGHT&HEAT-AIRPORT | 2,295 | 1,908 | 3,597 | 2,080 | 4,000 | 4,000 |
| 591-001-747-011 | ELECTRICITY/LIGHT&HEAT-AIRPT 2 | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 591 (Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 591-001-747-020 | ELECT/LIGHT & HEAT - TR PLANT | 1,287 | 1,445 | 1,432 | 743 | 2,000 | 0 |
| 591-001-749-001 | ELECTRICITY/PUMPING-PARKER WEL | 12,250 | 13,868 | 16,339 | 6,061 | 12,000 | 12,000 |
| 591-001-749-003 | ELECTRICITY/PUMPING-FRONT ST W | 0 | 0 | 0 | 0 | 7,500 | 2,500 |
| 591-001-749-004 | ELECTRICITY/PUMPING-KING WELL | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-749-005 | ELECTRICITY/PUMPING-FORT ST WE | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-749-006 | ELECTRICITY/PUMPING-WESTERN WE | 4,315 | 4,960 | 3,784 | 1,894 | 4,200 | 3,788 |
| 591-001-749-007 | ELECTRICITY/PUMPING-CLAY ST WE | 7,483 | 5,702 | 6,994 | 2,431 | 2,500 | 4,862 |
| 591-001-749-008 | ELECTRICITY/PUMPING-DECKER WEL | 4,429 | 7,024 | 3,837 | 2,265 | 5,000 | 4,530 |
| 591-001-749-009 | ELECTRICITY/PUMPING-AIRPORT WE | 7,836 | 7,578 | 7,344 | 2,392 | 4,000 | 4,800 |
| 591-001-749-011 | ELECTRICITY/PUMPING-AIRPORT 2 | 5,158 | 5,651 | 5,629 | 2,391 | 6,000 | 5,000 |
| 591-001-749-020 | ELECT/PUMPING - TREAT PLANT | 32,965 | 34,638 | 36,006 | 14,243 | 15,000 | 30,000 |
| 591-001-750-001 | MISC SUPPLIES & EXP-PARKER WEL | 10 | 30 | 0 | 0 | 0 | 0 |
| 591-001-750-003 | MISC SUPPLIES & EXP-FRONT ST W | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-750-004 | MISC SUPPLIES & EXP-KING WELL | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-750-005 | MISC SUPPLIES & EXP-FORT ST WE | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-750-006 | MISC SUPPLIES & EXP-WESTERN WE | 22 | 15 | 0 | 0 | 0 | 0 |
| 591-001-750-007 | MISC SUPPLIES & EXP-CLAY WELL | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-750-008 | MISC SUPPLIES & EXP-DECKER WEL | 10 | 15 | 0 | 0 | 0 | 0 |
| 591-001-750-009 | MISC SUPPLIES & EXP-AIRPORT WE | 10 | 15 | 0 | 0 | 0 | 0 |
| 591-001-750-010 | MISC SUPPLIES & EXP-BRANDYWINE | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-750-011 | MISC SUPPLIES & EXP-AIRPORT 2 | 10 | 15 | 0 | 0 | 0 | 0 |
| 591-001-750-020 | MISC SUPPLIES & EXP - TR PLANT | 1,464 | 372 | 1,074 | 572 | 1,000 | 1,000 |
| 591-001-751-001 | OPERATING EXPENSE - AUTO CONTR | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-752-001 | WATER CONDITIONING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-752-002 | CHLORINE (CL2) | 4,216 | 3,512 | 4,983 | 1,781 | 4,500 | 4,500 |
| 591-001-752-003 | FLUORIDE (H2SIF6) | 5,495 | 6,090 | 7,788 | 3,646 | 8,000 | 7,292 |
| 591-001-752-005 | PHOSPHATE | 7,392 | 9,892 | 9,400 | 5,020 | 7,520 | 10,000 |
| 591-001-770-001 | MTNCE/BLDG & GRNDS-PARKER WELL | 84 | 0 | 334 | 316 | 1,500 | 1,000 |
| 591-001-770-002 | MTNCE/BLDG & GRNDS-KELLY WELL | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-770-003 | MTNCE/BLDG & GRNDS-FRONT ST WE | 0 | 112 | 3 | 578 | 600 | 1,000 |
| 591-001-770-004 | MTNCE/BLDG & GRNDS-KING WELL | 167 | 145 | 164 | 53 | 100 | 0 |
| 591-001-770-005 | MTNCE/BLDG & GRNDS-FORT ST WEL | 993 | 886 | 1,001 | 352 | 650 | 0 |
| 591-001-770-006 | MTNCE/BLDG & GRNDS-WESTERN WEL | 134 | 195 | 33 | 315 | 50 | 500 |
| 591-001-770-007 | MTNCE/BLDG & GRNDS-CLAY ST WEL | 84 | 10 | 182 | 252 | 1,500 | 500 |
| 591-001-770-008 | MTNCE/BLDG & GRNDS-DECKER ST W | 1,078 | 2,923 | 995 | 1,039 | 700 | 2,000 |
| 591-001-770-009 | MTNCE/BLDG & GRNDS-AIRPORT WEL | 2,190 | 1,876 | 2,353 | 807 | 1,500 | 1,000 |
| 591-001-770-011 | MTNCE/BLDG & GRNDS-AIRPORT 2 | 84 | 0 | 0 | 27 | 0 | 0 |
| 591-001-770-015 | MTNCE/BLDG & GRNDS-ABANDONED | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-770-020 | MAINT/BLDG & GROUNDS - TR PLAN | 1,293 | 1,564 | 3,354 | 10,257 | 2,500 | 2,500 |
| 591-001-770-024 | SNOW PLOWING | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-770-030 | MTNCE/BLDG & GRNDS-BOOSTER STN | 0 | 0 | 425 | 0 | 0 | 500 |
| 591-001-771-001 | MTNCE/WELLS & PIPING-PARKER WE | 7,356 | 7,766 | 5,478 | 0 | 8,100 | 0 |
| 591-001-771-002 | MTNCE/WELLS & PIPING-KELLY WEL | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-771-003 | MTNCE/WELLS & PIPING-FRONT ST | 7,356 | 7,766 | 5,638 | 739 | 8,100 | 0 |
| 591-001-771-004 | MTNCE/WELLS & PIPING-KING ST W | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-771-005 | MTNCE/WELLS & PIPING-FORT ST W | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-771-006 | MTNCE/WELLS & PIPING-WESTERN S | 7,356 | 7,766 | 5,477 | 0 | 8,100 | 0 |
| 591-001-771-007 | MTNCE/WELLS & PIPING-CLAY ST W | 9,359 | 7,766 | 5,549 | 0 | 8,100 | 0 |
| 591-001-771-008 | MTNCE/WELLS & PIPING-DECKER ST | 7,356 | 7,766 | 5,503 | 37 | 8,100 | 0 |
| 591-001-771-009 | MTNCE/WELLS & PIPING-AIRPORT W | 7,464 | 7,880 | 5,623 | 739 | 8,714 | 1,000 |
| 591-001-771-010 | MTNCE/WELLS & PIPING-BRANDYWIN | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-771-011 | MTNCE/WELLS & PIPING-AIRPORT 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-771-020 | MAINT/PIPING - TREATMENT PLAN | 0 | 0 | 0 | 0 | 500 | 500 |
| 591-001-772-001 | MTNCE/PUMP, MOTOR & EQUIP-PARK | 270 | 5,257 | 566 | 656 | 250 | 500 |
| 591-001-772-002 | MTNCE/PUMP, MOTOR & EQUIP-KELL | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-772-003 | MTNCE/PUMP, MOTOR & EQUIP-FRON | 0 | 0 | 13 | 774 | 500 | 500 |
| 591-001-772-004 | MTNCE/PUMP, MOTOR & EQUIP-KING | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 591 (Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 591-001-772-005 | MTNCE/PUMP, MOTOR & EQUIP-FORT | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-772-006 | MTNCE/PUMP, MOTOR & EQUIP-WEST | 3,845 | 121 | 566 | 538 | 20,000 | 58,000 |
| 591-001-772-007 | MTNCE/PUMP, MOTOR & EQUIP-CLAY | 283 | 0 | 283 | 0 | 100 | 500 |
| 591-001-772-008 | MTNCE/PUMP, MOTOR & EQUIP-DECK | 270 | 0 | 283 | 2,028 | 100 | 500 |
| 591-001-772-009 | MTNCE/PUMP, MOTOR & EQUIP-AIRP | 270 | 130 | 0 | 538 | 100 | 500 |
| 591-001-772-011 | MTNCE/PUMP, MOTOR & EQUIP-AIR2 | 270 | 0 | 0 | 0 | 100 | 500 |
| 591-001-772-020 | MAINT/PUMP, MOTOR & EQ - TREAT | 0 | 0 | 0 | 0 | 100 | 500 |
| 591-001-773-001 | MTNCE/CHL & FLUO EQUIP-PARKER | 0 | 16 | 0 | 0 | 0 | 0 |
| 591-001-773-003 | MTNCE/CHL & FLUO EQUIP-FRONT S | 0 | 5,155 | 916 | 113 | 2,500 | 1,500 |
| 591-001-773-004 | MTNCE/CHL & FLUO EQUIP-KING ST | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-773-005 | MTNCE/CHL & FLUO EQUIP-FORT ST | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-773-006 | MTNCE/CHL & FLUO EQUIP-WESTERN | 0 | 16 | 0 | 112 | 0 | 0 |
| 591-001-773-007 | MTNCE/CHL & FLUO EQUIP-CLAY ST | 569 | 16 | 1,051 | 112 | 100 | 100 |
| 591-001-773-008 | MTNCE/CHL & FLUO EQUIP-DECKER | 204 | 2,599 | 1,172 | 112 | 2,500 | 2,500 |
| 591-001-773-009 | MTNCE/CHL & FLUO EQUIP-AIRPORT | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-773-011 | MTNCE/CHL & FLUO EQUIP-AIRPT 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-001-773-020 | MAINT/CHL & FLUO EQ - TREAT PL | 479 | 16 | 1,968 | 98 | 2,500 | 2,500 |
| 591-001-776-001 | MTNCE - WELL CONTROL SYSTEM | 6,929 | 9,426 | 6,823 | 3,379 | 25,000 | 5,000 |
| 591-001-817-001 | LABORATORY TESTING & ANALYSIS | 12,492 | 14,233 | 19,515 | 7,316 | 10,000 | 15,000 |
| 591-001-817-002 | SAMPLING REBATES | 1,980 | 0 | 0 | 0 | 0 | 0 |
| 591-001-817-005 | WELLHEAD PROTECTION PROG EXP | 9,664 | 13,293 | 8,021 | 3,675 | 8,675 | 0 |
| Total PRODUCTION: | | 215,314 | 240,412 | 224,638 | 92,426 | 251,691 | 219,580 |
| DISTRIBUTION | | | | | | | |
| 591-003-706-001 | PAYROLL-DIST SUPERVISION & ENG | 30,810 | 30,619 | 34,143 | 9,533 | 38,677 | 64,974 |
| 591-003-707-005 | INSPECTING & TESTING METERS | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-707-006 | OPERATION - STOREROOM | 10,601 | 10,382 | 10,747 | 5,412 | 12,810 | 13,056 |
| 591-003-707-008 | CHECKING FOR CROSS CONNECTIONS | 0 | 0 | 0 | 0 | 1,000 | 0 |
| 591-003-707-009 | THAWING SERVICES AND MAINS | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-707-010 | FLUSHING WATER MAINS | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-717-005 | PAYROLL - COMP TIME | 981 | (28) | (686) | (1,210) | 0 | 0 |
| 591-003-717-008 | PAYROLL - VACATION PAY | 5,362 | 6,608 | 10,198 | 15,931 | 0 | 0 |
| 591-003-717-009 | PAYROLL - HOLIDAY | 2,185 | 2,255 | 4,496 | 4,511 | 0 | 0 |
| 591-003-717-010 | PAYROLL - PERSONAL DAYS | 530 | 1,006 | 1,470 | 1,519 | 0 | 0 |
| 591-003-717-011 | PAYROLL - SICK PAY | 428 | 582 | 9,174 | 11,775 | 0 | 0 |
| 591-003-717-012 | PAYROLL - WORK INQUIRY | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-717-013 | PAYROLL - FUNERAL | 406 | 0 | 63 | 668 | 0 | 0 |
| 591-003-717-014 | PAYROLL - JURY DUTY & OTHER | 74 | 0 | 0 | 0 | 0 | 0 |
| 591-003-717-015 | PAYROLL - TERMINATION PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-717-016 | PAYROLL - SUSPENSION PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-717-017 | PAYROLL - WORKERS COMP | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-717-023 | PAYROLL - RETROACTIVE PAY EXP | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-717-050 | PAYROLL - COMPENSATED BENEFITS | 23,441 | (990) | (89) | 0 | 0 | 0 |
| 591-003-744-001 | UNIFORMS | 6,863 | 6,036 | 7,566 | 4,162 | 8,000 | 8,400 |
| 591-003-744-004 | RISK MGMT - EQUIP & MEETINGS | 2,006 | 2,638 | 3,020 | 6,069 | 2,500 | 3,000 |
| 591-003-745-001 | STOCK INVENTORY ADJUSTMENT | 973 | (5,874) | 492 | 502 | 0 | 0 |
| 591-003-756-004 | GASOLINE & OIL | 8,212 | 10,435 | 8,833 | 3,112 | 8,000 | 8,000 |
| 591-003-756-005 | CAR ALLOWANCE/MILEAGE | 0 | 0 | 0 | 0 | 250 | 250 |
| 591-003-757-004 | METERED BLEEDER LINES | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-759-001 | MAPS AND RECORDS | 2,833 | 1,101 | 2,664 | 2,626 | 5,000 | 5,300 |
| 591-003-762-001 | UAS | 0 | 2,635 | 388 | 331 | 2,000 | 2,000 |
| 591-003-770-005 | MTNCE/GROUNDS-BOOSTER STATION | 23 | 21 | 371 | 8 | 700 | 700 |
| 591-003-770-011 | MTNCE/GROUNDS - CHERRY ST TANK | 398 | 355 | 400 | 130 | 275 | 275 |
| 591-003-770-012 | MTNCE/GROUNDS - N. 5TH ST TANK | 2,300 | 2,127 | 2,044 | 664 | 1,500 | 1,500 |
| 591-003-770-013 | MTNCE/GROUNDS - CENTURY WATER | 0 | 0 | 57 | 0 | 0 | 0 |
| 591-003-770-014 | MAINT/GRNDS - BERT CROSS TOWER | 23 | 21 | 1,583 | 8 | 100 | 100 |
| 591-003-770-015 | MAINT/GRNDS - CARBERRY TOWER | 351 | 313 | 1,122 | 115 | 250 | 250 |
| 591-003-770-016 | GENERAL SUPPLIES EXPENSE | 2,203 | 1,925 | 3,210 | 1,039 | 1,500 | 2,100 |

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 591 (Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 591-003-775-006 | MTNCE - STOREROOM EQUIPMENT | 0 | 0 | 155 | 0 | 0 | 0 |
| 591-003-775-008 | MTNCE - FIELD EQUIPMENT | 4,341 | 2,855 | 5,258 | 1,909 | 4,500 | 4,000 |
| 591-003-777-005 | MTNCE - BOOSTER STATION | 11,774 | 11,813 | 10,095 | 1,960 | 12,000 | 4,000 |
| 591-003-777-011 | MTNCE - CHERRY STREET TANK | 8,744 | 9,608 | 7,469 | 1,275 | 10,247 | 2,500 |
| 591-003-777-012 | MTNCE - N. 5TH ST TANK | 8,284 | 8,846 | 6,660 | 545 | 10,247 | 1,000 |
| 591-003-777-013 | MTNCE - CENTURY WATER TANK | 9,075 | 9,727 | 8,191 | 1,306 | 10,247 | 2,500 |
| 591-003-777-014 | MAINT - BERTRAND CROSS TOWER | 11,051 | 16,418 | 13,142 | 1,790 | 15,747 | 0 |
| 591-003-777-015 | MAINT - CARBERRY TOWER | 11,205 | 9,863 | 13,595 | 1,205 | 15,747 | 0 |
| 591-003-780-004 | MTNCE - DISTRIBUTION MAINS | 93,401 | 130,170 | 140,396 | 128,142 | 439,664 | 250,000 |
| 591-003-780-006 | MTNCE - SERVICES | 90,070 | 115,256 | 96,177 | 48,226 | 0 | 56,486 |
| 591-003-780-007 | MTNCE - SERVICES (STREET PAVIN | 0 | 0 | (25) | 0 | 0 | 0 |
| 591-003-781-001 | CUSTOMER PREMISE EXPENSE | 0 | 0 | 289 | 0 | 10,000 | 10,000 |
| 591-003-784-004 | VEHICLE MAINTENANCE | 36,690 | 18,800 | 19,570 | 14,089 | 40,000 | 32,273 |
| 591-003-785-011 | HAZARDOUS WASTE DISPOSAL | 0 | 0 | 1,010 | 1,399 | 0 | 1,500 |
| 591-003-787-001 | MTNCE - METERS | 11,274 | 12,515 | 11,860 | 7,287 | 10,355 | 15,000 |
| 591-003-787-002 | METER TOUCH-READ CONVERSION - | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-787-003 | METER RADIO READ CONVERSION | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-788-002 | MTNCE - SERVICE BUILDING | 19,481 | 28,615 | 21,785 | 12,420 | 15,000 | 24,840 |
| 591-003-788-007 | MTNCE - RADIO EQUIPMENT | 571 | 2,990 | 499 | 782 | 600 | 1,500 |
| 591-003-789-001 | TOOL EXPENSE | 7,323 | 9,545 | 13,082 | 7,712 | 10,000 | 10,000 |
| 591-003-790-001 | DISASTER REC - NON-WORK PD | 0 | 6,664 | 94,819 | 0 | 0 | 0 |
| 591-003-790-020 | DISASTER REC - PR & COSTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-920-006 | HEAT & UTILITIES - SERVICE BUI | 10,254 | 11,222 | 11,193 | 4,801 | 10,500 | 10,000 |
| 591-003-940-001 | EQUIPMENT RENTAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-003-969-014 | LICENSE & PERMIT EXPENSE | 5,878 | 6,101 | 5,983 | 11,504 | 6,000 | 6,000 |
| Total DISTRIBUTION: | | 440,419 | 483,175 | 582,469 | 313,257 | 703,416 | 541,504 |
| ADMINISTRATIVE & GENERAL | | | | | | | |
| 591-004-708-001 | PAYROLL - METER READERS | 11,620 | 7,500 | 4,505 | 5,211 | 11,364 | 11,585 |
| 591-004-709-001 | PAYROLL - CLERICAL | 76,529 | 80,832 | 82,620 | 40,457 | 99,881 | 90,463 |
| 591-004-709-006 | CUT-OFF & COLLECTION EXPENSE | 22,956 | 15,593 | 19,520 | 11,458 | 22,239 | 22,651 |
| 591-004-710-001 | PAYROLL - ADMINISTRATIVE | 63,551 | 71,693 | 90,141 | 46,071 | 121,908 | 103,873 |
| 591-004-717-001 | PENSION FUND EXPENSE | 197,887 | 64,485 | 155,186 | 28,626 | 68,558 | 61,345 |
| 591-004-717-002 | RETIREEES GROUP MED INSURANCE | 28,341 | 24,508 | 10,021 | 583 | 4,000 | 2,250 |
| 591-004-717-003 | SOCIAL SECURITY TAX | 38,074 | 35,848 | 40,341 | 23,200 | 43,926 | 44,867 |
| 591-004-717-004 | EMPLOYEES GROUP INSURANCE - ME | 178,704 | 155,898 | 167,541 | 94,473 | 186,920 | 207,225 |
| 591-004-717-006 | EMPLOYEE ASSISTANCE PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-717-007 | EMPLOYEE WELLNESS PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-717-008 | PAYROLL - VACATION PAY | 14,605 | 10,636 | 11,983 | 5,003 | 0 | 0 |
| 591-004-717-009 | PAYROLL - HOLIDAY PAY | 6,019 | 6,138 | 6,302 | 4,329 | 0 | 0 |
| 591-004-717-010 | PAYROLL - PERSONAL DAYS | 2,165 | 2,051 | 2,325 | 1,236 | 0 | 0 |
| 591-004-717-011 | PAYROLL - SICK PAY | 11,963 | 4,248 | 6,450 | 3,537 | 0 | 0 |
| 591-004-717-012 | PAYROLL - INJURY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-717-013 | PAYROLL - FUNERAL PAY | 36 | 426 | 529 | 223 | 0 | 0 |
| 591-004-717-014 | PAYROLL - JURY DUTY & OTHER | 139 | 0 | 0 | 0 | 0 | 0 |
| 591-004-717-015 | PAYROLL - TERMINATION PAY | 0 | 0 | 0 | 600 | 0 | 0 |
| 591-004-717-016 | PAYROLL - SUSPENSION PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-717-017 | PAYROLL - WORKMENS COMP | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-717-020 | UNEMPLOYMENT COMPENSATION | 0 | 0 | 0 | 430 | 0 | 0 |
| 591-004-717-023 | PAYROLL - RETROACTIVE PAY EXPE | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-717-025 | PAYROLL - EMERGENCY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-717-050 | PAYROLL - COMPENSATED BENEFITS | 4,856 | 1,184 | (246) | 0 | 0 | 0 |
| 591-004-717-060 | OPEB - RETIREE HEALTH INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-727-001 | OFFICE SUPPLIES | 2,880 | 2,137 | 2,296 | 1,774 | 2,000 | 2,300 |
| 591-004-731-001 | BOOKS & PERIODICALS | 931 | 220 | 569 | 26 | 150 | 150 |
| 591-004-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 11,055 | 10,183 | 15,319 | 10,640 | 10,000 | 15,000 |
| 591-004-733-002 | NETWORK COMPUTER EQUIPMENT | 12,189 | 13,579 | 14,653 | 3,042 | 10,000 | 14,000 |
| 591-004-735-001 | OFFICE FURNITURE & EQUIPMENT E | 2,049 | 1,293 | 159 | 1,977 | 1,500 | 1,500 |

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 591 (Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 591-004-736-001 | POSTAGE EXPENSE | 927 | 932 | 1,280 | 364 | 1,500 | 1,500 |
| 591-004-756-001 | COMMERCIAL DRIVER LICENSE EXPE | 85 | 43 | 403 | 150 | 100 | 200 |
| 591-004-756-005 | CAR ALLOWANCE/MILEAGE | 732 | 784 | 918 | 404 | 1,000 | 1,000 |
| 591-004-790-001 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-801-001 | PROFESSIONAL SERVICES | 65,094 | 38,423 | 45,196 | 20,664 | 35,000 | 35,000 |
| 591-004-801-005 | AUDIT FEES | 2,463 | 2,500 | 2,500 | 2,325 | 2,625 | 2,900 |
| 591-004-801-007 | OFFICE SECURITY EXPENSES | 6,697 | 2,587 | 9,300 | 2,385 | 9,000 | 5,000 |
| 591-004-803-001 | CITY ADMINISTRATION EXPENSE | 28,969 | 29,365 | 34,033 | 15,738 | 32,800 | 33,500 |
| 591-004-813-001 | CONTRACTUAL SERVICES-PAYROLL | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-813-002 | CONTRACTUAL SERVICES-MATERIAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-816-001 | GENERAL MEDICAL EXPENSE | 354 | 557 | 1,165 | 518 | 1,000 | 1,000 |
| 591-004-820-001 | TRAVEL, TRAINING & CONFERENCE | 1,636 | 3,806 | 8,469 | 4,138 | 5,000 | 5,000 |
| 591-004-821-001 | MEMBERSHIP FEES | 2,178 | 2,293 | 2,817 | 2,236 | 3,000 | 3,000 |
| 591-004-822-001 | APPRENTICESHIP PROGRAM EXPENSE | 0 | 0 | 0 | 128 | 0 | 0 |
| 591-004-851-001 | TELEPHONE EXPENSE | 8,591 | 6,471 | 7,446 | 3,686 | 6,000 | 7,372 |
| 591-004-877-002 | SUPPLEMENTAL PENSION BENEFITS | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-881-001 | ADVERTISING EXPENSE/PUBLIC REL | 784 | 1,712 | 321 | 162 | 500 | 500 |
| 591-004-900-001 | PRINTING & PUBLISHING | 4,603 | 6,351 | 4,713 | 1,707 | 4,800 | 4,800 |
| 591-004-920-005 | HEAT & UTILITIES - OFFICE BUIL | 5,259 | 5,469 | 5,642 | 1,898 | 5,200 | 3,796 |
| 591-004-930-001 | MTNCE - OFFICE EQUIPMENT | 2,318 | 2,893 | 7,625 | 3,836 | 8,000 | 8,000 |
| 591-004-930-002 | MTNCE - COMPUTER EQUIPMENT | 5,380 | 4,646 | 815 | 456 | 2,000 | 2,000 |
| 591-004-930-003 | MTNCE - TELEPHONE EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-931-002 | MTNCE - OFFICE BUILDING | 20,131 | 4,774 | 5,230 | 2,392 | 15,000 | 14,917 |
| 591-004-945-001 | RENT - OFFICE BUILDING | 9,084 | 9,084 | 9,084 | 4,542 | 9,084 | 9,000 |
| 591-004-946-001 | PROPERTY TAXES - OFFICE BUILDI | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-004-956-008 | MISCELLANEOUS | 577 | 1,472 | 954 | 930 | 500 | 1,000 |
| 591-004-956-015 | BANK SERVICE FEES | 50 | 50 | 50 | 25 | 50 | 50 |
| 591-004-957-001 | INSURANCE - GENERAL | 22,423 | 23,071 | 26,556 | 14,094 | 22,500 | 22,500 |
| 591-004-957-003 | INSURANCE - WORKMENS COMPENSAT | 7,334 | 7,445 | 6,645 | 1,800 | 8,340 | 6,288 |
| 591-004-959-005 | INTEREST PAID ON CUSTOMER DEPO | 2,029 | 3,442 | 2,565 | 988 | 5,000 | 2,000 |
| 591-004-959-020 | INTEREST PD ON ELECT DEPT LOAN | 3,648 | 2,567 | 2,113 | 0 | 934 | 1,000 |
| 591-004-965-001 | BAD DEBTS | 4,774 | 7,959 | 3,956 | 2,201 | 3,500 | 4,400 |
| 591-004-965-002 | BAD DEBTS - DAMAGE CLAIMS | 1,447 | 0 | 1,201 | 0 | 0 | 0 |
| 591-004-965-003 | BAD DEBT COLLECTION FEES | 823 | 781 | 784 | 236 | 600 | 600 |
| Total ADMINISTRATIVE & GENERAL | | 894,939 | 677,929 | 821,995 | 370,899 | 765,479 | 753,532 |
| DEPRECIATION | | | | | | | |
| 591-006-968-001 | DEPR - PRODUCTION PLANT | 135,428 | 128,227 | 127,293 | 63,646 | 130,000 | 127,000 |
| 591-006-968-003 | DEPR - DISTRIBUTION PLANT | 206,748 | 216,435 | 215,790 | 107,895 | 217,000 | 227,000 |
| 591-006-968-008 | DEPR - GENERAL PLANT | 38,288 | 33,898 | 34,996 | 17,498 | 36,000 | 35,500 |
| Total DEPRECIATION: | | 380,464 | 378,560 | 378,079 | 189,039 | 383,000 | 389,500 |
| DISTRIBUTED EXPENSE | | | | | | | |
| 591-007-956-001 | DISTRIBUTED EQUIPMENT EXPENSE | (2,880) | (521) | (1,344) | (5,672) | 0 | 0 |
| 591-007-956-002 | DISTRIBUTED EMPLOYEE BENEFITS | (2,489) | (4,048) | (3,331) | (5,949) | 0 | 0 |
| 591-007-956-003 | DISTRIBUTED OVERHEAD EXPENSE | (1,766) | (69,197) | (2,882) | (30,881) | 0 | 0 |
| Total DISTRIBUTED EXPENSE: | | (7,135) | (73,766) | (7,557) | (42,502) | 0 | 0 |
| CITY SERVICE | | | | | | | |
| 591-008-955-001 | TRANSFERS TO MUNICIPALITY | 186,651 | 185,952 | 15,581 | 0 | 0 | 0 |
| 591-008-955-002 | CITY UTILITY SERVICE | 39,999 | 24,721 | 19,104 | 12,940 | 24,680 | 25,000 |
| 591-008-955-006 | EXPENSE INCURRED AT REQUEST OF | 0 | 326 | 2,056 | 32 | 500 | 500 |
| 591-008-955-021 | MTNCE - WATER MAIN (FIRE DEPT | 0 | 0 | 0 | 0 | 0 | 0 |
| 591-008-955-022 | MTNCE - HYDRANTS | 2,709 | 1,597 | 6,152 | 4,682 | 2,000 | 5,000 |
| 591-008-955-023 | MTNCE - FOUNTAINS | 12 | 0 | 270 | 0 | 250 | 250 |
| 591-008-955-024 | MTNCE - PARK & PLAYGROUND PIPI | 0 | 403 | 0 | 0 | 0 | 0 |
| Total CITY SERVICE: | | 229,371 | 212,999 | 43,163 | 17,654 | 27,430 | 30,750 |
| BOND EXPENSE | | | | | | | |
| 591-009-996-001 | INTEREST - BONDED DEBT | 61,258 | 53,083 | 44,690 | 18,094 | 40,439 | 27,468 |
| 591-009-996-002 | BOND ISSUE EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|--|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 591 (Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 591-009-996-003 | BOND OUTFLOW INT EXPENSE | 19,968 | 19,968 | 19,968 | 9,984 | 0 | 19,968 |
| Total BOND EXPENSE: | | 81,226 | 73,051 | 64,658 | 28,078 | 40,439 | 47,436 |
| | | | | | | | |
| Total FUND EXPENDITURES: | | 2,234,598 | 1,992,360 | 2,107,445 | 968,851 | 2,171,455 | 1,982,302 |
| | | | | | | | |
| NET REVENUES (EXPENDITURES) | | 154,218 | 475,719 | 287,442 | 178,010 | 75,959 | 253,394 |
| BEGINNING FUND BALANCE | | | | | | 6,143,064 | 6,219,023 |
| PROJECTED ENDING FUND BALANCE | | | | | | 6,219,023 | 6,472,417 |

WASTEWATER DIVISION

(590)

The *Wastewater Division* consists of a superintendent, a chief operator/mechanic, a chemist, one maintenance mechanic, five operators-mechanics, and a shared service person, storekeeper and equipment mechanic. The Division is responsible for the City's Wastewater Treatment Plant, diversion chambers; lift stations, force mains and metering. It also manages the Industrial Pre-Treatment Program for all of our service area.

Our goal is to provide the highest standards of wastewater treatment for all customers at the lowest achievable cost and, conforming to State and Federal regulations.

SIGNIFICANT CHANGES

FY 2019

- Continuing in SAW grant administration – which was awarded in FY 2018.
- Replacing recycle pumps.
- Beginning to save for upgrade of septage receiving station replacement in FY 2023.
- Starting driveway replacements as unable to continue crack filling (gaps to wide).
- Adding on to storage / garage building – equipment being kept outside should be indoors.
- Adding bypass pump trailer to fleet – currently do not own one.

FY 2020

- Adding extra funding to the collection system through increasing expense account and continued capital plan funding.
- Sludge garage replacement is anticipated, with \$75,000 budgeted in capital plan.
- Sludge thickener mechanism will be replaced.
- Finishing up the SAW grant.

FY 2021

- COVID-19 projected revenue reductions forced changes to upcoming budget.
- Reduced budget by 11.9% from FY20.
- Not budgeting for screening on retention basins that state may require for our NPDES permit.
- SAW grant is completed on December 31, 2020.
- Increasing expense to repair portions of deficient sewer collection system.
- Began forward years planning to include advanced metering infrastructure (AMI).
- Rate increase proposed (delayed from June 2020).

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 590 (Waste Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| FUND REVENUES | | | | | | | |
| IPP OPERATING REVENUES | | | | | | | |
| 590-100-649-001 | IPP QUARTERLY ADMINISTRATION F | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-100-649-002 | IPP INSPECTION FEES | 0 | 0 | 456 | 0 | 0 | 0 |
| 590-100-649-003 | IPP ORDINANCE PERMIT FEES | 532 | 266 | 798 | 0 | 1,200 | 1,000 |
| 590-100-649-005 | IPP LABORATORY ANALYSIS FEES | 0 | 80 | 0 | 0 | 0 | 0 |
| 590-100-649-021 | IPP VOLUME RATE FEES - CITY | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-100-649-022 | IPP VOLUME RATE FEES - RURAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-100-649-023 | IPP VOLUME RATE FEES - NILES T | 58 | 0 | 0 | 0 | 0 | 0 |
| Total IPP OPERATING REVENUES: | | 590 | 346 | 1,254 | 0 | 1,200 | 1,000 |
| OPERATING REVENUES | | | | | | | |
| 590-101-620-005 | METER TESTING FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-101-620-006 | PENALTIES | 11,579 | 11,575 | 10,185 | 4,254 | 12,000 | 10,000 |
| 590-101-621-001 | RECOVERY OF BAD DEBTS | 2,593 | 5,432 | 3,337 | 608 | 5,000 | 5,000 |
| 590-101-624-001 | CONTRACT MAINTENANCE CHARGES | 2,259 | 4,517 | 2,259 | 0 | 0 | 0 |
| 590-101-625-001 | REFUNDS | 0 | 64,577 | 0 | 0 | 0 | 0 |
| 590-101-642-001 | SEWAGE CHARGES - CITY | 1,610,950 | 1,632,426 | 1,564,411 | 762,900 | 1,542,408 | 1,525,800 |
| 590-101-642-003 | SEWAGE CHARGES - NILES TWP | 929,626 | 1,194,275 | 1,245,645 | 632,069 | 1,131,390 | 1,264,138 |
| 590-101-642-004 | SEWAGE CHARGES - HOWARD TWP | 68,098 | 89,242 | 85,031 | 32,912 | 68,766 | 65,824 |
| 590-101-642-005 | SEWAGE CHARGES - BERTRAND TWP | 26,348 | 25,414 | 27,420 | 16,974 | 26,000 | 33,948 |
| 590-101-643-005 | BULK LOADS | 194,551 | 290,412 | 182,707 | 80,308 | 162,600 | 160,616 |
| 590-101-647-100 | UNBILLED REVENUE | 9,161 | (17,453) | 10,906 | 0 | 0 | 0 |
| Total FUND REVENUES: | | 2,855,165 | 3,300,417 | 3,131,901 | 1,530,025 | 2,948,164 | 3,065,326 |
| NON-OPERATING REVENUES | | | | | | | |
| 590-102-501-001 | FEDERAL GRANTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-102-539-001 | STATE GRANTS | 0 | 664,975 | 518,442 | 177,091 | 630,000 | 0 |
| 590-102-626-001 | SERVICES RENDERED | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-102-664-001 | INTEREST | 1,576 | 6,659 | 22,446 | 18,320 | 7,000 | 20,000 |
| 590-102-664-051 | INTEREST INCOME - REPLACEMENT | 52,173 | 60,740 | 69,949 | 31,119 | 60,000 | 60,000 |
| 590-102-666-021 | WORKMENS COMP DIVIDEND INCOME | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-102-667-003 | RENTAL OF EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-102-669-001 | GAIN/LOSS ON INVESTMENT | 0 | (172,165) | 168,951 | 0 | 0 | 0 |
| 590-102-671-001 | MISCELLANEOUS | 5,228 | 4,770 | 4,675 | 4,972 | 5,000 | 5,000 |
| 590-102-671-007 | SALE OF SCRAP | 1,456 | 3,324 | 176 | 284 | 100 | 100 |
| 590-102-673-003 | SALE OF MACHINERY & EQUIPMENT | 185 | 18,029 | 0 | 0 | 0 | 0 |
| 590-102-676-001 | PROFIT ON MERCHANDISE SALES | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-102-676-005 | PROFIT ON CONTRACTED SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-102-693-001 | CAPITAL GAIN OR LOSS | (4,336) | 0 | 0 | 768 | 0 | 0 |
| Total NON-OPERATING REVENUES: | | 56,282 | 586,332 | 784,639 | 232,554 | 702,100 | 85,100 |
| Total REVENUES: | | 2,912,037 | 3,887,095 | 3,917,794 | 1,762,579 | 3,651,464 | 3,151,426 |
| EXPENDITURES | | | | | | | |
| PROCESSING | | | | | | | |
| 590-001-706-001 | PAYROLL-DIST SUPERVISION & ENG | 68,347 | 71,591 | 70,554 | 7,858 | 80,411 | 14,878 |
| 590-001-706-002 | PAYROLL-PLANT SUPERVISION & EN | 18,467 | 0 | 23,200 | 28,810 | 58,523 | 58,493 |
| 590-001-707-002 | PAYROLL-PLANT LABOR | 256,880 | 290,617 | 271,836 | 127,913 | 285,018 | 321,736 |
| 590-001-707-004 | PAYROLL-LABORATORY OPERATIONS | 34,536 | 31,369 | 24,801 | 11,305 | 37,454 | 48,931 |
| 590-001-717-005 | PAYROLL - COMP TIME | (480) | 276 | (870) | 1,050 | 0 | 0 |
| 590-001-717-008 | PAYROLL - VACATION PAY | 26,454 | 12,292 | 21,205 | 6,247 | 0 | 0 |
| 590-001-717-009 | PAYROLL - HOLIDAY | 10,483 | 8,286 | 10,455 | 6,247 | 0 | 0 |
| 590-001-717-010 | PAYROLL - PERSONAL DAYS | 2,752 | 2,593 | 5,479 | 1,188 | 0 | 0 |
| 590-001-717-011 | PAYROLL - SICK PAY | 30,443 | 2,753 | 3,872 | 2,512 | 0 | 0 |
| 590-001-717-012 | PAYROLL - WORK INQUIRY | 282 | 96 | 7 | 0 | 0 | 0 |
| 590-001-717-013 | PAYROLL - FUNERAL | 1,346 | 1,237 | 216 | 326 | 0 | 0 |
| 590-001-717-014 | PAYROLL - JULY DUTY & OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-001-717-015 | PAYROLL - TERMINATION PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-001-717-023 | PAYROLL - RETROACTIVE PAY EXP | 163 | 53 | 102 | 58 | 0 | 0 |
| 590-001-717-050 | PAYROLL - COMPENSATED BENEFITS | (24,862) | (988) | 4,680 | 0 | 0 | 0 |
| 590-001-744-001 | UNIFORMS | 6,936 | 6,037 | 7,797 | 4,350 | 8,000 | 8,500 |
| 590-001-744-004 | RISK MGMT - EQUIP & MEETINGS | 5,403 | 5,562 | 3,992 | 3,827 | 4,000 | 5,500 |

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 590 (Waste Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 590-001-744-005 | SAFETY GLASSES | 0 | 0 | 141 | 0 | 0 | 0 |
| 590-001-746-001 | ELECTRICITY | 211,398 | 239,183 | 233,795 | 99,397 | 200,000 | 200,000 |
| 590-001-746-002 | WATER & SEWAGE | 11,718 | 10,692 | 10,752 | 4,483 | 0 | 10,000 |
| 590-001-746-003 | FUEL OIL | 689 | 1,274 | 859 | 462 | 1,000 | 1,000 |
| 590-001-746-004 | NATURAL GAS | 33,170 | 36,751 | 35,213 | 18,947 | 45,000 | 45,000 |
| 590-001-746-006 | LUBRICANTS | 905 | 857 | 1,227 | 148 | 1,500 | 1,000 |
| 590-001-746-007 | LABORATORY SUPPLIES | 14,921 | 16,484 | 24,086 | 11,908 | 15,000 | 17,000 |
| 590-001-746-008 | MISCELLANEOUS EXPENSE | 1,603 | 497 | 1,029 | 546 | 500 | 700 |
| 590-001-746-009 | CHLORINE | 26,927 | 23,905 | 19,760 | 12,444 | 18,000 | 24,000 |
| 590-001-746-010 | FERROUS CHLORIDE | 16,805 | 13,728 | 17,289 | 10,505 | 15,000 | 20,000 |
| 590-001-746-011 | NITRIC ACID | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-001-746-012 | POLYMER | 29,532 | 25,990 | 27,370 | 13,685 | 22,000 | 25,000 |
| 590-001-746-013 | SULPHUR DIOXIDE | 12,234 | 17,055 | 16,460 | 6,996 | 14,500 | 14,500 |
| 590-001-746-014 | SALT | 0 | 0 | 0 | 432 | 0 | 500 |
| 590-001-746-016 | SLUDGE REMOVAL | 83,443 | 80,890 | 85,588 | 41,888 | 70,000 | 80,000 |
| 590-001-756-004 | GASOLINE & OIL | 3,243 | 5,063 | 4,328 | 2,010 | 3,000 | 3,000 |
| 590-001-770-016 | GENERAL SUPPLIES EXPENSE | 2,827 | 2,982 | 2,429 | 1,079 | 2,000 | 2,000 |
| 590-001-770-017 | MTNCE - BUILDING | 9,004 | 9,604 | 5,169 | 2,359 | 2,500 | 2,500 |
| 590-001-770-018 | MTNCE - GROUNDS | 9,505 | 6,408 | 7,828 | 4,558 | 4,200 | 6,000 |
| 590-001-775-008 | MTNCE - FIELD EQUIPMENT | 966 | 469 | 594 | 71 | 600 | 500 |
| 590-001-775-012 | MTNCE - PLANT EQUIPMENT | 43,844 | 44,183 | 42,838 | 24,539 | 50,000 | 50,000 |
| 590-001-775-013 | MTNCE - PLANT EQUIPMENT REPLAC | 23,763 | 53,447 | 22,959 | 25,399 | 50,000 | 50,000 |
| 590-001-775-021 | MTNCE - LABORATORY EQUIPMENT | 1,477 | 1,793 | 1,589 | 1,791 | 1,000 | 1,800 |
| 590-001-775-022 | MTNCE - INSTRUMENT | 1,046 | 456 | 1,477 | 0 | 2,500 | 2,500 |
| 590-001-784-004 | VEHICLE MAINTENANCE | 7,588 | 8,355 | 5,930 | 4,724 | 10,000 | 10,213 |
| 590-001-785-011 | HAZARDOUS WASTE REMOVAL | 2,385 | 151 | 2,903 | 85 | 250 | 250 |
| 590-001-788-002 | MTNCE - SERVICE BUILDING | 0 | 150 | 742 | 0 | 0 | 0 |
| 590-001-788-007 | MTNCE - RADIO EQUIPMENT | 549 | 465 | 465 | 349 | 500 | 500 |
| 590-001-789-001 | TOOL EXPENSE | 5,805 | 14,046 | 7,936 | 2,570 | 10,000 | 5,000 |
| 590-001-789-005 | LABORATORY EQUIPMENT | 5,031 | 1,774 | 2,112 | 0 | 2,500 | 2,500 |
| 590-001-790-001 | DISASTER REC - NON-WORK PD | 0 | 52,891 | 790 | 0 | 0 | 0 |
| 590-001-790-020 | DISASTER REC - PR & COSTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-001-817-001 | LABORATORY TESTING & ANALYSIS | 11,626 | 4,544 | 4,568 | 38 | 6,000 | 6,000 |
| 590-001-969-014 | LICENSE & PERMIT EXPENSE | 6,345 | 6,110 | 6,395 | 70 | 12,000 | 12,000 |
| Total PROCESSING: | | 1,015,499 | 1,111,971 | 1,041,947 | 493,174 | 1,032,956 | 1,051,501 |
| INTERCEPTER SEWER | | | | | | | |
| 590-002-750-016 | OPERATION - DIVERSION CHAMBER | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-002-750-017 | ELECTRICITY - DIVERSION CHAMBE | 101 | 85 | 97 | 0 | 0 | 0 |
| 590-002-780-021 | MTNCE - INTERCEPTER SEWERS | 1,255 | 1,823 | 0 | 0 | 0 | 3,889 |
| 590-002-780-023 | MTNCE - DIVERSION CHAMBERS | 94 | 83 | 94 | 30 | 0 | 0 |
| Total INTERCEPTER SEWER: | | 1,450 | 1,991 | 191 | 30 | 0 | 3,889 |
| SANITARY SEWER | | | | | | | |
| 590-003-717-005 | PAYROLL - COMP TIME | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-003-750-015 | OPERATION-WESTERN ELECT LIFT S | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-003-750-021 | ELECTRICITY - WESTERN ELECT LI | 1,001 | 1,208 | 1,327 | 554 | 1,000 | 1,000 |
| 590-003-750-022 | ELECTRICITY - PROGRESSIVE DRIV | 105 | 216 | 123 | 0 | 400 | 400 |
| 590-003-750-026 | ELECTRICITY - BERTRAND CROSSIN | 859 | 947 | 1,038 | 474 | 900 | 900 |
| 590-003-759-001 | MAPS AND RECORDS | 564 | 206 | 626 | 1,882 | 400 | 0 |
| 590-003-762-001 | UAS | 0 | 4,913 | 310 | 265 | 3,000 | 3,000 |
| 590-003-780-005 | MTNCE - SANITARY SEWERS | 161,779 | 352,746 | 217,543 | 160,880 | 530,000 | 450,000 |
| 590-003-784-004 | VEHICLE MAINTENANCE | 0 | 191 | 115 | 165 | 0 | 0 |
| 590-003-786-022 | MTNCE - WESTERN ELEC SEWAGE LI | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-003-786-024 | MTNCE - HOWARD TWP SEWAGE LIFT | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-003-786-025 | MTNCE - PROGRESSIVE DRIVE LIFT | 725 | 130 | 501 | 270 | 250 | 250 |
| 590-003-786-026 | MTNCE - BERTRAND CROSSING LIFT | 762 | 159 | 566 | 302 | 250 | 500 |

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 590 (Waste Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 590-003-786-027 | MTNCE - INDUSTRIAL DR LIFT | 1,003 | 531 | 707 | 495 | 250 | 500 |
| 590-003-787-001 | MTNCE - METERS | 0 | 0 | 961 | 543 | 0 | 0 |
| 590-003-787-004 | MTNCE - INSTALLED FLOW METERS | 1,668 | 867 | 900 | 0 | 0 | 0 |
| 590-003-787-005 | MTNCE - INSTALLED FLOW METERS | 145 | 145 | 150 | 0 | 0 | 0 |
| Total SANITARY SEWER: | | 168,611 | 362,259 | 224,867 | 165,830 | 536,450 | 456,550 |
| ADMINISTRATIVE & GENERAL | | | | | | | |
| 590-004-708-001 | PAYROLL - METER READERS | 17,325 | 14,552 | 10,819 | 5,205 | 14,000 | 11,585 |
| 590-004-709-001 | PAYROLL - CLERICAL | 65,682 | 69,484 | 70,718 | 34,441 | 85,235 | 77,585 |
| 590-004-710-001 | PAYROLL - ADMINISTRATIVE | 54,907 | 62,228 | 78,454 | 59,365 | 110,235 | 144,830 |
| 590-004-717-001 | PENSION FUND EXPENSE | 203,908 | 72,250 | 160,074 | 28,533 | 64,812 | 70,335 |
| 590-004-717-002 | RETIRES GROUP MED INSURANCE | 33,476 | 29,411 | 15,062 | 3,800 | 8,000 | 1,800 |
| 590-004-717-003 | SOCIAL SECURITY TAX | 46,688 | 46,692 | 47,576 | 23,716 | 54,473 | 55,119 |
| 590-004-717-004 | EMPLOYEES GROUP INSURANCE - ME | 186,314 | 161,563 | 184,078 | 111,280 | 196,832 | 227,376 |
| 590-004-717-006 | EMPLOYEE ASSISTANCE PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-717-007 | EMPLOYEE WELLNESS PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-717-008 | PAYROLL - VACATION PAY | 7,939 | 8,345 | 10,747 | 6,297 | 0 | 0 |
| 590-004-717-009 | PAYROLL - HOLIDAY PAY | 4,195 | 4,387 | 4,681 | 4,287 | 0 | 0 |
| 590-004-717-010 | PAYROLL - PERSONAL DAYS | 1,290 | 1,470 | 1,939 | 1,662 | 0 | 0 |
| 590-004-717-011 | PAYROLL - SICK PAY | 3,944 | 2,524 | 4,658 | 3,277 | 0 | 0 |
| 590-004-717-012 | PAYROLL - INJURY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-717-013 | PAYROLL - FUNERAL PAY | 28 | 160 | 444 | 179 | 0 | 0 |
| 590-004-717-014 | PAYROLL - JURY DUTY & OTHER | 111 | 0 | 0 | 0 | 0 | 0 |
| 590-004-717-015 | PAYROLL - TERMINATION PAY | 0 | 0 | 0 | 480 | 0 | 0 |
| 590-004-717-016 | PAYROLL - SUSPENSION PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-717-017 | PAYROLL - WORKMENS COMP | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-717-020 | UNEMPLOYMENT COMPENSATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-717-023 | PAYROLL - RETROACTIVE PAY EXPE | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-717-025 | PAYROLL - EMERGENCY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-717-050 | PAYROLL - COMPENSATED BENEFITS | 3,899 | 953 | (144) | 0 | 0 | 0 |
| 590-004-717-060 | OPEB - RETIREE HEALTH INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-727-001 | OFFICE SUPPLIES | 2,680 | 3,542 | 2,604 | 1,298 | 2,000 | 2,000 |
| 590-004-731-001 | BOOKS & PERIODICALS | 9 | 125 | 1,031 | 4 | 500 | 500 |
| 590-004-733-001 | COMPUTER EQUIPMENT & SUPPLIES | 11,751 | 9,399 | 17,613 | 5,923 | 6,000 | 0 |
| 590-004-733-002 | NETWORK COMPUTER EQUIPMENT | 9,937 | 10,639 | 10,636 | 1,880 | 10,000 | 10,000 |
| 590-004-735-001 | OFFICE FURNITURE & EQUIPMENT E | 1,079 | 3,029 | 127 | 1,124 | 1,000 | 500 |
| 590-004-736-001 | POSTAGE EXPENSE | 772 | 973 | 913 | 285 | 1,100 | 500 |
| 590-004-756-001 | COMMERCIAL DRIVER LICENSE EXPE | 25 | 0 | 15 | 0 | 75 | 75 |
| 590-004-756-005 | CAR ALLOWANCE/MILEAGE | 1,080 | 776 | 806 | 471 | 1,000 | 1,000 |
| 590-004-790-001 | DISASTER REC - NON-WORK PD | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-801-001 | PROFESSIONAL SERVICES | 43,562 | 544,342 | 475,753 | 219,649 | 400,000 | 25,000 |
| 590-004-801-005 | AUDIT FEES | 1,970 | 2,000 | 2,000 | 2,400 | 2,100 | 2,300 |
| 590-004-801-007 | OFFICE SECURITY EXPENSES | 5,358 | 2,070 | 7,440 | 1,908 | 6,500 | 6,500 |
| 590-004-803-001 | CITY ADMINISTRATION EXPENSE | 24,159 | 31,432 | 35,392 | 16,806 | 26,200 | 26,900 |
| 590-004-813-001 | CONTRACTUAL SERVICES-PAYROLL | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-813-002 | CONTRACTUAL SERVICES-MATERIAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-816-001 | GENERAL MEDICAL EXPENSE | 432 | 378 | 748 | 387 | 500 | 500 |
| 590-004-820-001 | TRAVEL, TRAINING & CONFERENCE | 15,997 | 10,181 | 12,761 | 4,739 | 10,000 | 7,500 |
| 590-004-821-001 | MEMBERSHIP FEES | 466 | 185 | 423 | 116 | 250 | 250 |
| 590-004-851-001 | TELEPHONE EXPENSE | 7,082 | 6,871 | 9,567 | 3,551 | 8,000 | 8,000 |
| 590-004-877-002 | SUPPLEMENTAL PENSION BENEFITS | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-878-002 | RETIREE DEATH BENEFIT | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-881-001 | ADVERTISING EXPENSE/PUBLIC REL | 625 | 766 | 414 | 596 | 500 | 500 |
| 590-004-900-001 | PRINTING & PUBLISHING | 0 | 0 | 0 | 0 | 2,500 | 0 |
| 590-004-920-005 | HEAT & UTILITIES - OFFICE BUIL | 5,259 | 5,447 | 4,821 | 1,898 | 3,500 | 3,500 |
| 590-004-930-001 | MTNCE - OFFICE EQUIPMENT | 2,318 | 2,810 | 6,549 | 3,298 | 4,000 | 4,000 |
| 590-004-930-002 | MTNCE - COMPUTER EQUIPMENT | 5,132 | 4,322 | 2,006 | 1,472 | 2,000 | 2,000 |
| 590-004-930-003 | MTNCE - TELEPHONE EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-931-002 | MTNCE - OFFICE BUILDING | 19,774 | 4,236 | 4,513 | 2,044 | 5,000 | 5,000 |
| 590-004-945-001 | RENT - OFFICE BUILDING | 9,084 | 9,084 | 9,084 | 4,542 | 9,084 | 9,000 |
| 590-004-946-001 | PROPERTY TAXES - OFFICE BUILDI | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-956-008 | MISCELLANEOUS | 1,548 | 2,334 | 1,492 | 783 | 1,500 | 1,500 |

| | | | | | | | |
|--|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CITY OF NILES | | | | | | | |
| Budget Worksheet - Fund 590 (Waste Water Department) | | | | | | | |
| FY2021 | | | | | | | |
| | | | | | | | 2020-21 |
| | | 2016-17 | 2017-18 | 2018-19 | 10/19-03/20 | 2019-20 | PROJECTED |
| <u>Account Number</u> | <u>Account Title</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| 590-004-956-015 | BANK SERVICE FEES | 25 | 25 | 0 | 0 | 0 | 0 |
| 590-004-956-021 | INJURIES & DAMAGES | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-956-030 | IPP FRINGE BENEFIT ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-956-031 | IPP BILLING EXPENSE ALLOCATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-957-001 | INSURANCE - GENERAL | 43,724 | 46,268 | 51,627 | 29,334 | 42,000 | 42,000 |
| 590-004-957-003 | INSURANCE - WORKMENS COMPENSAT | 6,804 | 6,115 | 5,074 | 1,732 | 6,298 | 3,211 |
| 590-004-959-005 | INTEREST PAID ON CUSTOMER DEP | 0 | 0 | 113 | 54 | 0 | 0 |
| 590-004-959-020 | INTEREST PD ON ELECT DEPT LOAN | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-004-965-001 | BAD DEBTS | 2,787 | 10,617 | 3,186 | 1,285 | 3,000 | 1,000 |
| 590-004-965-002 | BAD DEBTS - DAMAGE CLAIMS | (2,991) | 0 | 0 | 0 | 0 | 0 |
| 590-004-965-003 | BAD DEBT COLLECTION FEES | 467 | 2,298 | 621 | 147 | 500 | 500 |
| Total ADMINISTRATIVE & GENERAL | | 850,621 | 1,194,283 | 1,256,435 | 590,248 | 1,088,694 | 752,365 |
| INDUSTRIAL PRE-TREATMENT | | | | | | | |
| 590-005-961-001 | IPP PAYROLL - SUPERVISION (ACT | 6,298 | 6,171 | 6,695 | 193 | 7,283 | 0 |
| 590-005-961-002 | IPP PAYROLL - CHEMIST (ACTUAL | 20,453 | 19,865 | 19,802 | 9,712 | 24,970 | 25,469 |
| 590-005-961-004 | IPP EMPLOYEE FRINGE BENEFITS | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-961-005 | IPP OFFICE FURNITURE & EQUIPME | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-961-006 | IPP BILLING EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-961-007 | IPP SUPPLIES EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-961-010 | IPP TELEPHONE EXPENSE | 54 | 133 | 122 | 40 | 120 | 120 |
| 590-005-961-022 | IPP PROFESSIONAL SERVICE FEES | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-961-025 | IPP EQUIPMENT MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-961-026 | IPP POSTAGE | 8 | 24 | 0 | 0 | 0 | 0 |
| 590-005-962-002 | IPP PAYROLL - CHEMIST (ACTUAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-962-004 | IPP EMPLOYEE FRINGE BENEFITS | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-962-007 | IPP SUPPLIES EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-962-015 | IPP LAB TESTING & ANALYSIS | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-962-016 | IPP PAYROLL - SEWER SAMPLING | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-962-017 | IPP PAYROLL - OPERATOR MECHANI | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-962-020 | IPP VEHICLE MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-962-025 | IPP EQUIPMENT MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-963-002 | IPP PAYROLL - CHEMIST (ACTUAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-963-004 | IPP EMPLOYEE FRINGE BENEFITS | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-963-008 | IPP EDUCATION, TRAINING, & TRA | 0 | 0 | 0 | 0 | 0 | 0 |
| 590-005-963-009 | IPP BOOKS & PERIODICALS | 0 | 0 | 0 | 0 | 0 | 0 |
| Total INDUSTRIAL PRE-TREATMENT | | 26,813 | 26,193 | 26,619 | 9,945 | 32,373 | 25,589 |
| DEPRECIATION | | | | | | | |
| 590-006-968-005 | DEPR - PROCESSING PLANT | 653,388 | 642,484 | 539,723 | 269,862 | 535,000 | 535,000 |
| 590-006-968-006 | DEPR - INTERCEPTER PLANT | 56,461 | 55,863 | 55,863 | 27,932 | 57,000 | 56,000 |
| 590-006-968-007 | DEPR - COLLECTION PLANT | 40,122 | 39,887 | 39,887 | 19,943 | 41,000 | 40,000 |
| 590-006-968-008 | DEPR - GENERAL PLANT | 62,225 | 64,399 | 53,414 | 26,707 | 55,000 | 55,000 |
| Total DEPRECIATION: | | 812,196 | 802,633 | 688,887 | 344,444 | 688,000 | 686,000 |
| DISTRIBUTED EXPENSE | | | | | | | |
| 590-007-956-001 | DISTRIBUTED EQUIPMENT EXPENSE | (2,204) | (645) | (1,109) | (537) | 0 | 0 |
| 590-007-956-002 | DISTRIBUTED EMPLOYEE BENEFITS | (1,698) | (357) | (591) | (670) | 0 | 0 |
| 590-007-956-003 | DISTRIBUTED OVERHEAD EXPENSE | (1,533) | (653) | (747) | (4,341) | 0 | 0 |
| Total DISTRIBUTED EXPENSE: | | (5,435) | (1,655) | (2,447) | (5,548) | 0 | 0 |
| CITY SERVICE | | | | | | | |
| 590-008-955-001 | TRANS TO CITY - PILOT | 170,479 | 174,709 | 14,438 | 0 | 0 | 0 |
| Total CITY SERVICE: | | 170,479 | 174,709 | 14,438 | 0 | 0 | 0 |
| DEBT | | | | | | | |
| 590-009-959-004 | INTEREST ON BONDED DEBT | 77,807 | 72,744 | 67,557 | 35,091 | 62,307 | 62,307 |
| 590-009-996-002 | BOND ISSUE EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 |
| Total DEBT: | | 77,807 | 72,744 | 67,557 | 35,091 | 62,307 | 62,307 |
| Total FUND EXPENDITURES: | | | | | | | |
| | | 3,118,041 | 3,745,128 | 3,318,494 | 1,633,214 | 3,440,780 | 3,038,201 |
| NET REVENUES (EXPENDITURES) | | | | | | | |
| | | (206,004) | 141,967 | 599,300 | 129,365 | 210,684 | 113,225 |
| BEGINNING FUND BALANCE | | | | | | 10,810,463 | 11,021,147 |
| PROJECTED ENDING FUND BALANCE | | | | | | 11,021,147 | 11,134,371 |

**CITY OF NILES - UTILITIES DEPARTMENT
"SIGNIFICANT" EXPENDITURES
ELECTRIC DIVISION - 5 YEAR PLAN
FY 2020-2021**

| <u>Account Category / Project Description</u> | Fiscal Year 2020-21 | Fiscal Year 2021-2022 | Fiscal Year 2022-23 | Fiscal Year 2023-24 | Fiscal Year 2024-25 |
|---|------------------------|--------------------------|------------------------|------------------------|------------------------|
| <u>TRANSMISSION PLANT</u> | | | | | |
| 1. Overhead Conductors & Devices | | | | | |
| a. Upgrade Switching Stations / Substations - Smart Reclosers-expansion poles | \$ 300,000 | | | | |
| b. Transmission (wire change outs for 34 throughout system) | | \$ 100,000 | \$ 100,000 | \$ 250,000 | \$ 250,000 |
| c. Fiber Build-Out to Substations (part of recloser project) | \$ 15,000 | | | | |
| d. Engineering | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| 2. Equipment Substations | | | | | |
| a. Relocate Station Transformer (this one is at industrial, move to Front for 12kv) | | | | | |
| 3. Equipment Broadway Substation | | | | | |
| a. Remove Station Transformer (other projects must precede this removal) | | | \$ 300,000 | | |
| "Transmission Plant" Subtotal | \$ 340,000 | \$ 125,000 | \$ 425,000 | \$ 275,000 | \$ 275,000 |
| <u>DISTRIBUTION PLANT</u> | | | | | |
| 1. Poles / Towers / Fixtures (New Construction) | \$ 10,000 | \$ 40,000 | \$ 10,000 | \$ 10,000 | \$ 20,000 |
| 2. Overhead Conductors & Devices | | | | | |
| a. Downtown network upgrades (add two transformers and tie in) Front/Bwine | | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| b. New System Additions - Unknown Customer Activity | | \$ 10,000 | \$ 10,000 | \$ 25,000 | \$ 10,000 |
| c. 12KV Conversions/ Distribution Upgrades | | \$ 200,000 | \$ 150,000 | \$ 150,000 | |
| d. Voltage Regulator Controls (36) | | \$ 35,000 | \$ 35,000 | \$ 35,000 | |
| e. AMI | | | | \$ 300,000 | \$ 300,000 |
| 3. Overhead Street Lights | | | | | |
| a. Convert Mercury Vapor Lights and HPS to Magnetic Induction & LED | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| b. Install Decorative Street Lights - 5th-9th, West Main St ., State St. | | | \$ 100,000 | | |
| c. Strain pole signal/walk lights Broadway & 3rd | \$ 100,000 | \$ 100,000 | | | |
| 4. Underground Conversions, Conductors & Devices | | | | | |
| 5. Distribution Transformers | | | | | |
| | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| "Distribution Plant" Subtotal | \$ 235,000 | \$ 760,000 | \$ 680,000 | \$ 895,000 | \$ 705,000 |
| <u>GENERAL PLANT</u> | | | | | |
| 1. Trucks & Trailers | | | | | |
| a. Replace Pick-up Trucks Meter Reader - split thirds | | \$ 7,500 | | | |
| b. Backhoe replacement, split w/ W | | \$ 65,000 | \$65,000 | | |
| 2. Tools & Shop Equipment | | | | | |
| a. Misc. Tooling | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| "General Plant" Subtotal | \$ 10,000 | \$ 82,500 | \$ 75,000 | \$ 10,000 | \$ 10,000 |
| TOTAL COMMITMENT BY YEAR | | | | | |
| | \$ 585,000 | \$ 967,500 | \$ 1,180,000 | \$ 1,180,000 | \$ 990,000 |
| TOTAL 5 - YEAR COMMITMENT | | | | | |
| | \$ 4,902,500 | | | | |

**CITY OF NILES - UTILITIES DEPARTMENT
"SIGNIFICANT" EXPENDITURES
WATER DIVISION - 5 YEAR PLAN
FY 2020-2021**

| <u>Account Category / Project Description</u> | <u>Fiscal Year 2020-21</u> | <u>Fiscal Year 2021-22</u> | <u>Fiscal Year 2022-23</u> | <u>Fiscal Year 2023-24</u> | <u>Fiscal Year 2024-25</u> |
|--|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <u>PRODUCTION PLANT</u> | | | | | |
| 1. Well Maintenance | | | | | |
| a. Western (Upgrade Well, New Drive, 277/480 power) | \$58,000 | | | | |
| b. Preventative Maintenance of all wells | \$3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| 2. Tower Maintenance | | | | | |
| a. Century (paint recoat) | | \$ 125,000 | \$ 125,000 | | |
| b. Bertrand (paint) | | | | \$ 175,000 | \$ 175,000 |
| c. Carberry (paint) | | | | | |
| d. Tower inspections (Drained inspections 2 per year) | \$8,000 | \$8,000 | \$4,000 | | \$8,000 |
| e. Tower cleaning (Outside) 1 per year | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 |
| 3. Iron Removal Plant Maintenance | | | | | |
| a. VFD replacement | | \$ 30,000 | | | |
| 4.WHPA (plume capture/treat) | | | | | |
| a. Plume Treatment at Filtration Plant or New Wells - UNFUNDED | | | | | |
| Production Plant" Subtotal | \$ 74,000 | \$ 171,000 | \$ 137,000 | \$ 183,000 | \$ 191,000 |
| <u>DISTRIBUTION PLANT</u> | | | | | |
| 1. Distribution Mains | | | | | |
| a. LSL Emergency Replacements (15 x \$6,000 ea) | \$ 100,000 | | | | |
| b. LSL Emergency Replacements (15 x \$6,000 ea) | | \$ 100,000 | | | |
| c. LSL Emergency Replacements (15 x \$6,000 ea) | | | \$ 100,000 | | |
| d. LSL Emergency Replacements (40 x \$6,000 ea) | | | | \$ 240,000 | |
| e. LSL Emergency Replacements (40 x \$6,000 ea) | | | | | \$ 240,000 |
| e. other distribution replacements (Valves and Water mains) | \$ 50,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| f. LSL inspections (site inspections performed by staff) | | | | | |
| 2. Meters | | | | | |
| a. ERT Meters and Infrastructure | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 |
| b.AMI | | | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| "Distribution Plant" Subtotal | \$ 190,000 | \$ 240,000 | \$ 490,000 | \$ 630,000 | \$ 630,000 |
| <u>GENERAL PLANT</u> | | | | | |
| 1. Trucks & Trailers | | | | | |
| a. Backhoe replacement, split w/ E | | | \$ 65,000 | \$ 65,000 | |
| b. Replace Pickup Truck 72 split with Electric (meter reader) | | \$ 7,500 | | | |
| "General Plant" Subtotal | \$ - | \$ 7,500 | \$ 65,000 | \$ 65,000 | \$ - |
| TOTAL COMMITMENT BY YEAR | | | | | |
| TOTAL 5 - YEAR COMMITMENT | | | | | |
| | \$ 264,000 | \$ 418,500 | \$ 692,000 | \$ 878,000 | \$ 821,000 |
| | \$ 3,073,500 | | | | |

CITY OF NILES - UTILITIES DEPARTMENT
"SIGNIFICANT" EXPENDITURES
WASTEWATER DIVISION - 5 YEAR PLAN
FY 2020-2021

| Account Category / Project Description | Fiscal Year <u>2020-2021</u> | Fiscal Year <u>2021-2022</u> | Fiscal Year <u>2022-23</u> | Fiscal Year <u>2023-24</u> | Fiscal Year <u>2024-25</u> |
|---|---------------------------------|---------------------------------|-------------------------------|-------------------------------|-------------------------------|
| <u>PROCESSING PLANT</u> | | | | | |
| <i>1. Building and Equipment</i> | | | | | |
| a.Contact Tank Rehab- Lining and Baffling | | \$ 25,000 | \$25,000 | | |
| b. Huber Rebuild Project | \$ 35,000 | | | | |
| c. Roof Replacement | | | \$100,000 | \$100,000 | |
| d. Valve Replacement | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| e. Maintenance bay addition | | | \$65,000 | \$ 65,000 | \$ 65,000 |
| f. Driveway replacement | \$ 85,000 | \$ 85,000 | \$25,000 | \$ 25,000 | \$ 25,000 |
| g. Septage receiving station | | | \$ 50,000 | \$ 75,000 | \$ 75,000 |
| h.Thickner mechanism replacement | | \$ 250,000 | | | |
| i. MAU replacement | | | \$ 50,000 | \$ 50,000 | |
| j. Samplers (Primary and Recycle) | | \$ 25,000 | | | |
| k. Wetwell cleaning/grit removal | \$15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| l. Pipe replacement | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| m. Transformer replacement | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$20,000 |
| n. Grit removal equipment | | \$ 15,000 | \$ 15,000 | | |
| o. PLC upgrades | | | | | |
| p.Foul air fan insulation replacement | \$ 30,000 | | | | |
| | | | | | |
| | | | | | |
| "Processing Plant" Sub Total | \$ 195,000 | \$ 445,000 | \$375,000 | \$ 360,000 | \$ 210,000 |
| <u>COLLECTION PLANT</u> | | | | | |
| <i>1. Infrastructure Changes (Collection System)</i> | | | | | |
| a. AMI | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| | | | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| "Collection Plant" Sub Total | | | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| <u>GENERAL PLANT</u> | | | | | |
| <i>1. Field Equipment</i> | | | | | |
| Vactor (Street Dept.) Replacement | | \$ 150,000 | \$ 150,000 | \$150,000 | \$150,000 |
| | | | | | |
| "General Plant" Sub Total | \$ - | \$ 150,000 | \$ 150,000 | \$150,000 | \$150,000 |
| TOTAL COMMITMENT BY YEAR | \$ 195,000 | \$ 595,000 | \$ 775,000 | \$ 760,000 | \$ 610,000 |
| TOTAL 5 - YEAR COMMITMENT | \$ 2,935,000 | | | | |